

At a regular meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on June 1, 2021 at 9:00 AM.

Present: Cheryl L. Cullers, Chair (South River District); Archie A. Fox, Vice Chairman (Fork District); Tony F. Carter (Happy Creek District); Walter J. Mabe (Shenandoah District); and Delores R. Oates (North River District); also present were Edwin C. Daley, County Administrator; Taryn G. Logan, Deputy County Administrator; Jason J. Ham, Interim County Attorney; Mike Berry, Public Works Director; Michael Coffelt, Sanitary District Manager; Rick Farrall, Emergency Coordinator; Caitlin Jordan, Senior Assistant County Attorney; Jon Martz, Director of Social Services; Keith McLiverty, Finance Director; Jamie Spiker, Treasurer; Sherry Sours, Commissioner of the Revenue; Matt Wendling, Planner II; and Emily Ciarrocchi, Deputy Clerk of the Board

Adoption of Agenda

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors adopted the agenda as presented:

Fox, Aye; Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

Presentation – 2020 Annual Report of People, Inc. – Robert Goldsmith

Robert Goldsmith, President and Chief Executive Officer (CEO) of People, Inc., presented the 2020 Annual Report and highlighted the following points:

- They closed their offices in middle of March 2020 due to the Coronavirus pandemic, and as of May 2021, all employees have returned to normal workstations
- Served more people over the past year than any year prior, concentrating on helping people withstand the economic downturn due to the pandemic – over 11,000 people with an economic impact of \$108 million
- Assisted with rent payments, supported small businesses to sustain jobs, and provided individual loans
- Would like to work on affordable housing opportunities in Warren County and asked the Board to consider potential locations

Mr. Goldsmith then announced his retirement in December 2021. He thanked the Board for its representative on the People, Inc., Board (Tony Carter) and also thanked the Board for allowing him to come present reports every year.

Presentation – Introduction of New CEO for Rappahannock Electric Cooperative – John Hewa

John Hewa, the new Chief Executive Officer for Rappahannock Electric Cooperative (REC), introduced himself to the Board and delivered a presentation on the services provided to REC. REC serves twenty-two (22) counties with over 4,000 square miles of territory, overseeing 17,000 miles of service lines and 430 employees. They recently rebuilt ten (10) miles of distribution lines southwest of the Town of Front Royal to address capacity and reliability concerns and completed and/or are scheduling the rebuilding of more than thirteen (13) miles of distribution line in the Linden area to increase capacity and reliability. In response to the Coronavirus pandemic, REC provided flexible payment arrangements for its customers and an electricity rate reduction.

Mrs. Oates asked if REC would be providing last mile connections for residents who want broadband, and Mr. Hewa said REC is acting as facilitator by working with third parties who are the actual internet service providers. They are facilitating the conduit/path for internet services, be they fiber or wired.

Presentation – Spotted Lanternfly in Warren County – Corey Childs/Mark Sutphin

Corey Childs, Extension Agent, introduced Mark Sutphin, Horticulture Extension Agent, who is housed in Frederick County but serves the entire Northern Shenandoah Valley. Mr. Sutphin delivered a presentation on the spotted lanternfly invasive species in Virginia, which recently made its way into Warren County. He went over the life cycle of the lanternfly and the identifying physical characteristics at each stage of its development, as well as signs of an infestation. Adult lanternflies favor the Tree-of-Heaven (*Ailanthus altissima*) and grapevine (*Vitis vinifera*) as host plants on which to feed. In the fall, adult lanternflies focus on Tree-of-Heaven as a host for feeding and egg laying, although not exclusively.

Mr. Fox asked if Sevin helps with the extermination of this invasive species, and Mr. Sutphin responded there are numerous insecticides that will help with managing this pest. He would be happy to provide a list to the Board, but the difficult thing with this pest is that despite property owners treating their land, because it is already in the ecosystem and on a large scale, it will continue to reinvade.

Public Comment Period (60 Minute Time Limit)

There were no presentations from the public.

Sherry Sours, Commissioner of the Revenue, reported her office had received several concerned calls from citizens because of higher assessed values for vehicles on 2021 tax bills over the 2020 tax bills. The County did not raise the personal property tax rates for vehicles, but because vehicle production has gone down due to Coronavirus pandemic, the value of existing vehicles has gone up. Normally, vehicles will depreciate in value over time, but vehicles have not depreciated over the last year.

Report – Virginia Department of Transportation – Ed Carter

Ed Carter, Residency Administrator with the Virginia Department of Transportation (VDOT), presented the following report to the Board:

Maintenance:

- Completed mowing of primary routes and 50% of secondary routes; will complete mowing of secondary routes this month
- Performed skin patching on various routes and will continue this month
- Contractor completed resurfacing on Route 649 (Browntown Road) and Route 622 (Buck Mountain Road)
- Repaired soft spot on Route 340 South with contractor and installed two pipes on Route 643 to address drainage issues
- Repaired shoulders on Route 340 from Route 619 south to KOA campground entrance
- Graded and applied dust control to various stabilized roads, and repaired potholes; will continue these functions this month as needed
- Will be conducting ditching operations and asphalt patching on various routes this month

Projects:

- Happy Creek Road is under construction
- Rural Rustics will begin with the new Fiscal Year budget (July 1, 2021)

Board Issues:

- Upcoming Secondary Six-Year Plan public hearing on June 15th

Report – Economic Development Authority – Doug Parsons

Doug Parsons, Executive Director, presented the Economic Development Authority (EDA) report to the Board:

1. Audits: The EDA has submitted all needed figures to the auditors and have been told it would have drafts for both fiscal years within two weeks. The Environmental Protection Agency (EPA) has responded that they will review the statements regarding the Avtex site and return any comments to the EDA and the auditors.
2. Business Retention: The EDA is working with three companies on retention and expansion projects. Workforce recruitment is still the main challenge for the

businesses they have visited, and they are working with their partners in the workforce development realm to bring all the resources to the table that they can.

3. Business Recruitment: Due to the COVID-19 crisis and the shift to online shopping, the logistics sector continues to grow, and the demand for land and buildings near the Virginia Inland Port is high. The EDA is working with several new prospects for their properties and have established relationships with new investors and logistics companies.

The EDA's relationship with private landowners continues to grow, and they have brought several prospects to the table for them as well. One of those prospects has closed on a piece of property and is working through the site plan process.

4. Refinancing of Debt: The EDA is making progress on the refinancing of their debts to ensure they are getting the best deal they can for the taxpayers. The deal would reduce the amount of overall interest expense the EDA is currently paying while reducing the principal in a manageable fashion. Mr. Parsons thanked the County for its support in working through this process. It also gives more time to sell properties and apply those sale proceeds toward the principal balances of EDA loans, reducing debt and future interest expense for the taxpayers.
5. EDA Owned Properties: The EDA has executed a one-year lease with Sysco Corporation for the 426 Baugh Drive building starting June 1, 2021. This lease will more than cover the total costs of ownership for the building and provide funds for needed maintenance, increasing the value of the building for a purchaser. The lease has a 90-day kickout clause to allow the EDA to continue to market the building to the industry sectors that would provide jobs and tax base for the community. Thanks to Sysco's occupancy of the building, the taxpayers will be relieved of \$345,600 of future debt service.
6. Silent Falcon: The company is working with a contractor to renovate the building. They are now up to twenty (20) employees.
7. Virginia Economic Development Partnership (VEDP) Business Ready Sites Program: The Shenandoah Valley Partnership has adjusted the scope of work to cover the 23-acre tract at Stephens Industrial Park as well as the land across the street. These sites will receive the benefit of up to \$67,000 worth of due diligence work to increase their Tier ranking.

Report – Department of Social Services – Jon Martz

Jon Martz, Director of Social Services, delivered a presentation on the local Social Services Advisory Board. The Board is comprised of five to thirteen (5-13) members and interests itself in public assistance and social services for people served by the local Department of Social Services (LDSS). The Board monitors the formulation and implementation of local social service programs, meets at least bi-monthly, and meets with local officials at least four (4) times a year. It prepares an annual report to the local governing

body concurrent with the budget presentation of the LDSS and submits other reports to the governing body as needed.

An educated, engaged Board is best prepared to represent and advocate for the community's citizens. Board members must have the availability and interest needed to complete training, attend Board meetings, and serve as an active, engaged member of the Board. Board members should be ready to embrace the role of champion, community activist, myth buster, and strong supporter of vital social services work in their community. Board members serve as champions for the most vulnerable citizens and therefore must understand the purpose, cost, and gains of services and programs, and be prepared to represent those in need.

A diverse board is rich in experiences, knowledge, and ideas. Members from a variety of ethnicities, cultures, and backgrounds (individuals with accounting and budgeting experience, teachers, non-profit leaders, community activists, parents, CEOs, etc.) bring a range of perspectives, proficiencies, and skills. A highly inclusive Board can greatly benefit the LDSS and the community at large. Each Board member's involvement has a direct impact on the people the LDSS serves. All the County's citizens deserve to be represented by dynamic, vigorous, contributory, and high-performing Board members, eager to innovate and improve social services in their community.

Currently, there are two vacancies on the Social Services Advisory Board here in Warren County, and Mr. Martz encouraged the Board members to reach out to individuals who they believe would be a good fit and encourage them to apply for appointment.

Report – Coronavirus Aid, Relief, and Economic Security (CARES) Act Update – Rick Farrall

Rick Farrall, Emergency Coordinator, reported in summer 2020, the County received a total of \$7,008,308.00 in Coronavirus Relief Funds (CRF); two \$3,504,154 installments were received on June 1, 2020 ("Round 1") and August 12, 2020 ("Round 2"). The CRF was equitably split with the Town of Front Royal and expended per Federal and State guidance. The County and Town mutually agreed that the equitable distribution of the CRF would be based on a total population of 40,000 (25,000 and 15,000 respectively); 62.5% to the County (\$4,530,192.00) and 37.5% to the Town (\$2,478,116.00).

The final breakdown of Warren County Board of Supervisors and Town of Front Royal Town Council authorized expenditures is as follows:

	<u>County</u>	<u>Town</u>	<u>Total</u>
Individual Utilities Support	\$25,333.83	\$0.00**	\$25,333.83
Facilitate Distance Learning	\$150,000.00	\$150,000.00	\$300,000.00
Public Safety Payroll	\$2,319,443.64	\$1,201,558.00	\$3,521,001.64
Small Business/Non-Profits	\$1,734,694.67	\$1,276,558.00	\$3,011,252.67

Chamber of Commerce Support	\$30,000.00	\$30,000.00	\$60,000.00
Courthouse Jury Trial Upgrades	\$10,687.86	\$0.00	\$10,697.86
First Responder Hazard Duty Pay	\$80,000.00	\$0.00	\$80,000.00
<u>TOTAL</u>	<u>\$4,530,192.00</u>	<u>\$2,478,116.00</u>	<u>\$7,008,308.00</u>

**Note there are separate CRF (\$88,109) for Town Utility customer support

Mr. Farrall concluded that no further action is required to internally account for the CRF (funds). All related documentation is on file at the County level, and his recommendation is for Robinson, Farmer, and Cox to move forward with conducting an audit of CRF funds at the County's expense, as appropriate.

Reports – Board Members, County Administrator, Interim County Attorney

Mr. Carter had nothing to report.

Mr. Fox reported the following:

- Went on a tour of the Courthouse to look at potential light remodeling work to get a few more offices in there as well as the old Sheriff's Office on Jackson Street

Mr. Mabe had nothing to report.

Mrs. Oates reported the following:

- Attended the Memorial Day service yesterday, May 31st, and it was very touching; the most poignant phrase she heard said was, "For some families, every day is Memorial Day"

Mrs. Cullers reported the following:

- Recognized the staff of the Public Works Department for Public Works Appreciation Week from
- Attended the ribbon cutting ceremony for Blake and Company Hair Salon for its recent renovation and 13-year anniversary
- Went on a tour of the Front Royal-Warren County Airport on May 19th
- Presented the J. Berkeley Pomeroy Memorial Scholarship on May 19th from the South Warren Ruritan Club to Nathan Thomas, a graduating senior who is becoming a NASCAR mechanic
- Presented Edgar R. Baldwin Memorial Scholarship to Makayla Grant during the Warren County High School Awards Ceremony on May 20th
- Attended the grand reopening for Turnmeyer Galleries on May 22nd
- Also attended the Courthouse and facilities tour with Mr. Fox
- Also attended the Memorial Day ceremony on May 31st

Dr. Daley reported the following:

- Asked Jamie Spiker, Treasurer, to provide a report on the personal property tax bills for 2021. Ms. Spiker reported that it was a perfect storm this year, with the computer outage and the Board of Supervisors adopting the budget and tax rates later than usual. The Treasurer's Office has experienced problems sending the necessary files to its vendor for the billing, and as a result, the tax bills for the first half of 2021 were sent out to taxpayers late. This is why, with the adoption of the ordinance on May 18, 2021, taxpayers will have until June 21st to pay with no penalty. Penalties and interest will start accruing on June 22nd.
- The Board will be discussing the proposed renovations to the Courthouse for the Commonwealth's Attorney's Office during its work session on June 8th as well as the American Rescue Plan Act of 2021.
- The Public Works Department has been working to cleanup more of the property at 30 Jackson Street, and Dr. Daley voiced his appreciation for their work.

Appropriations and Transfers

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the additional appropriations and transfers as presented and shown below:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye; Fox, Aye

APPROPRIATIONS

92000-7112	Health and Human Services Complex FY 2020-2021	125.00
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TRANSFERS

FROM:	Special Projects	Planning - Vehicle	(30,000.00)
	81010-5504		(4,500.00)
TO:	81010-7005	Planning	30,000.00
	81010-5408	Planning	1,000.00
	81010-5401	Planning	1,000.00
	81010-7007	Planning	1,500.00
	81010-7008	Planning	1,000.00
FROM:	14040-5899	County Attorney - Unclassified	(200.00)
	12040-5504	County Attorney - Travel & Training	(500.00)
TO:	12040-3150	Filing and Services Fee	700.00
FROM:	92000-7042	Rivermont VFD Building Fund	(4,194.28)
TO:	035076-5405	Rivermont VFD Expenditures (Electric)	4,194.28

<u>FROM:</u>	Special Projects	2010 First Half Taxes - Reserves	(600,000.00)
<u>TO:</u>	91000-3015		600,000.00
<u>FROM:</u>	91000-8001	P/S Comm Tower	(2,693.49)
	91000-8002	Courthouse	(400.00)
<u>TO:</u>	91000-8006	COVID-19 Reserve	2,693.49
	91000-8006	COVID-19 Reserve	400.00
<u>FROM:</u>	91000-8003	County Appreciation Pay	(139,000.00)
<u>TO:</u>	Various Depts		139,000.00
<u>FROM:</u>	91000-8005	FEMA-B / GF Cont.	(184,697.00)
<u>TO:</u>	91000-8006		184,697.00
<u>FROM:</u>	91000-8006	COVID-19 Reserve	(31,000.00)
<u>TO:</u>	91000-8008	TBD – Commonwealth’s Attorney’s Office Project	31,000.00
<u>FROM:</u>	91000-8006	COVID-19 Reserves	(85,765.66)
<u>TO:</u>	91000-8009	TBD – Front Royal VFD	85,765.66
<u>FROM:</u>	91000-8003	Finance	(61,000.00)
<u>TO:</u>	91000-8006	Finance	61,000.00

Unfinished Business – Amended Agreement for the Use of Federal CARES Coronavirus Relief Funds between the County of Warren and Town of Front Royal (Municipal Utility Relief Program) – Rick Farrall/Caitlin Jordan

Mr. Farrall reported on December 14, 2020, the Board of Supervisors approved the Agreement for the Use of Federal CARES Coronavirus Relief Funds between the County of Warren and Town of Front Royal (Municipal Utility Relief Program). Since then, the time-period of the CARES Municipal Utility Relief Program was extended from December 30, 2020 to December 31, 2021.

As a condition of release of the funds, the County must serve as the Town’s fiscal agent and must agree to return any funds that are not spent in accordance with the CARES Act or if the Town fails to meet certain other requirements, including those related to obtaining and retaining certain records. Accordingly, the County must sign a Certification for Receipt of Corona virus Relief Fund Payments that so provides, and which also authorizes State Aid intercept of County funds if repayment is required. Because the County is responsible for the funds, but the Town spends them, an Agreement was drafted that requires the Town to indemnify the County if the Town fails to comply with any such requirements and sets out the Town’s and County’s responsibilities.

On April 26, 2021, the Front Royal Town Council approved the proposed Amended Agreement for the Use of Federal CARES Coronavirus Relief Funds.

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors authorized the Chair of the Board to execute and approve the delivery and performance of the Amended Agreement for the Use of Federal CARES Coronavirus Relief Funds between the County of Warren and the Town of Front Royal on behalf of Warren County, in substantially the form as presented, with such additions and corrections as may be approved by the Chair of the Board:

Fox, Aye; Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

Consent Agenda

1. Appointment of Kaylee Richardson to the Warren County Planning Commission – Ed Daley
2. Approval of Job Descriptions and Classifications for Information Technology (IT) Positions – Taryn Logan
3. Annual Term Contract Renewal with General Excavation, Inc. – Caitlin Jordan
4. Adoption of a Resolution Honoring the Memory of the Namesake of Warren County, Major General Dr. Joseph Warren – Matt Wendling
5. Request – Acceptance of Federal Aviation Administration (FAA) Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant (No Local Match Required) – Caitlin Jordan
6. Festival Permit Request of the Warren County Fair Association – Joe Petty
7. Authorization to Advertise for Public Hearing – Virginia Department of Transportation Secondary Six-Year Plan for FY 2022-2027 and 2022 Construction Budget – Mike Berry/Ed Carter
8. Authorization to Advertise for Public Hearing – R2021-04-01, Salvador and Josette Barragan to Amend the Warren County Zoning Map and Rezone approximately 1.77 acres from Residential-One (R-1) to Agricultural (A) – Joe Petty
9. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-04-01, Ryan and Kelsey Speers for a Guesthouse – Matt Wendling
10. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-04-02, David Khol for a Short-Term Tourist Rental – Joe Petty
11. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-04-04, Melissa and Jonathan Greene for a Guesthouse – Matt Wendling

On a motion by Mr. Mabe, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the Consent Agenda as presented:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye; Fox, Aye

RESOLUTION OF THE BOARD OF SUPERVISORS OF WARREN COUNTY HONORING THE
MEMORY OF THE ESTEEMED NAMESAKE OF WARREN COUNTY: REVOLUTIONARY
SOLDIER, PHYSICIAN AND MAJOR GENERAL DR. JOSEPH WARREN

WHEREAS, Dr. Joseph Warren on the week of the anniversary of his birth on June 11, 1741 to the date of his death, he gave his last full measure of devotion to the cause of American Independence as a Major General and volunteer soldier in the Battle of Bunker Hill (also known as Breed's Hill) on June 17, 1775; and

WHEREAS, Dr. Joseph Warren in 1774 served as President of the revolutionary Massachusetts Bay Provincial Congress, advocating on behalf of the interests of the Colonies while under the rule of Britain and one of the leaders later to be known as the Sons of Liberty; and

WHEREAS, Dr. Joseph Warren was the Chairman of the Suffolk Convention and co-author of the "Suffolk Resolves", a radical set of 19 resolutions in response to the British Parliaments "Intolerable Acts of 1774", leading John Adams of Massachusetts to pronounce, *"This was one of the happiest days of my life. In Congress we had generous, noble sentiments, and manly eloquence. This day convinced me that America will support Massachusetts or perish with her"*; and

WHEREAS, Dr. Joseph Warren as a patriot and fiery orator from 1772 to 1775 gave his famous speech on "Orations Commemorating the Boston Massacre" and on April 18th, 1775, dispatched patriots William Dawes and Paul Revere on their famous "midnight rides" to warn of the advance of British troops on Lexington and Concord; and

WHEREAS, Dr. Joseph Warren as a 34-year old doctor and citizen patriot was appointed as a Major General by the Massachusetts Provincial Congress on June 14, 1775, days prior to the Battle of Bunker Hill. Here he chose to fight as a volunteer private against the wishes of General Israel Putnum and Col. William Prescott and, where arriving at the forefront on the most intense fighting on Breed's Hill, was identified by a British officer and at close range mortally wounded by a musket ball to the head, his body later stripped, bayoneted, and decapitated. His remains were identified in 1776 in the first known case of post-mortem forensics using the analysis of the dental work (a bridge) that his friend, dentist, and fellow patriot Paul Revere constructed for him; and

WHEREAS, Dr. Joseph Warren, a physician, soldier, mason, politician, and patriot, thus became an early martyr of the American Revolution, forever endearing himself for the cause of liberty and freedom; and

WHEREAS, the Virginia General Assembly, in forming the County on March 9, 1836, bestowed the name of Warren to honor this great American Founding Father and his sacrifice in the fight for America's Independence.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Supervisors hereby reaffirms the dates of June 11th through June 17th, the dates of Dr. Warren's birth and

death, as a time of remembrance by flying the County flag at half-staff during those days at all County facilities; and

BE IT FINALLY RESOLVED that Warren County Public Schools continues to commemorate the life and contributions of Dr. Joseph Warren with curriculum and instruction to tell his story in honor of and appreciation for his fight for liberty and freedom on behalf of his generation and the future generations of all Americans and the citizens of Warren County, which proudly bears his name.

Request to Adopt a Resolution Approving the Updated Support Agreement between the Warren County Board of Supervisors and the Front Royal-Warren County Economic Development Authority Relating to a Forbearance Agreement with First Bank of Strasburg – Jason Ham/Ed Daley

Dr. Daley reported at its meeting on April 7, 2020, the Board of Supervisors adopted a resolution approving a Support Agreement with First Bank for the Front Royal-Warren County Economic Development Authority (EDA). The resolution was adopted after the EDA Board of Directors approved a Forbearance Agreement with First Bank of Strasburg (First Bank) in March 2020 regarding their outstanding loans with the bank. This resolution provided additional security for First Bank during the forbearance period. The Support Agreement was for FY 2020-2021, and as the new FY 2021-2022 approaches, an updated resolution and Support Agreement needs to be considered.

At this time, as negotiated with First Bank, the updated Support Agreement requires the Board of Supervisors to provide its moral obligation for the monthly debt service for FY 2021-2022 only for the EDA's loan with First Bank. The estimated cost of this debt service is \$214,000. This debt service amount has been included in the proposed County budget, and Sands Anderson has reviewed the agreement. The EDA Board of Directors also adopted a resolution on May 21, 2021 approving the extension of the Forbearance Agreement with First Bank. Dr. Daley noted the updated Support Agreement is substantially the same as the original Agreement adopted last year with minor updates from Jason Ham, Interim County Attorney. The updates to the Agreement do not change the commitment of the Board.

On a motion by Mr. Mabe, seconded by Mr. Fox, and by the following vote, the Board of Supervisors adopted the proposed resolution approving a Support Agreement with First Bank for the Front Royal-Warren County Economic Development Authority (EDA) as outlined:

Fox, Aye; Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF WARREN, VIRGINIA,
APPROVING AN UPDATED SUPPORT AGREEMENT WITH THE INDUSTRIAL
DEVELOPMENT AUTHORITY OF THE TOWN OF FRONT ROYAL AND THE COUNTY OF
WARREN, VIRGINIA RELATING TO A FORBEARANCE AGREEMENT

WHEREAS, the Board of Supervisors (the "Board") of the County of Warren, Virginia (the "County") continues its desire to assist the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia (the "Authority") by entering into an updated Support Agreement, to undertake a non-binding obligation to appropriate moneys to the Authority in connection with the Forbearance Agreement, dated March 10, 2020 (the "Forbearance Agreement") between the Authority and First Bank (the "Lender") relating to monthly debt service payments of the Authority due to the Lender under the EDA Loans (as defined in the Forbearance Agreement) during the 2022 Fiscal Year (as defined in the Forbearance Agreement).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WARREN, VIRGINIA:

1. It is determined to be in the best interests of the County and its citizens for the Board to enter into the Support Agreement.
2. In consideration of the Authority's undertakings with respect to the Forbearance Agreement, the Chairman or Vice-Chairman of the Board, either of whom may act, is hereby authorized and directed to execute and deliver the Support Agreement. The Support Agreement shall be in substantially the form presented to this meeting, which is hereby approved, with such completions, omissions, insertions or changes not inconsistent with this resolution as may be approved by the Chairman or Vice-Chairman of the Board, in their sole discretion, the execution thereof by the Chairman or Vice-Chairman of the Board of Supervisors to constitute conclusive evidence of his or her approval of such completions, omissions, insertions or changes.
3. The County Administrator is hereby authorized and directed to carry out the obligations imposed by the Support Agreement on the County Administrator, and to take all proper steps on behalf of the County as additional security for the Lender pursuant to the Forbearance Agreement.
4. This resolution shall take effect immediately.

Closed Session – Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors entered into a closed meeting under the provisions of Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act for the discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, and resignation of a specific public officer of the public body; she further moved that discussion be limited to the Community Policy and Management Team and the Front Royal-Warren County Airport Commission:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye; Fox, Aye

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Fox, Aye; Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

Additional New Business

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board amended the agenda to add the reappointment of Kent Houchins to the Community Policy and Management Team for a two-year term beginning July 1, 2021 and ending June 30, 2023 as well as the appointment of Cyril Cook to the Front Royal-Warren County Airport Commission for a four-year term beginning July 1, 2021 and ending June 30, 2025 and further approved these appointments:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye; Fox, Aye

Adjournment

Mrs. Cullers adjourned the meeting at 11:19 AM.