

At a regular meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on June 15, 2021 at 6:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Tony F. Carter (Happy Creek District); Walter J. Mabe (Shenandoah District); and Delores R. Oates (North River District); also present Edwin C. Daley, County Administrator; Taryn G. Logan, Deputy County Administrator; Jordan Bowman, Legal Counsel; David Beahm, Building Official; Mike Berry, Public Works Director; Michael Coffelt, Sanitary District Manager; Rick Farrall, Emergency Coordinator/Interim General Services Director; Zach Henderson, Finance Administrative Assistant; Caitlin Jordan, Senior Assistant County Attorney; Joe Petty, Planning Director; Matt Wendling, Deputy Planning Director; and Emily Ciarrocchi, Deputy Clerk of the Board

Absent: Archie A. Fox, Vice Chairman (Fork District)

Closed Session – Virginia Freedom of Information Act

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors entered into a closed meeting under the provisions of Sections 2.2-3711(A)(7) and (A)(8) of the Virginia Freedom of Information Act for consultation with legal counsel pertaining to actual or probable litigation and the provision of legal advice regarding the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia (the “EDA”), the Town of Front Royal, the *EDA vs. Jennifer McDonald, et al.*, the *Town of Front Royal vs. the EDA, et al.*, and other potential claims and litigation relating to other possible liabilities of the EDA and the recovery of EDA funds and assets:

Mabe, Aye; Cullers, Aye; Oates, Aye

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors certified to the best of each member’s knowledge only public business matters lawfully exempted from open meeting requirements under Sections 2.2-3711(A)(7) and (A)(8) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body:

Oates, Aye; Cullers, Aye; Mabe, Aye

Mr. Carter arrived at the meeting at 6:50 PM following the closed session.

Call to Order and Pledge of Allegiance of the United States of America

Adoption of Agenda – Additions or Deletions

Mr. Carter requested the removal and postponement of the closed session item to the regular meeting on July 20, 2021.

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors adopted the agenda as amended:

Mabe, Aye; Cullers, No; Oates, Aye; Carter, Aye

Public Comment Period (60 Minute Time Limit)

Gary Kushner, Pat Payne, Pernille Brandt, Connor Sheehan, and Bonnie Hicks spoke against the proposed rezoning of the property at the bottom of Apple Mountain.

Caleb Johnson, Marjorie Thompson, and Jill Schwab spoke in opposition to the conditional use permit application of John Carpenter for a short-term tourist rental.

Anne Cobb introduced herself as the Vice President of Reaching Out Now and a twenty (20) year veteran educator with eighteen (18) years working with Warren County Public Schools. Reaching Out Now is having a gala tomorrow, June 16th, to acknowledge the Girls of Destiny leadership program graduates.

At this time, Mrs. Cullers paused the Public Comment Period due to the public hearings beginning at 7:30 PM.

Public Hearing – Virginia Department of Transportation Secondary Six-Year Plan for FY 2022-2027 – Ed Daley/Ed Carter

Ed Carter, Residency Administrator with the Virginia Department of Transportation (VDOT), reported the dollars are only estimates as the final revenue projections are still unknown due to the Coronavirus pandemic. He reviewed the projects on the proposed Plan, including Downing Farm Road, Rocky Hollow Road, Kendrick Ford Road, Panhandle Road, and William Vincent Road.

Mrs. Cullers said she had been used to seeing the Rural Rustic and Revenue Sharing projects presented with the Secondary Six-Year Plan, and Mr. Carter stated the projects all used to be packaged together, but the Rural Rustic and Revenue Sharing projects are not part of the Secondary Six-Year Plan.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the proposed Secondary Six-year Plan for FY 2022-2027 and 2022 Construction Budget as proposed:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye

RESOLUTION OF THE BOARD OF SUPERVISORS OF WARREN COUNTY

WHEREAS, Section 33.2-361 of the Code of Virginia (1950), as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan, and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2022 through 2027) as well as the Secondary System Construction Budget (2022) on June 15, 2021 after duly advertised so that all citizens of Warren County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List, and

WHEREAS, Ed Carter, Residency Administrator with the Virginia Department of Transportation, appeared before the Warren County Board of Supervisors and recommended approval of the Six-Year Plan for Secondary Roads (2022 through 2027) and the Secondary System Construction Budget (2022) for Warren County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Warren County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2022 through 2027) and Secondary System Construction Budget (2022) are hereby approved as advertised.

Public Hearing – R2021-04-01, Salvador and Josette Barragan to Amend the Warren County Zoning Map and Rezone approximately 1.77 acres from Residential-One (R-1) to Agricultural (A) – Joe Petty

Joe Petty, Planning Director, reported the applicants are requesting to amend the Warren County Zoning Map and rezone 1.77 acres from Residential One (R-1) to Agricultural (A). The property is located off Mint Springs Road (undeveloped road) in Front Royal, VA, and identified on tax map 28C, section 2, lot 44. The property is part of the Dungadin subdivision, which was created in 1963.

The applicants are proposing the rezoning to allow them to extend their adjacent Agricultural-zoned properties and use the property for Agricultural pursuits. They plan to construct a run-in shed for livestock and allow the horses access to the property, which could total 17.99 acres. The property subject to the request is currently 1.77 acres, the owners submitted a boundary line adjustment on April 1, 2021 to create a 2.00 acre parcel; this will make the property compliant with the minimum lot size required in the Agricultural District if the rezoning is approved.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors, finding that the requested rezoning is appropriate for the public necessity and is good zoning practice, approved the request of Salvador and Josette Barragan to rezone and change the zoning map classification of the property, identified on Tax Map 28C, section 2 as lot 44, from Residential-One (R-1) to Agricultural (A):

Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

Public Hearing – Conditional Use Permit 2021-04-01, Ryan and Kelsey Speers for a Guesthouse – Matt Wendling

Matt Wendling, Deputy Planning Director, reported the applicants are requesting a conditional use permit for a guesthouse for the property they currently have under contract. They are requesting this use in order to construct a small cabin on the lot prior to the construction of their larger single-family dwelling, which they plan to use as a residence. They plan to live in the cabin temporarily part-time since they currently live in Silver Spring, Maryland. Once their main dwelling is completed, they plan to utilize the cabin for family and friends who visit once they receive a certificate of occupancy for the primary dwelling. They also plan to build a woodshop to store maintenance equipment for the property and as a hobby workshop. They understand the guesthouse is to be utilized as a dwelling for non-commercial use and not for full-time occupancy after they move into the principal structure.

The Planning Commission forwarded this application to the Board recommending approval with the following conditions:

1. The guesthouse shall not be used for full-time occupancy.
2. This accessory dwelling shall not be used for commercial rental or leasing of rooms for compensation of any kind.
3. The applicants shall comply with all Warren County Building Inspections and Warren County Health Department regulations and requirements including Building Code requirements for a smoke and fire detector system.
4. The applicants shall have a condition placed on the deed at the time of transfer of the property to a new owner that this is a non-commercial guesthouse, the rental or leasing of the dwelling for monetary compensation is prohibited, and that it is limited to part-time occupancy up to six months in a calendar year.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors approved the conditional use permit request of Ryan and Kelsey Speers for a Guesthouse with the conditions as recommended by the Planning Commission and staff and listed below:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye

1. The guesthouse shall not be used for full-time occupancy.
2. This accessory dwelling shall not be used for commercial rental or leasing of rooms for compensation of any kind.
3. The applicants shall comply with all Warren County Building Inspections and Warren County Health Department regulations and requirements including Building Code requirements for a smoke and fire detector system.
4. The applicants shall have a condition placed on the deed at the time of transfer of the property to a new owner that this is a non-commercial guesthouse, the rental or leasing of the dwelling for monetary compensation is prohibited, and that it is limited to part-time occupancy up to six months in a calendar year.

Public Hearing – Conditional Use Permit 2021-04-02, David Khol for a Short-Term Tourist Rental – Joe Petty

Mr. Petty reported the owner/applicant currently uses the dwelling as their permanent residence, and the rental will be available for short-term visitations for individuals who will be visiting the Warren County area while the owner is out-of-town. The home will be maintained by a local property manager for reservations. The property is located directly off a State-maintained road (Freezeland Road).

The Planning Commission forwarded this application to the Board recommending approval with the following conditions:

1. The applicant shall comply with all Warren County Health Department, Warren County Building Inspections, and Virginia Statewide Fire Prevention Code regulations and requirements.
2. The maximum number of occupants shall not exceed six (6) as determined according to the Health Department permit for a three (3) bedroom dwelling.
3. The applicant shall provide documentation to County staff for the maintenance of the sewage treatment system as recommended by the Health Department.
4. The applicant shall have the well water tested annually for e-coli and L-coliform bacteria, and a copy of the results shall be submitted to the Planning and Health Departments by the end of the calendar year.

Mr. Mabe asked if there was a short-term tourist rental similar to this one nearby, and Mr. Petty replied there is one further up the mountain. However, this property is more rural with no dwellings adjacent to it. Mr. Mabe also asked if the Property Owners or Homeowners Association (POA/HOA) had been notified and if it had any issues, and Mr. Petty responded the property does not fall within a POA/HOA.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the conditional use permit request of David Khol for a Short-Term Tourist Rental with the conditions as recommended by the Planning Commission and staff and listed below:

Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

1. The applicant shall comply with all Warren County Health Department, Warren County Building Inspections, and Virginia Statewide Fire Prevention Code regulations and requirements.
2. The maximum number of occupants shall not exceed six (6) as determined according to the Health Department permit for a three (3) bedroom dwelling.
3. The applicant shall provide documentation to County staff for the maintenance of the sewage treatment system as recommended by the Health Department.
4. The applicant shall have the well water tested annually for e-coli and L-coliform bacteria, and a copy of the results shall be submitted to the Planning and Health Departments by the end of the calendar year.

Public Hearing – Conditional Use Permit 2021-04-04, Melissa and Jonathan Greene for a Guesthouse – Matt Wendling

Mr. Wendling reported the applicants are requesting a conditional use permit for a guesthouse for the property they currently own. They are requesting this use in order to convert the storage area of an existing 26' x 40' bank barn on the property to a loft apartment with a full bath and kitchenette. The barn is currently used for storage of maintenance equipment and vehicles for the property. They plan to live in the barn-loft apartment temporarily and part-time since they currently live in Washington, D.C. and will be staying on the weekends. They have plans to build a principal dwelling in the next few years once funds are available. Once their main dwelling is completed, they plan to utilize the loft apartment for family and friends who visit for non-commercial use. They understand the guesthouse is to be utilized as a dwelling for non-commercial use and not for full-time occupancy after they move into the principal structure once it receives a certificate of occupancy.

The Planning Commission forwarded this application to the Board recommending approval with the following conditions:

1. The guesthouse shall not be used for full-time occupancy.
2. This accessory dwelling shall not be used for commercial rental or leasing of rooms for compensation of any kind.
3. The applicants shall comply with all Warren County Building Inspections and Warren County Health Department regulations and requirements including Building Code requirements for a smoke and fire detector system.

4. The applicants shall have a condition placed on the deed at the time of transfer of the property to a new owner that this is a non-commercial guesthouse, the rental or leasing of the dwelling for monetary compensation is prohibited, and that it is limited to part-time occupancy up to six months in a calendar year.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors approved the conditional use permit request of Melissa and Jonathan Greene for a Guesthouse with the conditions as recommended by the Planning Commission and staff and listed below:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye

1. The guesthouse shall not be used for full-time occupancy.
2. This accessory dwelling shall not be used for commercial rental or leasing of rooms for compensation of any kind.
3. The applicants shall comply with all Warren County Building Inspections and Warren County Health Department regulations and requirements including Building Code requirements for a smoke and fire detector system.
4. The applicants shall have a condition placed on the deed at the time of transfer of the property to a new owner that this is a non-commercial guesthouse, the rental or leasing of the dwelling for monetary compensation is prohibited, and that it is limited to part-time occupancy up to six months in a calendar year.

Public Comment Period (continued)

Steven Ontiveros, Senie Byrne, Elisabeth Kim, Felicity Smoot, Francis Williams, Sue Kinyon, Richard Frazier, and Scott Nohilly also spoke against the proposed rezoning of the property at the bottom of Apple Mountain.

Mrs. Ciarrocchi read the following letter from Greg Butler: "This note is to invite you to visit Warren County Emergency Communications' (EmComm's) Amateur Radio Field Day operation on Saturday, June 26, adjacent to Fantasyland Playground on Commerce Avenue. Public hours will be from 2:00 PM until 9:00 PM. Field Day is amateur (ham) radio's biggest nationwide event each year, with more than 30,000 participants across the country. The purpose of this event is to demonstrate to the public our ability to provide supplemental communications, locally and regionally, on behalf of Warren County in the event of a disaster or emergency.

"Ham radio functions independently of the internet or cell phone infrastructure, can interface with tablets or smartphones, and can be set up almost anywhere in minutes. That's

the beauty of Amateur Radio during a communications outage. As you may know, Warren County EmComm is a group of local amateur radio operators who have volunteered their time and equipment to assist the Warren County Office of Emergency Management in time of public need.

“If you are not familiar with amateur radio in the 21st century, it is a far cry from images of our grandfathers huddled over a telegraph key in the corner of the basement. Many ham radio operators still use Morse code, but we also talk locally and around the world, send email without the internet, and even communicate with astronauts aboard the International Space Station. On behalf of Warren County EmComm, I invite you to visit our operation at Field Day. If you like, we’ll even help you try your hand at making contact with some distant station.”

There were no further presentations from the public.

Reports – Board Members, County Administrator, Interim County Attorney

Mr. Carter reported the following:

- Attended the ribbon cutting and dedication ceremony for the new Warren Memorial Hospital on June 8th, which he believes will be a tremendous asset to the community

Mr. Mabe reported the following:

- Also attended the ribbon cutting and dedication ceremony for the new Warren Memorial Hospital on June 8th
- Watched the graduation ceremonies for Warren County and Skyline High Schools on June 12th and expressed his pride for every graduate
- Attended the Blue Mountain Property Owners’ Association meeting on June 14th

Mrs. Oates reported the following:

- Attended the ribbon cutting and dedication ceremony for the new Warren Memorial Hospital on June 8th and was especially impressed with the walking trails around the facility
- Requested the Board reevaluate the 2003 water and sewer study for the North River District to further examine any potential opportunities in that area; economic development depends on it to be competitive with such infrastructure in place

Mrs. Cullers reported the following:

- Wished Taryn Logan, Deputy County Administrator, a very happy birthday
- Attended the White Coat and Certified Nursing Assistant (CNA) pinning ceremony for seniors at Skyline High School on June 3rd

- Attended the Rappahannock County Board of Supervisors meeting on June 7th where the joint funding of Chester Gap Volunteer Fire Department (VFD) was discussed
- Attended the ribbon cutting and dedication ceremony for the new Warren Memorial Hospital on June 8th and commented on the breathtaking views from the hospital windows
- Attended an engineering presentation and ceremony at Skyline High School on June 10th
- Participated in the flag lowering ceremony in front of the Government Center on June 11th in honor of the County's namesake, Dr. Joseph Warren
- Also on June 11th, attended the Hope Arising prayer vigil and was in the dunk booth at the Hope Arising festival on June 12th
- Asked citizens to lobby their legislators and representatives to not support the proposal of the Virginia Department of Wildlife Resources to charge permit fees to use public access points to the rivers, including the Shenandoah River

Dr. Daley reported the following:

- Warren Memorial Hospital – Valley Health held a ribbon cutting and dedication ceremony for the new Warren Memorial Hospital on Leach Run Parkway on Tuesday, June 8th. Hospital staff will move into the new facility next week.
- Coronavirus Update – While the Coronavirus still remains a health concern, the County must maintain a commonsense approach to mitigating any future impacts the virus may bear upon the community. The last “large” vaccination clinics will occur on June 23rd at the 15th Street “Cafeteria”. The 15th Street Gym has been returned to the Parks and Recreation Department.

Regarding the CARES Act, all related obligations and expenditures are complete – to include the Town's reimbursement for the Municipal Utility assistance fund. The final report has been submitted to the Department of Accounts in preparation for the external audit.

Regarding the Coronavirus State and Local Fiscal Recovery Funds (authorized by the American Rescue Plan of 2021), Warren County is allocated \$7,801,386.00. Staff is in the process of applying for the funds now, additional details to follow.

- Revenue Updates – For the month of May, the County's share of local sales tax revenue was \$475,473.39. This amount is up \$75,275.20 (18.8%) over the \$400,198.23 collected in May 2020.

The year-to-date (YTD) collections total for Meals Tax is \$354,532.80, the YTD collections total for Lodging Tax is \$63,015.80, and the YTD collections total for Business License Tax is \$1,012,410.79.

- Wayfinding Signage – The County and Town are working together on the trailblazing signage. The signs are currently being fabricated and the latest update from the manufacturer is that they will begin shipping 7-8 business days. The County Public Works Department has staked the sign locations and is awaiting field review of the locations by the local VDOT Residency.

- Tourism Committee – Jones Lang Lasalle Americas, Inc. (JLL) continues to perform joint tourism services for the Town and County. They host bi-weekly meetings with the Joint Tourism Committee. They are monitoring the metrics for the current marketing campaigns and updating the Committee. The County and Town have decided together to move forward with the transition of the Committee to more formal Board option. We are working on a joint MOA for approval of this and working with JLL and the Committee on proposed by-laws.
- Development Review Committee – The Development Review Committee met on May 26, 2021 and discussed the following County projects:
 - Update on Short-Term Tourist Rental applications
 - Discussed a proposed 15,000 square foot warehouse building at Axalta
 - Proposed warehouse at Fairgrounds Road & Baugh Drive
 - Private School CUP at Skyline Church
 - Country General Store CUP on Strasburg Road
 - Proposed enclosed storage facility on Winchester Road

The following Town projects were also discussed:

- Update on Warren Memorial Hospital
- Starbucks Site Plan for Gateway Plaza

The Committee will meet again on June 23, 2021.

- Appalachian Trail Connector Update – Since the Board meeting on April 6, 2021, Joe Petty, Planning Director, has met with representatives from VDOT and attended a webinar regarding upcoming funding opportunities. Staff is putting together documentation for an additional funding request for Phase I. In discussions with VDOT, the preferred option is to shift Phase I to the eastern section of the trail and focus on the western section for Phase II. In order to complete Phase II there will need to be conversations with the Town of Front Royal to create a logical terminus. The Town will also need to determine its financial contribution to the project as the project serves Town businesses.

Current Budget Estimates

Total cost for both sections: \$3,028,142

Phase I (Eastern Section)

- 80% VDOT Match: \$527,088
- 20% County Match: \$131,772
- TOTAL TAP FUNDS: \$658,860
- **Phase I Balance: \$992,305**

Phase II (Western Section)

- No TAP funds applied for at this time

Phase II Balance: \$2,084,294

- Shenandoah Valley Rail Trail – At an annual meeting of the Shenandoah Valley Rail Trail Exploratory Partnership on June 10th, the Governing Council voted to add both Warren County and the Town of Front Royal to the Partnership. This allows both localities to have one representative on the Council, and the County will need to designate its representative and an alternate in order to participate in the Partnership. There has been positive support for the Rail Trail project from U.S. Senator Tim Kaine and State Senator Emmett Hanger, and over 7,800 participants have completed the citizen survey, more than any other survey VDOT has put out.

The Council is continuing to discuss fundraising opportunities, though there are no financials to date. Future planning only at this time. VDOT is assessing the existing Norfolk Southern Railway to get a better understanding of the possible work and money needed to complete the project. Their findings will likely not be complete until the November deadline. The Virginia Department of Conservation and Recreation will be holding a virtual public meeting on July 21st for feedback (link to follow).

- Building Inspections – In review of the new construction for May 2021, there were a total of 25 new home starts through May 31st. Of that number, three were located in Town limits and the remaining 22 were outside of Town limits. As a comparison, in May 2020 there were a total of 13 new home starts.

In May, the permits trended higher with 206 permits issued as compared to April 2020 with 181 (13.82%) and the total number of inspections were lower from 1252 to 1030 (-17.73%).

- Parks and Recreation
 - Upcoming Programs:
 - School's Out for The Summer! Program: Mondays, Wednesdays, and Fridays from June 21st through August 6th, 9:00 AM – 6:00 PM at the Health and Human Services Complex Gym; costs vary
 - Lil' Explorers Program: June 23rd through August 4th, 1:00 PM – 3:00 PM at Shelter #2; free to participants ages 4 - 10 years old
 - Lap Swim: Monday to Thursday, June 21st through August 5th, 7:00 PM – 9:00 PM, 11:00 AM – 1:00 PM, and 6:30 PM – 8:30 PM at Claude A. Stokes, Jr. Community Pool; \$2 per admission and punch cards are available for discounted rate
 - Swim Lessons Session 1: June 28th through July 2nd, times vary, at Claude A. Stokes, Jr. Community Pool; \$35 per participant
 - Swim Lessons Session 2: July 12th through July 16th, times vary, at Claude A. Stokes, Jr. Community Pool; \$35 per participant
 - Press Release
 - Warren County Splash Pad 2021 Opening: Splash Pad opened on May 22nd at Dr. Saul Seide Memorial Gardens Memorial Park. Several hundred youth with parents and visitors have utilized the facility. As a reminder, the splash pad hours of operations are 12:00 PM – 6:00 PM, 7 days per week. The Department may extend the hours of operation in the future.

- Claude A. Stokes, Jr., Community Pool Opening: The Claude A. Stokes, Jr. Community Swimming Pool opened for the 2021 Season on Saturday, June 5th and will be open weekends only through June 13th. Beginning Saturday, June 19th pool will be open daily for the season. Operating hours for the 2021 Season are Monday through Friday, 12:00 PM – 5:30 PM and Saturday and Sunday, 12:00 PM – 6:00 PM.
- Department of Social Services – In the month of May, DSS received:
 - 78 SNAP Applications
 - 89 Medicaid Applications
 - 19 TANF Applications
 - 10 Child Care Applications
 - 1 AG Application
 - 1,524 Phone calls
 - 689 Lobby clients

On the Services side, in the month of May, DSS received:

- 49 CPS referrals
- 12 APS referrals

The Department's foster care team finalized an adoption on May 24th. The Community Liaison provided food to fifteen (15) residents and provided sleeping bags and tents to two residents. The Program Coordinator completed SOAR online training in order to assist residents with social security applications. The Department also helped deliver meals every Thursday in conjunction with Reaching Out Now.

Several employees completed SAFETALK training through the Concern Hotline. This is an alertness training that prepares anyone 15 years or older, regardless of prior training or experience, to notice the signs of potential suicide and what to do in the event they encounter someone in need.

- Department of Fire and Rescue Services
 - FY-2020 SAFER Grant for 18 staff positions and FY-2020 AFG Countywide PPE are still in process (announcement expected anytime over the next several months)
 - Training Center Fire Incident- awaiting insurance review of loss estimates
 - Station #1 has placed the New Rescue Squad in service into service. Staff training continues on new unit
 - New hire testing process completed on Thursday, June 10th. Interviews continue for potential part-time positions to Alleviate staffing pressures and overtime cost
 - Fire Chief Advisory Staff Meeting to take place on Wednesday, June 16th at Fire Station #
 - Rescue Squad Assistance Fund Grant still pending, award announcement expected July 1st
- Rivermont Fire Station – The project is nearing completion, hopefully in the next six weeks. Final “punch list” items are being addressed with Mr. Farrall, and the

contractor is completing remaining work this month. The official ribbon cutting ceremony will be held on June 26, 2021 (delayed due to COVID-19). After that, staff anticipates all permits to be closed out and final occupancy achieved by mid-Summer 2021.

- Commercial/Industrial Projects – Work continues on the following projects:
 - Equus Warehouse facility – The site work has begun, and the building application submission is expected soon. The contractor has applied for blasting permits and has been approved with notification processes in place as directed by the Fire Marshal.

Appropriations and Transfers

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the additional appropriations and transfers as presented and shown below for June 2021:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye

APPROPRIATIONS

31900-5413	Skyline Criminal Justice Academy	\$600.00
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TRANSFERS

<u>FROM:</u>	35050-5629	Fire and Rescue	(\$2,208.75)
<u>TO:</u>	34010-3002	Fire and Rescue - EnerGov Invoice	\$2,208.75
<u>FROM:</u>	21010-5503	Clerk of Court	(\$90.00)
<u>TO:</u>	21010-1013	Clerk of Court - Balance Budget	\$90.00
<u>FROM:</u>	21060-5504	Clerk of Court	(\$932.03)
<u>TO:</u>	21060-5411	Clerk of Court - Balance Budget	\$520.42
	21060-5801	Clerk of Court - Balance Budget	\$30.00
	21060-8001	Clerk of Court - Balance Budget	\$381.61
<u>FROM:</u>	71030-5420	Parks and Rec - Small Tools	(\$6,000.00)
	71030-5413	Parks and Rec - Operating Systems	(\$10,000.00)
	71030-5410	Parks and Rec - Uniforms and Wearing Apparel	(\$6,000.00)
	71030-5101	Parks and Rec - Electric Service	(\$30,000.00)
	71030-5407	Parks and Rec - Repairs and Maintenance	(\$2,000.00)
<u>TO:</u>	71030-5408	Parks and Rec - Operation of Motor Vehicles	\$6,000.00
	71030-5409	Parks and Rec - Mulch	\$10,000
	71030-5409	Parks and Rec - Mulch	\$6,000.00
	71030-3005	Parks and Rec - Service Contracts	\$30,000.00
	71030-5402	Parks and Rec - Auto Maintenance	\$2,000.00

<u>FROM:</u>	12090-7007	Commissioner of Revenue - Computer Equipment	(\$1,500.00)
	12090-5504	Commissioner of Revenue - Travel and Training	(\$3,986.34)
	12090-5504	Commissioner of Revenue - Travel and Training	(\$1,402.66)
	12090-5801	Commissioner of Revenue - Dues and Memberships	(\$610.34)
	12090-5801	Commissioner of Revenue - Dues and Memberships	(\$180.51)
	12090-5801	Commissioner of Revenue - Dues and Memberships	(\$564.18)
<u>TO:</u>	12090-5401	Commissioner of Revenue - Office Supplies	\$1,500.00
	12090-5401	Commissioner of Revenue - Office Supplies	\$3,986.34
	12090-5201	Commissioner of Revenue - Postage	\$1,402.66
	12090-5201	Commissioner of Revenue - Postage	\$610.34
	12090-7008	Commissioner of Revenue - Computer Software	\$180.51
	12090-7002	Commissioner of Revenue - Furniture and Fixture	\$564.18
<u>FROM:</u>	91000-8006	COVID-19 Reserve	(\$797,468.47)
<u>TO:</u>	35050-1002	Compensation - Overtime	\$330,000.00
	35050-1008	Compensation - Fire	\$285,000.00
	35050-1003	Compensation - Part-Time	\$12,000.00
	31020-1002	Compensation - Overtime	\$170,468.47
<u>FROM:</u>	81050-5606	EDA Capital	(\$279,000.00)
<u>TO:</u>	81050-3002	Professional Services	\$279,000.00

Approval of Accounts

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the list of June 2021 accounts as presented in the amount of \$2,770,673.80 and further approved the issuance of an additional payment in the amount of \$52,000 to W. Stephen Scott, Chapter 7 Trustee of the Bankruptcy Estate of MoveOn8, LLC:

Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

Check Numbers 296627 to 296901

Total: \$1,215,330.37

Approval of Minutes

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the following sets of minutes as presented:

- Regular Meeting of March 16, 2021
- Regular Meeting of April 6, 2021
- Special Meeting of April 15, 2021
- Regular Meeting of April 20, 2021
- Special Meeting of April 27, 2021
- Regular Meeting of May 4, 2021

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, Aye

Unfinished Business – Conditional Use Permit 2021-03-03, John and Anna Carpenter for a Short-Term Tourist Rental – Matt Wendling

Mr. Wendling reminded the Board that at its meeting on May 18, 2021, this conditional use permit application for a short-term tourist rental was postponed to further contemplate and review the comments and concerns received by the neighboring and nearby residents in the Sligo Estates subdivision.

On a motion by Mr. Mabe, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors denied the conditional use permit request of John and Anna Carpenter for a Short-Term Tourist Rental:

Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

Unfinished Business – Reconsideration of Rezoning Request R2020-10-01 for Dudding Commercial Development, LLC – Joe Petty

On a motion by Mr. Carter, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors reconsidered rezoning request R2020-10-01 from Dudding Commercial Development, LLC, and finding that the proposed rezoning is appropriate for public necessity and is good zoning practice, further approved the applicant's rezoning request to amend the Warren County Zoning Map to rezone from Agricultural (A) to Commercial (C) approximately six and forty-five hundredths (6.45) acres, more or less, as identified in the rezoning application, and accepted as part of the rezoning the proffers that have been signed and submitted by the applicant:

Carter, Aye; Oates, Aye; Cullers, Aye; Mabe, No

Consent Agenda

1. Refund Request for Power Home Solar, LLC – Sherry Sours
2. Designation of Joseph Petty as Subdivision Ordinance Administrator – Taryn Logan
3. *Removed from the agenda*
4. Acceptance of Award Terms for Receipt of Coronavirus Local Fiscal Recovery Funds for Warren County – Rick Farrall
5. Emergency Medical Care and Transport Fee Schedule Changes – Rick Farrall
6. Memorandum of Understanding Between the County of Warren, Virginia and the Rivermont Volunteer Fire Department, Incorporated – Rick Farrall
7. Adoption of a Resolution Recognizing the Graduates of the Girls of Destiny Program through Reaching Out Now – Tony Carter
8. Approval of the Warren County Broadband Project Charter – Cheryl Cullers

9. Approval of Employee Compensation Plan for Fiscal Year 2021-2022 – Ed Daley
10. Approval of Purchase Order for Warren County Public Safety Building Phone System – Sheriff Mark Butler
11. Commonwealth’s Attorney’s Office Space Improvements – Taryn Logan
12. Front Royal-Warren County Airport Management, Contract for Fixed Based Operator (FBO) Services – Mike Berry/Caitlin Jordan
13. Authorization to Advertise for Public Hearing – Ordinance to Amend and Re-Ordain Section 172-37.2 of the Warren County Code re: Other Exemptions for License Decals or Stickers – Caitlin Jordan
14. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-05-01, 9700 Court, LLC for an Enclosed Storage Facility – Joe Petty
15. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-05-02, 9700 Court, LLC for the Storage of Cars, Boats, and Recreational Vehicles – Joe Petty
16. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-05-03, 9700 Court, LLC for a Building in Excess of 50,000 Square Feet – Joe Petty
17. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-06-03, Chad and Charleen Backstrom for Private Use Camping (Non-Commercial) – Matt Wendling
18. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-06-04, Shawn M. Tsanganelias for Private Use Camping (Non-Commercial) – Matt Wendling
19. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-06-08, James Humphrey for Private Use Camping (Non-Commercial) – Matt Wendling
20. Authorization to Advertise for Public Hearing – Conditional Use Permit 2021-06-10, Randall Lewis and Monica Stover for Private Use Camping (Non-Commercial) – Matt Wendling

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the Consent Agenda as presented:

Mabe, Aye; Cullers, Aye; Oates, Aye; Carter, Aye

RESOLUTION OF THE BOARD OF SUPERVISORS OF WARREN COUNTY RECOGNIZING THE GRADUATES OF THE GIRLS OF DESTINY PROGRAM

WHEREAS through leadership and empowerment with the Girls of Destiny program, Reaching Out Now (RON) supports and encourages under-served school-aged girls (6th through 12th grade), and young women to live victoriously, not defeated, and to reach their full potential; and

WHEREAS since 2008, RON has served the community by implementing mentoring and support programs and challenging students to rise above life's circumstances to become their best selves; and

WHEREAS RON will challenge those they serve to build a bridge that reaches success and make confident decisions that will set them on a path to a successful future; and

WHEREAS the following young women graduated from the Girls of Destiny program in 2021:

- Cheyenne Bailey
- Audree Mullins
- Hailey McInturff
- Isabel Duran
- Iris Shrader
- Aniyah Waters
- Adisyn Waters
- Marie Coffron

THEREFORE, BE IT RESOLVED that the Warren County Board of Supervisors hereby extends its sincere congratulations to the above-named graduates of the Girls of Destiny program and wishes the graduates continued success in their future endeavors; and

BE IT FURTHER RESOLVED that the Warren County Board of Supervisors commends Samantha Barber, Founder and President of Reaching Out Now, on the valuable lessons taught to the young women of the Front Royal/Warren County community through the Girls of Destiny program.

Adjournment

Mrs. Cullers adjourned the meeting at 8:27 PM.