



AGENDA

Board of Supervisors Special Meeting

May 10, 2022

6:00 PM

Call to Order

- A. Adoption of Certain Tax Rates for Calendar Year 2022 – Matt Robertson
- B. Request – Adoption of Resolution to Set Percentage of Tax Relief for Personal Property (Motor Vehicles) for 2022 Tax Year – Sherry Sours
- C. Authorization to Advertise for Public Hearing – Ordinance to Delay Penalties and Interest Upon Certain Local Taxes – Jamie Spiker

WORK SESSION

- D. Front Royal Cardinals Request – Dan Lenz
- E. Information Technology (IT) Department Show-and-Tell – Todd Jones
- F. Discussion – Sheriff's Office Organization and Proposed Training Area – Sheriff Mark Butler
- G. Adjournment



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE	ITEM	SUBJECT:	PAGE 1 OF
May 10, 2022	A	Adoption of Personal Property Tax Rates for Calendar Year 2022	
<u>EXPLANATION & SUMMARY:</u> Warren County Administration is proposing the following personal property tax rates for Calendar Year 2022 after the work session held on May 3 rd , 2022. The below tax rates are also approved with a valuation decrease from “clean” to “average” valuation on all personal property tax categories. Tangible Personal Property Tax – \$3.80 per \$100 of assessed value Tangible Personal Property – Business Furniture & Equipment – \$4.00 per \$100 of assessed value Tangible Personal Property – Volunteer Fire & Rescue Squad members – \$1.90 per \$100 of assessed value Tangible Personal Property – Aircraft – \$0.75 per \$100 of assessed value The notice of public hearing for the proposed budget has been advertised in the Northern Virginia Daily and on the County website. As required by State law the public hearing has been held at least seven days prior to the approval of the tax rates. Calendar Year 2022 Personal Property tax rates are below what was published in the advertised tax rate. <u>COST & FINANCING:</u> N/A <u>PROPOSED OR SUGGESTED MOTION:</u> 1) I move that the Warren County Board of Supervisors adopt the Proposed Calendar Year 2022 Personal Property Tax Rates. <u>ALTERNATIVE MOTION:</u> 1) I move that the Warren County Board of Supervisors not adopt the Proposed Calendar Year 2022 Personal Property Tax Rates. OR 2) I move that the Board of Supervisors postpone the request until _____. SUBMITTED BY: Matt Robertson, Finance Director			
DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:	

Tax Year 2022 Changes

Average

Clean Valuation	\$26,102
Average Valuation	\$24,048
% Decrease	-7.87%

Amount Billed

\$4.00	\$22,200,000
\$3.80	\$21,090,000
% Decrease	-5.00%

Amount Withheld

PPTRA 35%	\$4,541,000
PPTRA 34%	\$4,724,952
% Decrease	-3.89%

Overall % Decrease	-16.76%
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COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE	ITEM	SUBJECT:	PAGE 1 OF
May 10, 2022	B	Resolution to Set Percentage of Tax Relief for Personal Property (Motor Vehicles) for 2022 Tax Year	

EXPLANATION & SUMMARY:

Pursuant to Section 160-109 of the Warren County Code, adopted in compliance with the State Appropriations Act, it is necessary for the Board of Supervisors annually to set the percentage of personal property tax relief for motor vehicle owners within the County. This is part of the “no Car Tax” legislation adopted by the General Assembly years ago. The legislature has established a cap on the reimbursements it makes to localities, and has required each locality to set this percentage as a means of providing for the reimbursement to the locality for the reduction in this tax.

Commissioner of the Revenue Sherry T. Sours has calculated that the rate for the 2022 tax year should be 34% (see attached memorandum).

The attached proposed Resolution would set the percentage for the 2022 tax year in nearly identical language to the similar resolution adopted in previous years.

COST & FINANCING: N/A

PROPOSED OR SUGGESTED MOTION:

1) I move that the Board of Supervisors approve and adopt the attached Resolution to Set a Percentage of Tax Relief for the 2022 Tax Year at a Level of 34% that is Anticipated to Exhaust Personal Property Tax Relief Funds Provided to Warren County by the Commonwealth of Virginia as Authorized by Warren County Code Section 160-109.

ALTERNATIVE MOTIONS:

1) I move that the Board of Supervisors not approve and adopt the attached Resolution to Set a Percentage of Tax Relief for the 2022 Tax Year at a Level of 34% that is Anticipated to Exhaust Personal Property Tax Relief Funds Provided to Warren County by the Commonwealth of Virginia as Authorized by Warren County Code Section 160-109.

OR

2) I move that the Board of Supervisors postpone this item until _____.

SUBMITTED BY:	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)	PROCESSED BY:
Ed Daley, County Administrator		

Commonwealth of Virginia
County of Warren
Sherry T. Sours, Commissioner of the Revenue
PO Box 1775; Front Royal, VA 22630-0038
Phone: 540-635-2651
Fax: 540-636-8280
ssours@warrencountyva.net

MEMORANDUM

TO: County Administrator
Finance Department
County Treasurer

FROM: Sherry T. Sours, Commissioner of the Revenue *ds*

DATE: April 26, 2022

RE: Tax Relief for Qualifying Motor Vehicle

In reference to Warren County Code Section 160-109 {Adopted April 18, 2006} –
Tax Relief for qualifying motor vehicles for Personal Property taxes.

{C} The percentages shall be established annually as part of the adopted budget for the County.

Based on the trend line projection {January 12, 2022} for the tax year 2022, the percentage comes to 34.01% or 34%. {Previous years are as follows: {2021-35%, 2020-36%, 2019-39%, 2018-41%, 2017-41%, 2016- 43%, 2015-44%, 2014-45%, 2013-46%, 2012-47%, 2011-51%, 2010-47%, 2009-52%, 2008-57%}. This report is produced from the Bright and Associates software on the Commissioners side.

RESOLUTION



of the Board of Supervisors of Warren County to Set a Percentage of Tax Relief for the 2022 Tax Year at a Level that is Anticipated to Exhaust Personal Property Tax Relief Funds Provided to Warren County by the Commonwealth of Virginia as Authorized by Warren County Code Section 160-109

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code 58.1-3523 et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments require the County of Warren to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the Personal Property Tax Relief Act as revised; and

WHEREAS, these legislative enactments provide for the annual appropriation of the County of Warren, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles, which the County of Warren has authorized to be accomplished by resolution of the Board of Supervisors of Warren County by the enactment of Warren County Code Section 160-109 on April 18, 2006.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that qualifying vehicles obtaining situs within the County of Warren during tax year 2022 shall receive personal property tax relief in the following manner:

Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;

Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 34% tax relief;

Personal use vehicles valued at \$20,001 or more shall only receive 34% tax relief on the first \$20,000 of value; and

All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

In accordance with said Item 503. D. 1, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1,

2006. Supplemental assessments for tax years 2005 and prior that are made on or after September 1, 2006, unless determined to be of no fault of the taxpayer, shall be deemed 'non-qualifying' for purposes of state tax relief, and the local share due from the taxpayer shall represent 100% of the tax assessable.

Adopted: May 10, 2022

Cheryl L. Cullers, Chair
Warren County Board of Supervisors

Attest:

Edwin C. Daley, Interim Clerk
Warren County Board of Supervisors



DATE May 10, 2022	ITEM C	SUBJECT: Authorization to Advertise for Public Hearing - Ordinance to Delay Penalties and Interest upon Certain Local Taxes	PAGE 1 OF
<u>EXPLANATION & SUMMARY:</u> Please see the attached ordinance regarding the extension of the due date for certain taxes. <u>COST & FINANCING:</u> N/A <u>PROPOSED OR SUGGESTED MOTIONS:</u> I move the Board of Supervisors authorize the advertisement of the proposed ordinance to delay penalties and interest upon certain local taxes until June 25, 2022 for a public hearing to be held on May 24, 2022.			
SUBMITTED BY: Edwin C. Daley County Administrator Jamie Spiker Treasurer	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:

**AN ORDINANCE DELAYING PENALTIES AND
INTEREST UPON CERTAIN LOCAL TAXES**

WHEREAS, Warren County Code Section 160-26 (A) states: “Tax payments for real estate, personal property, and machinery and tools taxes shall be due and payable to the Treasurer of Warren County on a twice-per-year basis, with $\frac{1}{2}$ of the annual assessed value due on or before June 5, and the remaining $\frac{1}{2}$ of the annual assessed value due on or before December 5 of each tax year”; and

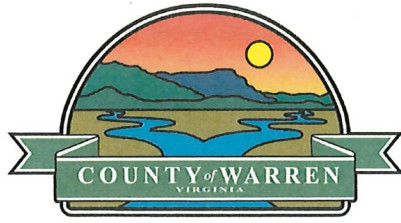
WHEREAS, Warren County Code Section 172-27 (A) states: “There is hereby levied, assessed and charged upon the owners of the following described vehicles, which are required to be licensed by the Commonwealth of Virginia, an annual license tax, payable to the County Treasurer annually not later than the fifth day of June”; and

WHEREAS, the Board of Supervisors wants to provide additional time for individuals and businesses to pay certain taxes without penalty, interest, and collection activities.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF WARREN COUNTY, VIRGINIA THAT:

1. The penalty for late payment of the taxes specified in Paragraph 3 of this Ordinance shall not be imposed until June 25, 2022. On and after June 25, 2022, a penalty of 10 percent or \$10.00, whichever is greater, of the amount of such taxes which have not yet been paid shall be imposed, provided that in no case may the penalty exceed the amount of tax payable.
2. The interest imposed upon late payment of the taxes specified in Paragraph 3 of this Ordinance shall be 0% until June 25, 2022. On and after June 25, 2022, interest shall accrue upon such taxes and any penalties imposed thereon at a rate of 10 percent per annum.
3. The provisions of this Ordinance shall apply only to personal property, machinery and tools, and vehicle license taxes that first become due on June 5, 2022.
4. The provisions of this Ordinance shall supersede any conflicting provisions in the Warren County Code that apply to such taxes, including without limitation Warren County Code §160-26 and §172-27.
5. The passage of this Ordinance shall be effective immediately.

Adopted this 24th day of May 2022.



COUNTY OF WARREN

Parks and Recreation Department

200 East 8th Street

Front Royal, Virginia 22630

(540) 635-7750

Daniel P. Lenz, Director

May 10, 2022

Warren County Board of Supervisors

RE: Agenda Item for Work Session:

The Front Royal Cardinals Request to Sell Beer in Bing Crosby Stadium During their Home Games for the 2022 Summer Valley Baseball League:

Prior to the Warren County Parks and Recreation Commission scheduled meeting on March 14, 2022, I requested Donna Settle, Front Royal Cardinal's President contact the ABC Licensing Board for Virginia requesting information about applying for a permit to sell beer in Bing Crosby Stadium this year. I also requested that Ms. Settle contact the two (2) Valley League Baseball teams (Covington, Purcellville) who currently sell beer to inquire about the steps taken to get it approved as well as any major incidents that have occurred since the sale of beer began for each organization.

During the Warren County Parks and Recreation Commission meeting Ms. Settle and Cardinal Representative, Mr. Alex Bigles presented their sales plan verbally and answered questions raised by the members who were present. At the conclusion of their presentation, the commission members endorsed their request by a majority vote.

I spoke with Dr. Daley, County Administrator about the Cardinals request on March 15, 2022. He requested that I contact Ms. Settle and explain to her the Cardinal representatives must place their request in writing with all the pertinent information to be reviewed/discussed by the Board of Supervisors in an upcoming scheduled Work Session on May 10, 2022. Dr. Daley has requested the Cardinal representatives contact Steven Hicks, Town Manager to attend a Town Council Work session and provide the same information for approval of their request to sell beer in Bing Crosby Stadium.

Last week, Ms. Settle, Mr. Bigles and I reviewed their PowerPoint presentation. After contacting Emily Ciarrocchi, Deputy Clerk of the Board, they will speak to the Board of Supervisors at their scheduled May 10th Work Session meeting.



Daniel P. Lenz
Director

***Front Royal-Warren County
Rivers of Opportunity-Mountains of Success***

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BEER PROPOSAL



FRONT ROYAL CARDINALS

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**CARDINALS
BASEBALL**

Our Mission

Dedicated to fostering promoting youth baseball and softball, good sportsmanship, education, and civic responsibility

Funded

Originally Funded in
1897 as Charter
Member of the Valley
Baseball League

Financial Status

Non-Profit 501c
Corporation,
Funded in part by Major
League Baseball

Our Goals

Support our Community,
While Providing Families
a Safe and Friendly
Atmosphere

KEY PEOPLE



President
Donna Settle



**Vice President, Community Relations &
Business Development**
Alex Bigles



Vice President, Operations
Bethany Stinson

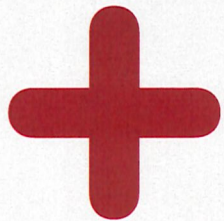


TBD
Kim Adkins



Treasure
Donna Muller

CARDINALS FACTS



Key milestones

Over 22 Cardinals
Players Have
Continued on to
Play in MLB

Awards

Voted Best
Stadium to Play in
by VBL Coaches &
Players



Season Info

June - July
42 Games Total
(21 Home, 21 Away)

Events

Selected as 2022
All-Star Game Host

New products release

2022 - Introduction
of Beer Sales



Key Activities

Colligate Baseball
Summer Camps
Family Activities

CARDINALS BASEBALL

Geographical Location (Area of Operation)

County of Warren

- *Front Royal*
- *Bentonville*
- *Linden*
- *Middletown*



CARDINALS BASEBALL SCHEDULE

JUNE 2022

June 3 - Purceville
June 5 - Mew Market
June 8 - Winchester
June 11 - Woodstock
June 16 - New Market

June 18 - Woodstock
June 19 - Covington
June 23 - Woodstock
June 24 - Strasburg
June 27 - Purceville

JULY 2022

July 2 - Winchester
July 3 - Harrisonburg
July 7 - Winchester
July - 9 - Strasburg

July 10 - Charlottesville
July 15 - New Market
July 21 - Purceville
July 23 - Strasburg

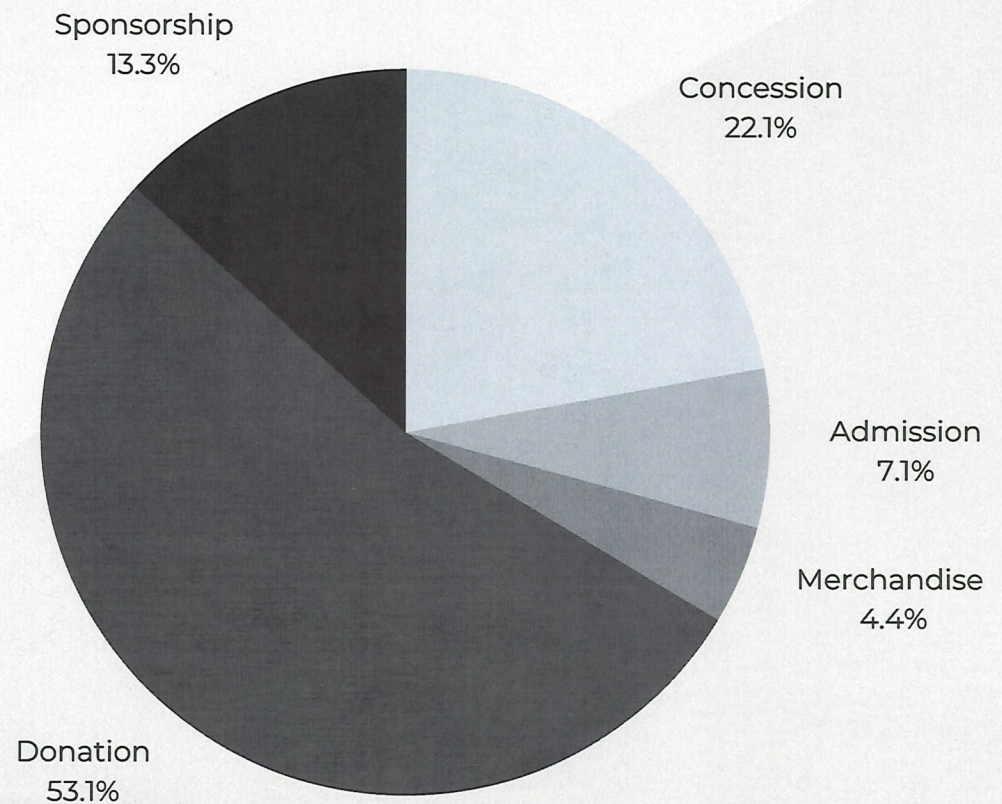
July 17 - ValleyAll-Star Game





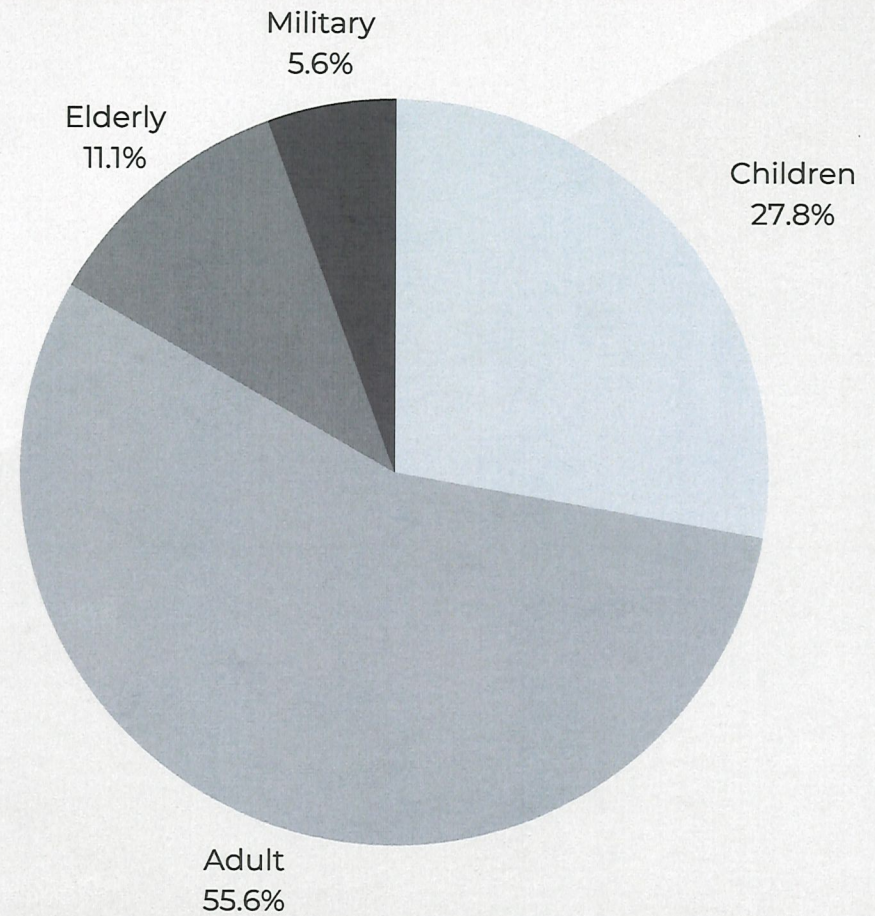
HOW WE ARE FUNDED

- Primarily operate from Donations from Local community and Public Grants
- Admission prices are locked at \$5 to allow maximum attendance
- Concession sells are contribute for the largest portion of our revenue.





DEMOGRAPHICS





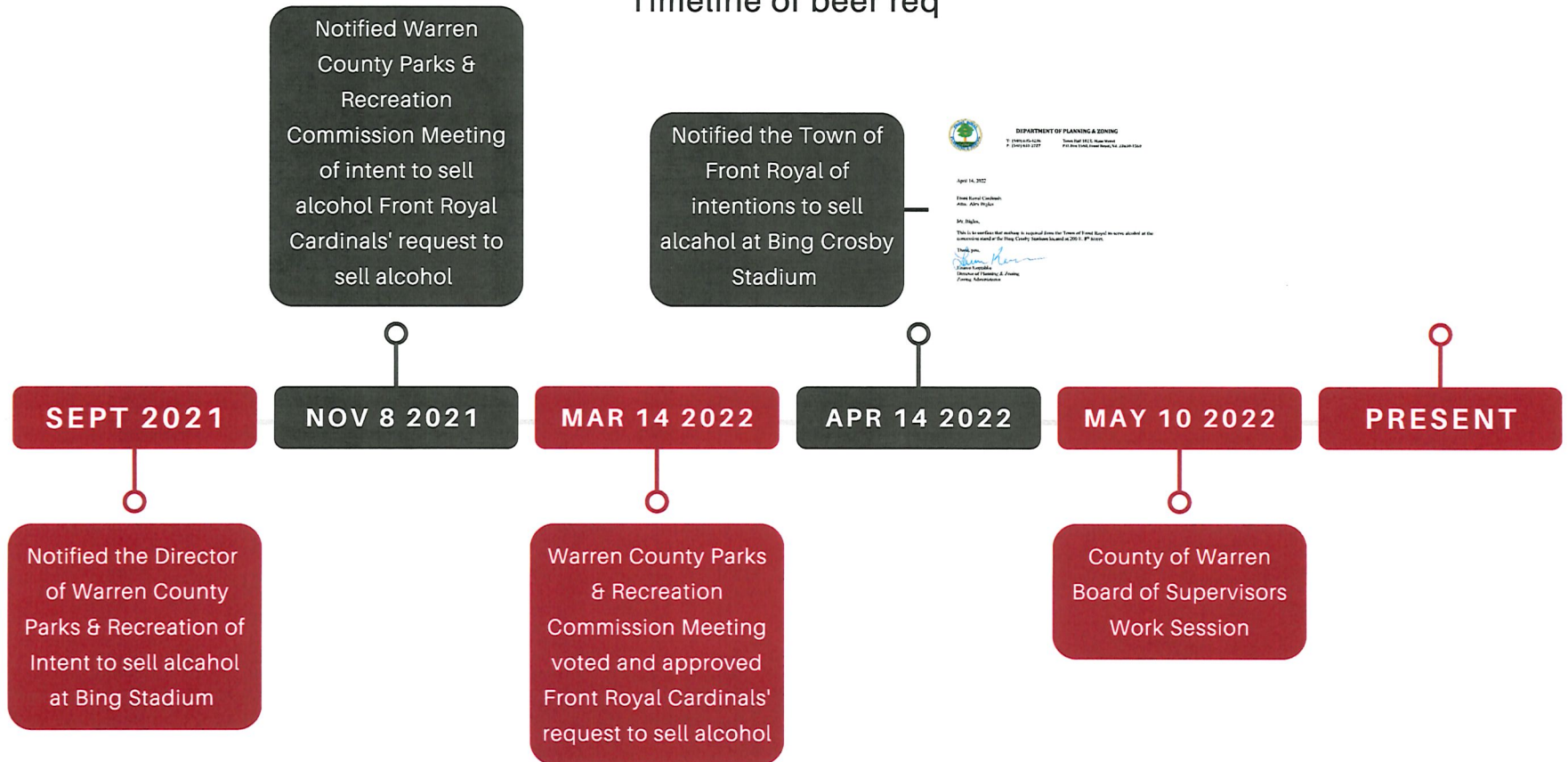
FUTURE PLANS

- In order to better serve our guests and generate revenue for the Organization, we respectfully request this board to consider allowing the Front Royal Cardinal Baseball organization to serve beer at the Bing Crosby Stadium



TIMELINE

Timeline of beer req





TOWN OF FRONT ROYAL NOTIFICATION

- On April 14, 2022, Front Royal Cardinals notified the Town of Front Royal of our intentions to sell alcohol inside Bing Crosby Stadium. Town of Front Royal; Planning & Zoning Director provided written verification that no additional approvals are required for alcohol sales in Bing Crosby Stadium.



DEPARTMENT OF PLANNING & ZONING

T: (540) 635-4236
F: (540) 631-2727

Town Hall 102 E. Main Street
P.O. Box 1560, Front Royal, VA 22630-1560

April 14, 2022

Front Royal Cardinals
Attn: Alex Bigles

Mr. Bigles,

This is to confirm that nothing is required from the Town of Front Royal to serve alcohol at the concession stand at the Bing Crosby Stadium located at 200 E. 8th Street.

Thank you,


Lauren Kopishke
Director of Planning & Zoning
Zoning Administrator



A hand is pointing at a screen that displays several white question marks. The background of the screen is blue. The hand is in the foreground, and the screen is in the background.

WHY SELL BEER

○ ○ ○ ○

- Number one Requested item by Fans of our Community
- Commonly available at all major sporting events to include Colleges and Universities
- Align concession Sales with other VBL locations (Covington & Purcelville)
- Additional Revenue Stream to Support Organization and Outreach Programs





SECURITY MEASURES

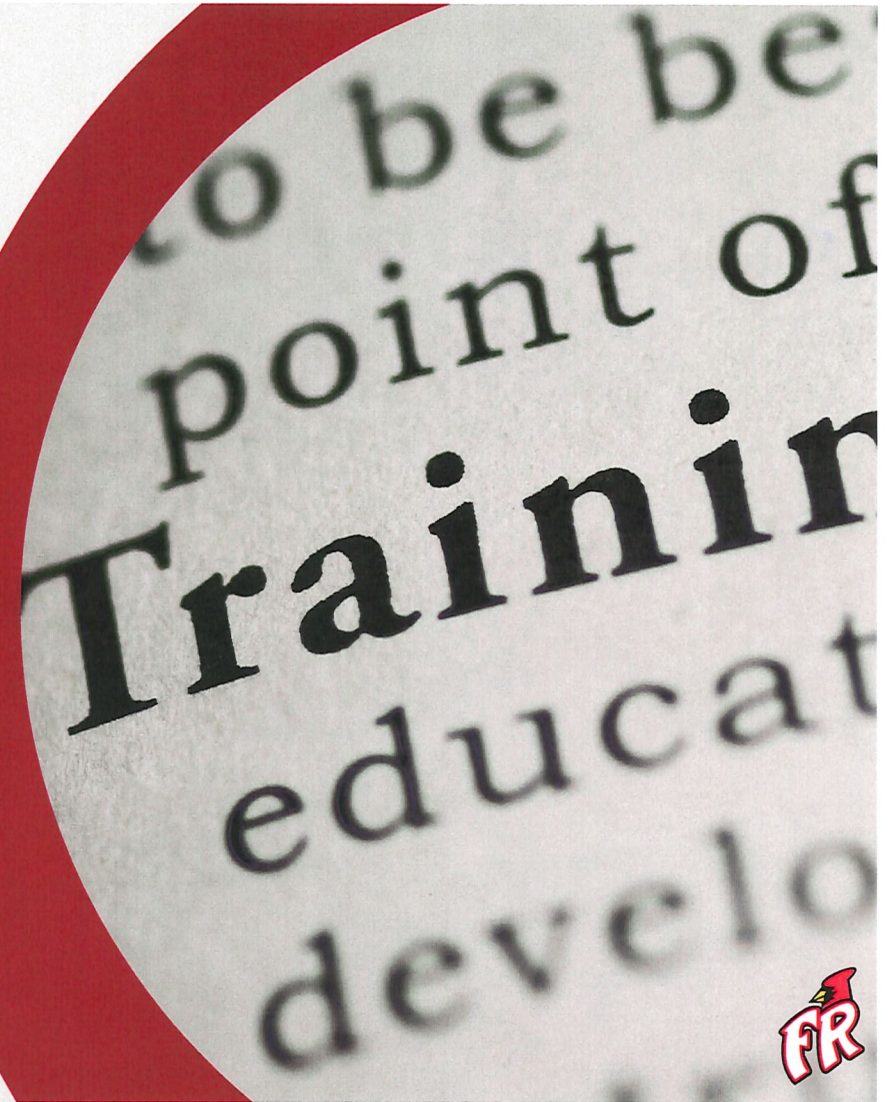
- Specialized equipment & training to provide clear identification of anyone over the age of 21.
- Implementation of Off-Duty Law Enforcement Officer.
- Availability of on-site breathalyzer for public use prior to departure
- DUI Prevention Program - CARDS Ride Home - Partnered with community taxi service
- Many Additional Safety Measures





STAFF TRAINING

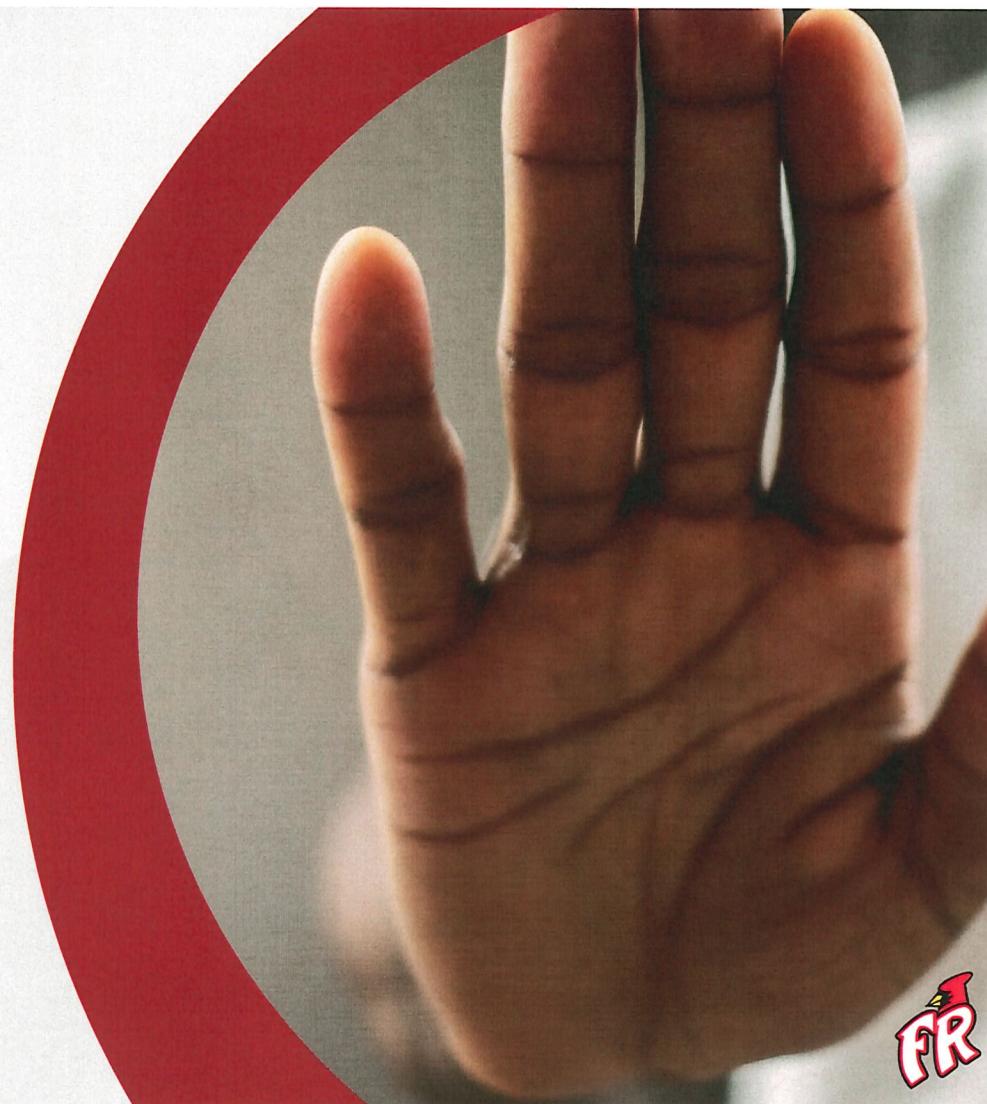
- Board Members and Staff will attend recurring training to ensure staff is knowledgeable in 1) Understanding the legal responsibilities; 2) Recognizing legally acceptable Identification; 3) Understanding Alcohols effect on the body; 4) Recognizing signs of intoxicated guests and many more areas;





SERVING CONTROLS

- Age verification station will be set up to check acceptable forms of identification.
- Multiple Color Tyvek wristbands will be used to quickly identify guests over 21 wishing to purchase beer.
- Wrist band color of the day will be chosen randomly prior to the start of the game.
- Alcohol sales will terminate at the end of the 7th inning of play.





QUESTIONS

Our board members are available to answer any questions that you may have regarding our proposal.

- Mrs. Donna Settle - President
(703) 244-6662
donna.settle@icloud.com
- Mr. Alex Bigles - Director
(305) 333-6950
alexbigles@gmail.com





THANK YOU



(703) 244-6662



www.frontroyalcardinals.org





TECHNOLOGY UPDATE

COUNTY OF WARREN, VA

IMMEDIATE NEEDS

- Better Monitoring
- Updated Servers
- Robust Support Options



MONITORING

- DEPLOYING NEW NETWORK MONITORING SERVICE
- DEPLOYING NEW VULNERABILITY MONITORING SERVICE
- DEPLOYING MICROSOFT INTUNE



SERVERS

- UPDATED OS ON ACTIVE DIRECTORY SERVER
- DEPLOYED SECONDARY ACTIVE DIRECTORY SERVER
- DEPLOYED NEW FILE SERVER
- DEPLOYED NEW RECPRO SERVER (TESTING)



SERVERS

- DEPLOYED 2 NEW BACKUP SERVERS
- DEPLOYED RMS SERVER AT PUBLIC SAFETY
- EXTENSIVE WORK ON CA SERVER



UPCOMING SERVERS

- FILE SERVER FOR PUBLIC SAFETY
- VIRTUAL SERVER REPLACEMENT FOR PUBLIC SAFETY
- CA SERVER REPLACEMENT
- GIS SERVER REPLACEMENT



SUPPORT UPDATES

- NEW REPORTING SERVICE
ALLOWS FOR BETTER
TRACKING
- INCORPORATED REMOTE
ACCESS SERVICES
- ON-CALL SCHEDULE
- PUBLIC SAFETY IT RESPONSE
PLANS
- VIRTUAL DESKTOP TESTING

UPCOMING PLANS



- Website Updates
- Agenda Management Solution
- Extended Services and Connectivity
 - Youth Center (Online in 2 weeks saving nearly \$9k per year)
 - Public Works
 - Community Development
 - Company 6

UPCOMING PLANS

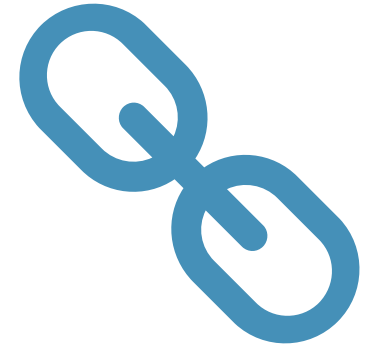
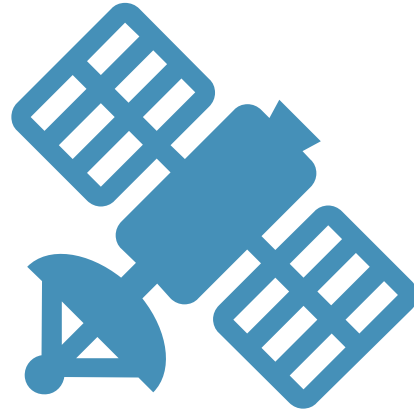
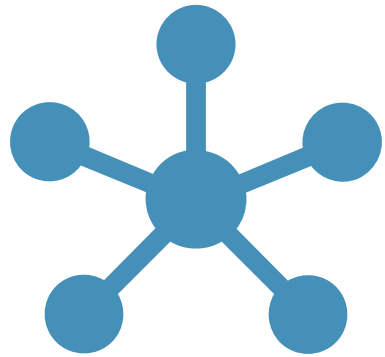


- Network Management and AP Deployment to Court House
- Inventory of all Computer Systems
- Continue Review and Deployment\Testing of Backup Services
- Hire Additional Technician

BIG THANKS



- Danny Melhorn – Network Administrator
- Sam Cheshire – System Technician



QUESTIONS?



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS WORK SESSION ITEM

DATE	ITEM	SUBJECT	PAGE 1 OF
May 10, 2022	F	Proposed Training Area	
<u>EXPLANATION & SUMMARY:</u> The Sheriff, Mark Butler is requesting a training area be assigned to the Warren County Sheriff's Office. Many locations have been researched. After many hours of research and investigation, Members of the Warren County Sheriff's Office have found a location that not only fits the needs of the Sheriff's Office but also cost the county and the taxpayers no money in the near future, to develop. The Sheriff's office spends over \$15,000 a year, in overtime, driving to and from different locations to complete minimum, mandatory, firearms training. The training area requested will be developed by the WCSO. The training area will be designed to provide an area for K9 training, Tactical Training, and Firearms, both lethal and non-lethal. This Area will also be developed to secure impounded vehicles and areas to store certain overflow buildings. This area has been discussed with Mike Berry. Mr. Berry has stated he believes this area could work for what we are needing. The property is off Catlett Mountain Road and identified on Tax Map # 19 90A, zoned Agricultural (A), and is 13.59 acres in size. <u>COST AND FINANCING:</u> <u>All materials will be donated by reaching out to local businesses. To include but not limited to railroad ties and lumber.</u>			
SUBMITTED BY: Mark A. Butler, Sheriff			PROCESSED BY:



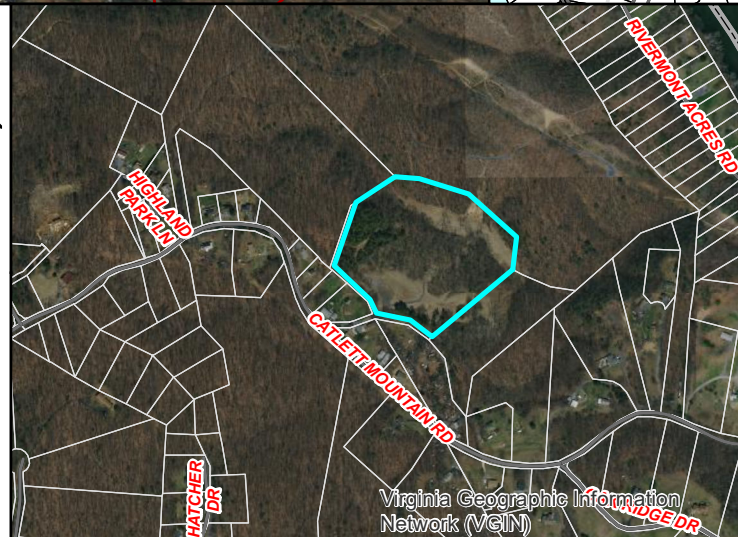
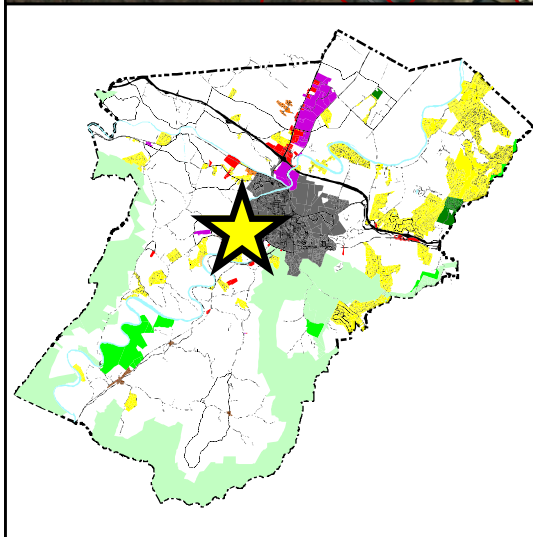
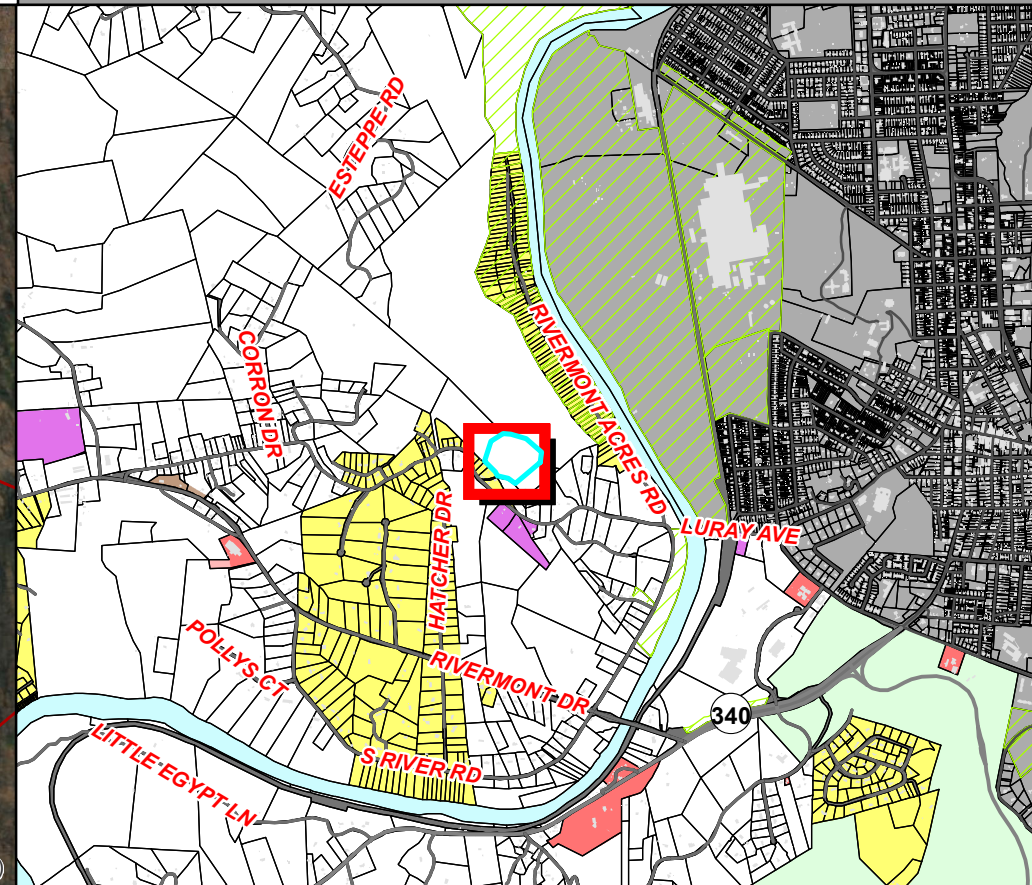
Warren County VA

Location Map



Warren County Sheriff's Office
Proposed Training Area

TM 19-----90A
13.59 Acres



Zoning

Agricultural	Rural Residential
Commercial	Right of Way
Industrial	Front Royal
Residential One	Federal Land
Residential Two	State Land
Suburban Residential	Water
Village Residential	VOF Conservation Easements
	WC Conservation Easements

Map produced by
Warren County GIS 2022
Department of Planning