

At a regular meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on May 17, 2022 at 6:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Delores R. Oates, Vice Chair (North River District); Victoria L. Cook (Fork District); Jerome K. Butler (Happy Creek District); and Walter J. Mabe (Shenandoah District); also present Taryn G. Logan, Deputy County Administrator; Jason J. Ham, Interim County Attorney; James Bonzano, Chief of Fire and Rescue Services; Michael Coffelt, Sanitary District Manager; Chase Lenz, Zoning Administrator; Dan Lenz, Director of Parks and Recreation; Gerry Maiatico, Fire Marshal; Joe Petty, Director of Economic Development; Matt Robertson, Finance Director; Alisa Scott, Deputy Finance Director; Matt Wendling, Planning Director; and Emily Ciarrocchi, Deputy Clerk of the Board

Absent: Edwin C. Daley, County Administrator

Closed Session – Virginia Freedom of Information Act

On a motion by Mrs. Cook, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors entered into a closed meeting under the provisions of Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act for discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, or resignation of a specific public officer of the public body, specifically in regard to the Warren County Finance/Audit Committee:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors entered into a closed meeting under the provisions of Sections 2.2-3711(A)(7) and (A)(8) of the Virginia Freedom of Information Act for consultation with legal counsel pertaining to actual or probable litigation and the provision of legal advice regarding the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia (the "EDA"), the Town of Front Royal, the *EDA vs. Jennifer McDonald, et al.*, the *Town of Front Royal vs. the EDA, et al.*, the *EDA vs. the Town of Front Royal*, other potential claims and litigation relating to other possible liabilities of the EDA, the recovery of EDA funds and assets, and the outstanding indebtedness of the EDA.

The Board also entered into a closed meeting under the provisions of Section 2.2-3711(A)(1) for the discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, or resignation of a specific public officer of the public body, specifically in regard to the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Sections 2.2-3711(A)(1), (A)(7), and (A)(8) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

Call to Order and the Pledge of Allegiance of the United States of America

Adoption of Agenda

On a motion by Mr. Mabe, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors adopted the agenda as presented:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

Public Comment Period (60 Minute Time Limit)

Lynda McDonough, 1205 High Top Road, said she had heard that President Biden was planning on giving the United States' sovereignty over health issues to the World Health Organization (WHO), which would allow them to define what a pandemic is; she is adamantly opposed to this. She also recently watched a political film called *2000 Mules* about the alleged widespread voter fraud that occurred during the 2020 Presidential elections, and she told the Board that voter fraud happened even here in the County.

Tracie Lane, 645 Bragg Drive, stated she was elected to the Property Owners of Shenandoah Farms (POSF) Board last year, and since that time, she and the rest of the POSF Board have served the Shenandoah Farms Sanitary District (SFSD) by trying to be good stewards of the SFSD funds. POSF provided a letter of intent to the Board regarding the cancellation of its management agreement with the County, which the Board has since accepted, but now the Board of Supervisors is taking action to establish a separate Shenandoah Farms Sanitary District Advisory Committee instead of reverting management back to the POSF Board. The POSF Board has requested a meeting with the Board of Supervisors and County staff to discuss the management transition, and not only has this

meeting not been scheduled, the POSF Board has not even received a response to their requests. She and the rest of the POSF Board members have many questions regarding the existing finances of the SFSD and the upcoming management transition, but the fact that the Board of Supervisors has not agreed to sit down with them stinks of a coverup. Currently, the members of the POSF Board are elected by residents of the SFSD, but the members of this new Advisory Committee would be appointed by the Board of Supervisors. She questioned whether the individuals appointed by the Board of Supervisors would have a vested interest in the SFSD like the current POSF Board members do.

Patrick Skelley, 88 Mosbys Meadow Lane, said he is in favor of management of the SFSD reverting to the elected POSF Board rather than an Advisory Committee with members appointed by the County. He expressed gratitude for the management the County has provided to SFSD since 2011 and wishes the management to be given to individuals elected by the residents of the SFSD instead of appointed by the Board of Supervisors.

Doris Harrington, 517 Joans Quadrangle Road, introduced herself as a current elected member of the POSF Board. When the POSF Board originally wrote its letter of intent to cancel the management agreement, nowhere in that letter was there suggested that the POSF Board would dissolve. She wants to know why the Board of Supervisors is now seeking to establish its own Advisory Committee for the SFSD. She also wants to know why the Board of Supervisors is being so discourteous and unprofessional as to not even respond to the POSF Board's requests for a meeting about the management transition. She told the Board she is disappointed, disheartened, and concerned about the SFSD residents.

Joe Longo, 195 Old Oak Lane, said he bought his home in the SFSD more than 26 years ago and became the first Sanitary District Manager. Until the last few years, the County has been willing to work with the POSF Board for the management of the SFSD, but ever since the embezzlement scandal with the Economic Development Authority, he feels the POSF Board is being treated like it was a part of that somehow. Since the majority of new Board members began their terms in 2020, the road improvement projects in the SFSD have stopped. He also said the Board of Supervisors got rid of the people who knew everything that happened in the County over the past two decades, and now they are floundering without a clue. He no longer knows where his tax money is going, and he called the Board of Supervisors a criminal organization.

Ryan Messinger, 363 Wendy Hill Road, voiced his support of the POSF Board once again managing the SFSD and reminded the Board of Supervisors of the commitment it made to completing Old Oak Lane, Phases IV and V along with many other roads in the SFSD.

Kathleen George, 126 Walker Farm Drive, said she has been a resident of the SFSD for 35 years and was the former Office Manager for POSF and assisted with the creation of the Sanitary District in 2010/2011. She watched the livestream of the work session on March 29th where management of the SFSD reverting to the POSF Board was discussed as well as the desire of both Boards for the transition to go smoothly. She is not sure why there has been no response since then from the Board of Supervisors for a follow-up meeting to discuss the particulars of the transition.

Jesse Lepinsky, 64 Eagles Crag Road, said he attended the POSF meeting on Saturday, May 14th because he had questions about the transition of management and how it would affect him as a resident, and he left that meeting with even more questions. He wants to know who will be representing the SFSD to the County and wonders how an Advisory Committee appointed by the Board of Supervisors plans to represent him better than the POSF Board whose members are elected by the residents of the community.

Due to it being 7:30 PM, Mrs. Cullers stopped the public comment period in order to begin the public hearings.

Public Hearing – Z2022-03-01 – Rivermont Baptist Church – Ordinance to Amend Section 180-8 (Definitions) to Add Correct State Code Section for Licensing and Section 180-21 (Agricultural District) to Add Day- or Child-Care Center (Nursery) as a Use Allowed by Conditional Use Permit – Matt Wendling

Matt Wendling, Planning Director, reported the applicants, Pastors Lorne Fyfe and Tim Dyke representing Rivermont Baptist Church, have requested to amend the County Zoning Ordinance to allow for Day- or Child-Care Centers in the Agricultural (A) Zoning District by conditional use permit. This use is currently allowed by conditional use permit in Residential One (R-1) and by-right in Commercial (C). The definition allows for six or more children for this use, and the County currently allows for five or fewer by-right in the Residential and Agricultural Zoning Districts in the form of babysitting and residential home daycare services with a Home Occupation permit.

Mrs. Cullers opened the public hearing.

Mrs. Ciarrocchi read the following email from Jon Martz, Director of the Warren County Department of Social Services: “There is a dramatic shortage of childcare facilities available in our county. The Warren County Department of Social Services is in favor of the approval of both the Ordinance to Amend Section 180-8 as well as the Conditional Use Permit. We look forward to working with our newest childcare partner.”

There being no further comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Oates, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors, finding that the proposed zoning ordinance amendment is appropriate for the public necessity, convenience, and general welfare and good zoning practice, approved the proposed amendments to Sections 180-8 and 180-21 of the Warren County Code:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

ORDINANCE TO AMEND AND RE-ORDAIN SECTIONS 180-8 AND 180-21 OF THE
WARREN COUNTY CODE

BE IT ORDAINED BY THE WARREN COUNTY BOARD OF SUPERVISORS that Sections 180-8 (Definitions) and 180-21 (Agricultural (A) District) be amended and re-ordained as follows:

§ 180-8. Definitions.

- A. General usage.

...

- B. Interpretation by Zoning Administrator...

- C. Definitions of words and terms. As used in this chapter, the following words and terms shall have the meanings indicated:

...

DAY- OR CHILD-CARE CENTER (NURSERY)

Any facility operated for the purpose of providing care, protection and guidance to six or more children separated from their parents or guardian during a part of the day only. Exceptions to this definition are:

- (1) A summer camp licensed under §§ ~~35-43 through 35-53~~ **35.1-18 through 22**, Code of Virginia.

...

§ 180-21. Agricultural (A) District.

- A. Statement of intent...

- B. Uses permitted by right...

- C. Accessory uses permitted by right...

- D. Uses allowed by conditional use permit. The following named uses may be permitted upon issuance of a conditional use permit by the Board of Supervisors:

...

(44) Day- or child-care center (nursery).

THIS ORDINANCE SHALL BE EFFECTIVE UPON ADOPTION.

Language proposed to be deleted is lined through. ~~Example~~

Language proposed to be added is bolded and underlined. **Example**

Public Hearing – Conditional Use Permit 2022-03-01, Rivermont Baptist Church for a Day- or Child-Care Center (Nursery) Located at 575 Catlett Mountain Road and Identified on Tax Map 19 as Lots 88 and 89A – Matt Wendling

Mr. Wendling reported Rivermont Baptist Church would like to open a daycare center to serve the community and their congregation for working families. They would be using their Fellowship Hall located across Catlett Mountain Road from the church along with a vacant lot directly across Figgins Road, which will be used as a non-commercial playground and recreation area. They feel there is a great need for this in the community for working parents in the Fork Magisterial District, and this use will also employ one full-time and several part-time employees, depending on enrollment.

The Planning Commission has forwarded this application to the Board of Supervisors recommending approval.

Mrs. Cullers asked what the exact occupancy number for this facility would be since condition #1 does not specify, and Mr. Wendling said Building Official David Beahm did not specify the number in the comments he provided for this application.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Oates, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors approved the conditional use permit request of Rivermont Baptist Church for a Day- or Child-Care Center (Nursery) with the conditions as recommended by the Planning Commission and staff and listed below:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

1. The Day- or Child-Care Center occupancy shall not exceed the number of occupants to be determined by the Virginia Uniform Statewide Building Code for an educational use facility and Health Department approval for the existing on-site sewage system.
2. The applicant shall comply with all Virginia State regulatory authorities for social services and education, Warren County Building Inspections, County Fire Marshal, and Warren County Health Department and their respective regulations and requirements.
3. Any food service areas used for the Day- or Child-Care Center shall be inspected to meet the Health Department regulations.
4. The applicant shall meet the requirements for Warren County Code Section 180-15 for Off-Street parking for a Day- or Child-Care (Nursery), which requires one parking space per 10 children plus one per employee.

Public Hearing – Conditional Use Permit 2022-03-02, Solomon Stavis for a Short-Term Tourist Rental Located at 9 Oak Hill Drive and Identified on Tax Map 28P, Section 2, as Lot 6 – Matt Wendling

Mr. Wendling reported the applicant is requesting a conditional use permit for a short-term tourist rental for this single-family dwelling for fewer than thirty days. The

applicant and his wife recently purchased the property in January 2022 in order to move to the Shenandoah Valley and Warren County and telecommute to Washington, D.C. Their jobs entail a significant amount of travel, and they plan to rent the property when they are away. They intend to manage the rental themselves but will have a property manager and cleaning company available if emergency maintenance is necessary or arises with guests. They are currently researching and interviewing for a locally based manager and management company.

The Planning Commission has forwarded this application to the Board of Supervisors recommending approval.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mr. Mabe, seconded by Mr. Butler, and by the following vote, the Board of Supervisors approved the conditional use permit request of Solomon Stavis for a short-term tourist rental with the conditions as recommended by the Planning Commission and staff and listed below:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

1. The applicant shall comply with all Warren County Health Department, Warren County Building Inspections, and Virginia Statewide Fire Prevention Code regulations and requirements.
2. The maximum number of occupants shall not exceed six (6) as determined according to the Health Department operational permit for a three-bedroom dwelling.
3. The applicant shall have the well water tested annually for e-coli and coliform bacteria, and a copy of the results shall be submitted to the Planning and Health Departments.
4. The applicant shall have the septic system inspected annually by a State licensed inspector, and a copy of the results shall be submitted to the Planning and Health Departments. The system shall also be serviced every five years as recommended by the Health Department, and a copy of the service invoice shall be provided to the Planning Department.
5. The discharge of firearms and hunting on the property by guests shall be prohibited.
6. The use of All-Terrain Vehicles (ATVs) by guests on the property and within the subdivision shall be prohibited.

Public Hearing – Conditional Use Permit 2022-03-03, Jared Smith for a Short-Term Tourist Rental Located at 31 Henry Way and Identified on Tax Map 24A, Section 2, Block 7, as Lot 313 – Chase Lenz

Chase Lenz, Zoning Administrator, reported the applicant is requesting a conditional use permit for a short-term tourist rental for the property he recently purchased in December 2021. The dwelling will be available year-round for short-term rentals for individuals visiting the Warren County area. The owner is currently vetting local property management companies to assist with coordinating professional services for weekly garbage removal, cleaning, and property management. The applicant currently lives in Ashburn and has owned and operated a 5-star rated short-term tourist rental in Stafford County for the past year. The Blue Mountain Property Owners Association commented that it is not opposed to this application, and the Planning Department received one email from a neighbor in favor of the use. However, the neighbor wanted to ensure there was a noise curfew after 11:00 PM, and Mr. Lenz said the Zoning Ordinance supplemental regulations require posting the County's noise ordinance at the property.

The Planning Commission has forwarded this application to the Board of Supervisors recommending approval.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Cook, seconded by Mrs. Oates, and by the following vote, the Board of Supervisors approved the conditional use permit request of Jared Smith for a short-term tourist rental with the conditions as recommended by the Planning Commission and staff and listed below:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

1. The applicant shall comply with all Warren County Health Department, Warren County Building Inspections, and Virginia Statewide Fire Prevention Code regulations and requirements.
2. The maximum number of occupants shall not exceed six (6) as determined according to the Health Department permit for a three-bedroom dwelling.
3. The applicant shall provide documentation to County staff for the maintenance of the sewage treatment system as recommended by the Warren County Health Department.
4. The applicant shall have the well water tested annually for e-coli and coliform bacteria, and a copy of the results shall be submitted to the Planning and Health Departments by the end of the calendar year.
5. The discharge of firearms and hunting on the property by guests shall be prohibited.
6. The use of All-Terrain Vehicles (ATVs) by guests on the property and within the subdivision shall be prohibited.

Public Hearing – Conditional Use Permit 2022-03-04, James and Jeonghe Lal for a Short-Term Tourist Rental Located at 280 Overbrook Lane and Identified on Tax Map 13C, Section 3, Block 3, as Lot 568 – Matt Wendling

Mr. Wendling reported the applicants constructed their home in 2018 after being granted a variance to the front setback by the Warren County Board of Zoning Appeals and have used this as their primary residence since then. They are requesting this conditional use permit because their work as Christian missionaries to Malawi, Africa takes them out of the country for long periods of time, and they would like to rent the property short-term during that time. They would like to rent it for fewer than 30 days to supplement their income to pay for the mortgage, taxes, insurance, and the upkeep of the property. This also allows them the flexibility of scheduling renters when they return from their mission trips instead of having the property occupied by long-term renters. Mr. Wendling noted the Planning Department did not receive comments back from the Shenandoah Shores Property Owners Association.

The Planning Commission has forwarded this application to the Board of Supervisors recommending approval.

Mrs. Cullers opened the public hearing.

Patrick Skelley, 88 Mosby Meadows Lane, encouraged citizens to come to Board of Supervisors meetings to see how their tax money is being spent.

There being no further comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the conditional use permit request of James and Jeonghe Lal for a short-term tourist rental with the conditions as recommended by the Planning Commission and staff and listed below:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

1. The applicants shall comply with all Warren County Health Department, Warren County Building Inspections, and Virginia Statewide Fire Prevention Code regulations and requirements.
2. The maximum number of occupants shall not exceed four (4) as determined according to the Health Department operational permit for a three-bedroom dwelling.
3. The applicants shall have the well water tested annually for e-coli and coliform bacteria, and a copy of the results shall be submitted to the Planning and Health Departments.

4. The applicants shall have the septic system inspected annually by a State licensed inspector, and a copy of the results shall be submitted to the Planning and Health Departments. The system shall also be serviced every five years as recommended by the Health Department, and a copy of the service invoice shall be provided to the Planning Department.
5. The discharge of firearms and hunting on the property by guests shall be prohibited.
6. The use of All-Terrain Vehicles (ATVs) by guests on the property and within the subdivision shall be prohibited.

Public Hearing – Conditional Use Permit 2022-03-05, Rocky Quach for a Short-Term Tourist Rental Located at 524 Freezeland Road and Identified on Tax Map 23F as Lot 2 – Chase Lenz

Mr. Lenz reported the applicant is requesting a conditional use permit for a short-term tourist rental for the property he recently purchased in February 2022. The dwelling will be available year-round for short-term rentals for families visiting the Warren County area. The applicant currently resides in San Jose, California and will hire a local property management company to manage the operation of the short-term rental and property maintenance. To promote rentals from families primarily, the applicant will provide additional amenities for infants, including high-chairs and a portable travel crib. This property is not governed by a Homeowners or Property Owners Association that the Planning Department could determine.

The Planning Commission has forwarded this application to the Board of Supervisors recommending approval.

Mrs. Cullers asked how the applicant found this home, considering they are from California, and the applicant said he researched homes near Shenandoah National Park and noticed Warren County had several wineries nearby and was also in close proximity to Washington, D.C.

Mrs. Cullers opened the public hearing. There being no comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mr. Butler, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors approved the conditional use permit request of Rocky Quach for a short-term tourist rental with the conditions as recommended by the Planning Commission and staff and listed below:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

1. The applicant shall comply with all Warren County Health Department, Warren County Building Inspections, and Virginia Statewide Fire Prevention Code regulations and requirements.

2. The maximum number of occupants shall not exceed six (6) as determined according to the Health Department operation permit for a three-bedroom dwelling.
3. The applicant shall provide documentation to County staff for the maintenance of the sewage treatment system as recommended by the Warren County Health Department.
4. The applicant shall have the well water tested annually for e-coli and coliform bacteria, and a copy of the results shall be submitted to the Planning and Health Departments by the end of the calendar year.
5. The discharge of firearms and hunting on the property by guests shall be prohibited.
6. The use of All-Terrain Vehicles (ATVs) by guests on the property and on the state road shall be prohibited.

Public Hearing – Conditional Use Permit 2022-03-07, Richard Durkee, II for Private Use Camping on Property off Farms River Road and Identified on Tax Map 15B, Section 1, Block 1, as Lots 33 and 34 – Matt Wendling

Mr. Wendling reported the applicant is requesting a conditional use permit for Private Use Camping on two vacant lots in the Shenandoah Farms – Riverview Section of the subdivision, which are located in the Special Flood Hazard Area (SFHA). The applicant's family has owned the lots since the 1960s, and the original retreat home was substantially damaged by Hurricane Agnes in June 1972 and was removed from the property shortly afterward. This conditional use permit would allow the applicant to erect a single accessory structure up to 160 square feet for storage of recreational and property maintenance equipment with the issuance of a building permit. The applicant plans to have a recreational vehicle and utilize a port-a-john for seasonal use while staying on the property.

The Planning Commission has forwarded this application to the Board of Supervisors recommending approval.

Mrs. Cullers opened the public hearing.

Kathleen George, 126 Walker Farm Drive, said she was around when Hurricane Agnes came through and wiped out almost all the structures on Farms River Road. She wanted to know what would happen to the structure in the event of a flood, and Mr. Wendling stated any accessory structure built would be required to have flood vents installed and be adequately anchored. This permitting process allows for County oversight and inspections to ensure the requirements are met and that there is an emergency egress plan in place.

There being no further comments from the public, Mrs. Cullers closed the public hearing.

On a motion by Mr. Butler, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors approved the conditional use permit request of Richard Durkee, II for

private use camping with the conditions as recommended by the Planning Commission and staff and listed below:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

1. The applicant shall comply with all Warren County Health Department regulations and requirements.
2. Materials associated with the campers are to be stored in a neat and orderly fashion during the time of use and are to be removed from the site when not in use.
3. Any development, structure, or fencing shall require a building and zoning permit.
4. The applicant shall post the property with a lot/parcel number for Fire and Emergency Rescue Services and have an emergency egress plan for removal of the recreational vehicles and portable commode prior to a predicted flood event.

Public Comment Period (Continued)

Mrs. Ciarrocchi read the following emails received from citizens:

Ralph Rinaldi, 4725 Howellsville Road: "I support POSF taking back the management of the Shenandoah Farms Sanitary District. The current board completely understands the needs of this community. Furthermore, the current board has the expertise to be an effective and best cost manager. I had planned to be there tonight however I got tied up on a time sensitive project."

Norman Nelson, 1331 Drummer Hill Road: "Ever since the POSF Inc. submitted to the WC BOS the 90-day notice to end the agreement between the POSF Inc. and the WC BOS which requested the return of Shenandoah Farms management to the POSF. there has been a flurry of information exchanged over Nextdoor Shenandoah Farms. We have seen there both misinformation and some useful information. Upon seeing the apparent confusion, I set out to find out for myself what I could the particulars related to this issue. I reviewed the following:

1. The packet which I received at the time of the purchase of my property around 5 years ago.
2. A number of pertinent videos of pertinent Warren County Boards of Supervisor Meetings.
3. The Virginia Property Owners Association Act and the Condominium Act of 2019
4. The original registration documentation of the Property Owners of Shenandoah Farms filed with the Commonwealth of Virginia.

I attended the next two meetings of the POSF Inc. and I was able to have a number of questions answered and was provided guidance of where to look for certain background

information. There are a number of Shenandoah Farms property owners who want to see the next two phases of Old Oak Road completed because they normally use that road. Some of them are quite vocal but I feel they are somewhat misguided regarding what will be in the best interest for the overall community.

Given that our nation has entered an uncertain historical period where we will be facing significant inflation and rising interest rates, it calls for serious revaluation of priorities. Given this, I do not feel that it would be wise to merely go forward with business as usual and just continue blindly ahead with the plans we made yesteryear. To wisely move ahead this new economic playing field calls for considering alternative cost methodologies and most importantly value engineering to find the best solutions for the entire community. This Leads Me to My Conclusions:

1. To pave Old Oak Road phases 4 & 5 is not in the best interest of the overall community, given the grave economic conditions we will face for the next 20 years.
2. I do fully support the transition and the concept of using Chip & Tar road improvements as has been proposed by POSF.
3. Having the POSF Inc directors continue as the Warren County SFSD Advisory board is the proper method for advising the Board of Supervisors as those members are actually voted upon in a normal democratic process rather than merely being appointed by the WC BOS.
4. From now on I do aim to annually attend 10 out of the 12 POSF General Meetings. It is far more convenient for me to attend those meetings as their normal meeting times do not normally conflict with my caregiver activities."

Laura Corebello, 668 Bragg Drive: "I advocate that the current P.O.S.F, Inc. Board of Directors to remain elected by citizens and not be appointed by Warren County advisory board members. As a resident of Shenandoah Farms for the past 20 years, I want to be able to elect board members who align with our needs, have historical knowledge of the community, and have business skills to contribute to the board, all of which our present board members offer us presently. It is also concerning that our community properties will have public access. We do not need any increase in traffic on our roads nor the possibility of vandalism and pollution on our beautiful mountain. It is not right that Shenandoah Farms foot the bill for a public commodity."

Bruce Boyle, 343 Susans Court: "I am adamantly opposed to the BOS trying to circumvent the elected board of the Property Owners of Shenandoah Farms (POSF) by trying to replace the elected advisory board with an appointed Board. Any appointed board will have its loyalty tied to the BOS and not the Residents of the Shenandoah Farms Sanitary District (SFSD). The current advisory board, the POSF, is elected by the Residents of the SFSD.

Thus, what would motivate the BOS to do this? One very logical conclusion is the BOS has not kept the court ordered segregation of SFSD funds separate from the County finances. In essence, show us the money – not a balance sheet which lists it, but bank statements

supporting the segregation and CURRENT totals for the SFSD funds. The POSF finances were audited by the Madam Chairwoman and another board member, and no problems were found with the POSF accounting of its money. Can the same be said for the management of the SFSD funds currently managed by the County?

Additionally, the BOS grab for SFSD common properties needs to be stopped immediately. The common properties of the SFSD were bought, developed, financed, and managed by the POSF board. The SFSD residents should not have to provide use of these assets to general county residents who do not reside in the Sanitary District. These funds were from taxes/fees for the Sanitary District only and should not be comingled with County assets.

We, the Residents of SFSD, fear the power grab of the BOS. The POSF has successfully managed itself and its common properties. By asking to terminate the joint management contract, the POSF Board seeks to better manage the SFSD by utilizing competitive bidding, lower costs for projects, and better financial accounting practices.

Finally, the last increase of Sanitary District Fees/Taxes was not for financing Old Oak IV and Old Oak V; this increase was to finance the NEXT three projects on the Shenandoah Farms CIP list. The funding for Old Oak IV and Old Oak V was already set aside as per VDOT, County, and SFSD requirements. This money should be accounted for in the county finances and should also be segregated from the County finances. Should the BOS continue to push for the completion of Old Oak IV and V, the County will advocate spending well over 2 million dollars to pave just four tenths of a mile. This is in addition to VDOT monies. This is not financially viable, as Old Oak V has yet to be priced. The prevention of the mismanagement of our funds is our primary fiduciary responsibility. While the engineering fees total tens of thousands of dollars, the continuation of throwing good money after bad money (or in this case, Sunk Money) needs to be prevented. We need to follow sound financial policies and not end up with a financial mess over Old Oak IV and V."

Kristin Iden, 407 Washington Avenue: "Like many, I am appalled by the senseless violent arrest and subsequent death of Ralph Ennis. I eagerly await the Virginia State Police investigation findings on this tragedy. Additionally, I wish to share a recent deep concern I had with a sheriff deputy that was serving at a local elementary school as a school resource officer. My son arrived home one day to say that during a DARE program, the officer spoke about how he 'tightens handcuffs as much as possible to hurt people he arrests because they're bad people' in addition to other inappropriate comments. I took this straight to the principal. I never heard anything back regarding this. Officers are not in the business of administering pain nor justice; let alone bragging about such things to elementary school children.

It is my wish that the County create a civilian oversight committee; tasked with reviewing and improving police officer conduct. I have deep concerns about integrity and ethics within the department, and public trust is fragile. Hopefully, an overnight committee can assist in holding employees accountable and to work to ensure safe and ethical practices in the future."

Dr. Stephanie Shaefer, 321 Farms River Road: "As a property owner at Shenandoah farms for the past 20 years, every time I have brought up a concern or attended a POSF meeting I have found the members of the Board of Directors very attentive and responsive to my concerns and have taken timely action to resolve concerns. This volunteer board is extremely dedicated and knowledgeable about community needs and concerns and cares about our community.

In terms of the issues being discussed tonight - I have the following questions and concerns - why POSF has not received responses to requests for a meeting with the Board of Supervisors in order to discuss and solve problems including lack of financial reports, discrepancies in budget totals from one month to the next, how bids for road work are conducted, documented and publicized, and why an appointed advisory board is being considered instead of keeping the existing POSF advisory board, elected by community members. In addition, I would like to highly recommend that the Community Properties, all on the Shenandoah River, remain as private for the Shenandoah farms community to prevent further development, disease from dumping, shooting in the river, and pollution of the water, which is the drinking water for all of Northern Virginia. Right now, it is cleaner when it leaves Warren County than when it enters Warren County."

There were no further comments from the public.

Reports – Board Members, County Administrator, Interim County Attorney

Mr. Butler thanked the Parks and Recreation Department working with Sunfish Swim on the County's first summer swim team.

Mrs. Cook said she wanted to make a correction to her report on May 3rd when she thanked the Information Technology (IT) Department for automating the citizen appointment applications and the employment applications on the County's website. She had since found out that Emily Ciarrocchi had taken the initiative to automate these processes and thanked her for her work.

Mr. Mabe said he attended a presentation by the Front Royal Moose Lodge honoring Firefighter/Medic Camden Whitacre for his actions surrounding a tragic incident where a patron of the Lodge experienced a medical emergency, which led to Camden perform a rare and difficult surgical cricothyrotomy in the field.

Mrs. Oates encouraged residents to attend the 34th Annual Wine and Craft Festival this Saturday, May 21st from 10:00 AM to 6:00 PM on Main Street, since this is the first time the Festival has taken place in three years due to the COVID-19 pandemic.

Mrs. Cullers reported the following:

- Fortsmouth Volunteer Fire Department is having a craft show fundraiser on Saturday, May 21st from 10:00 AM to 4:00 PM

- There will be a Shenandoah River cleanup event on Sunday, May 22nd; those interested in participating will be meeting at the Front Royal Outfitters store on Main Street at 8:30 AM and will be cleaning from Gooney Creek to the Front Royal boat landing at Eastham Park
- Recognized National Emergency Medical Services (EMS) Week and National Public Works Week (May 15th – 21st) and National Police Memorial Week (May 11th – 17th)

Taryn Logan, Deputy County Administrator, presented the County Administrator's report to the Board:

- Real estate payments have started being collected, totaling \$846,252.93 to-date for 2022, and the 2022 personal property tax bills will be sent out later this week.
- The Morgan Ford Boat Landing project is substantially complete, and she thanked Sanitary District Manager Michael Coffelt for leading the project and Project Manager Jeff Hayes for the project planning. The Virginia Department of Wildlife Resources is pleased with how it turned out, and representatives will be coming up in June for a formal ribbon cutting.
- The County is advertising a 30-day public comment period for the Rockland Park grant for an athletic fields complex, which is being funded through a grant with the Land and Water Conservation Fund and the National Park Service. She encouraged residents to send comments on the proposed complex to Dan Lenz, Director of Parks and Recreation.
- As part of his Eagle Scout project, a local Boy Scout constructed four octagonal picnic tables at the Thompson Kiss-and-Ride.
- Revenue Updates for April

Year-to-Date	FY 2022	FY 2021	Difference
Sales Tax	\$5,127,765	\$3,807,307	\$1,320,458 (34.68%)
Meals Tax	\$917,470	\$761,376	\$156,094 (20.5%)
Lodging Tax	\$264,201	\$220,806	\$43,395 (19.65%)
Business License Tax	\$1,241,003	\$1,089,884	\$151,119 (13.87%)

- Building Inspections Statistics for April

New Home Starts			
County	Town	Total	April 2021
8	1	9	15

Permits Issued		
2022	2021	Difference
190	304	-114 (-60%)

Inspections Completed		
2022	2021	Difference
901	1,252	-351 (-38.96%)

- Parks and Recreation

- 2022 Summer Brochure: Recreation staff have received the Summer 2022 Recreation Connection Brochures and distributed them on May 2nd. Special thanks to Recreation staff and Emily Ciarrocchi for her assistance. This is the first time in 2+ years that Parks and Recreation has offered the brochure, which is available on the County website. Registration for summer activities began on May 2nd.
- Community Shelter Project: The shelter is completed except for electric work, picnic tables, grill, and plaque installment, which will be completed prior to Memorial Day weekend opening, May 28th, for the summer.

- Department of Social Services – In the month of April, DSS received:

- 95 SNAP Applications
- 79 Medicaid Applications
- 22 TANF Applications
- 7 Child Care Applications
- 952 Lobby Visits
- 1,343 Phone Calls

On the Services side, for the month of April, DSS received:

- 53 CPS referrals
- 23 APS referrals

Services rendered:

- Used \$616 from the Ministerial Fund
- Took in \$1,165 to the Ministerial Fund
- Provided food to 55 individuals
- 83 EBT cards given

Job development:

- New client/referrals in April – 7
- Total clients to-date – 73
- Jobs offered/accepted – 1

- Department of Fire and Rescue Services

- Firefighter/Medic Camden Whitacre was recognized and honored at the Front Royal Moose Lodge for his actions surrounding a tragic incident where a patron sustained a medical emergency which led to Camden perform a rare and difficult surgical cricothyrotomy in the field. Special thanks to Camden and the entire response team on this incident for their strong work.
- The Department continues to evaluate the status of the fire and EMS response fleet and is currently evaluating purchasing a used engine to prolong the fleet status while awaiting the delivery of the engine on order. The three medic units are in the build stage, and staff will be conducting a progress inspection in the coming months.

- The Department continues to work with the South Warren VFD leadership and the Browntown community to address concerns raised with regards to response coverage. A Fire and Rescue presentation will be held on June 13th at 6:30 PM at the Browntown Community Center.
- Front Royal VFD continues its process to put the engine that will replace the crashed apparatus in-service.
- North Warren VFD has taken delivery of its new engine. Staff will assist the VFD in placing the unit in-service in the near future.
- Staff participated in the Samuels Public Library Volunteer Fair in an effort to solicit community interest in becoming a community volunteer in the County's Fire and EMS system.
- Chief Bonzano attended the 2022 Virginia Fire Chiefs Association – Fire Chiefs Summit in Richmond, Virginia where various topics were discussed, including a report from Governor Youngkin.
- Planning and Development
 - Tourism Committee – The Joint Tourism Committee continues to meet bi-weekly. Work is progressing towards creation of the 501c6 organization as the Destination Marketing Organization. The Board of Supervisors will be receiving recommendations from the Joint Tourism Committee in June for Tourism Board Members and will need to make County appointments. Staff will be placing this on the agenda for an upcoming meeting.
 - Development Review Committee – The Development Review Committee met on April 27, 2022 and discussed the following projects:
 - Planning Commission/Board of Supervisors Applications
 - Short-Term Tourist Rentals
 - Update on ongoing projects
 - Comprehensive Plan Review Underway
 - Sheetz Site Plan Review (Linden)
 - Route 340/522 Corridor Projects
 - Proposed Warehouse Facility – Corner of Baugh Drive and Fairground Road
 - Enclosed Storage Facilities – Winchester Road (2)
 - Equus Warehouse Facility – Winchester Road
 - McKay Springs – Corner of Winchester Road and Reliance Road
 - Interchange Phase II – Toray Drive
 - Terra Site Constructors – 6986 Winchester Road

The Committee will meet again on May 25, 2022, at 10:00 AM.

- Commercial/Industrial Projects – Work continues on the following projects:
 - Interchange warehouse (340/522 and Toray Drive) has the foundation in place and now starting the foundation walls. The water service from the Town has

- finally been approved and work is ongoing to connect the south side to the north side of Toray Drive.
- Equus Warehouse facility – The site work continues and the main structure is completed. The work now is focused on sealing the building up to start on the interior work.
- Storage facility on 340/522 has started work and activity will soon increase at the site.
- New trucking facility on Winners Court is continuing with site work.

Appropriations and Transfers

On a motion by Mr. Mabe, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors approved the additional appropriations and transfers as presented and shown below for May 2022:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

APPROPRIATIONS

Sheriff	To appropriate Local Law Enforcement Block "LOLE" Grant Program for FY 22	\$1,371
Sheriff	To appropriate a portion of ARPA funding that was allocated for bonuses for Sheriff's Office Deputies approved by the Board at its November 16, 2021 meeting	\$201,844
Public Works	To appropriate State funding agreed to by the Department of Game and Inland Fisheries to the County of Warren on January 27, 2020 to build improvements to the Morgan Ford Boat Landing	\$100,000

TRANSFERS

County Attorney	To correct budget line item overage due to the budget decrease and cost increase of the newly installed VOIP office phones	\$1,200
Parks and Rec.	Transfer from Uniforms/Wearing Apparel Fund and Operating Supplies Fund to WCPR Avtex Community Shelter Fund to purchase 12 picnic tables	\$12,414
Fire and Rescue	Transfer from Linden VFD Insurance Claims Revenue Code to Linden VFD Vehicle Repair for the balance of a towing invoice	\$1,658
Elections	Transfer from multiple budgeted line items to cover the purchase of Electronic Poll Book Software needed for the current Fiscal Year	\$32,638

Approval of Accounts

Mrs. Cook asked about the "Other" category on the monthly expense report, and Finance Director Matt Robertson responded this category is for purchases or services that

fall into the “Miscellaneous” line items in Departmental budgets. One of the plans for the new chart of accounts is for purchases and services to not fall under “Miscellaneous” as often and to be more definable.

On a motion by Mrs. Oates, seconded by Mr. Mabe, and by the following vote, the Board of Supervisors approved the list of May 2022 accounts as presented:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

Approval of Minutes

On a motion by Mr. Mabe, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors approved the minutes of its regular meeting of May 3, 2022 and its special meeting of May 10, 2022:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

Consent Agenda

1. Festival Permit Request for the Appaloosa Festival – Joe Petty
2. Transfer of \$140,000 and Appropriation of \$260,000 in Children’s Services Act (CSA) Funding to the General Fund – Matt Robertson/Jessica Amankrah
3. Memorandum of Understanding for Payroll and Benefits Services Between the County of Warren and Skyline Regional Criminal Justice Academy – Matt Robertson
4. Chester Gap Volunteer Fire Department Continuing Funding Request – Ed Daley
5. Removed for further discussion
6. Authorization to Advertise for Public Hearing – Ordinance to Increase Water Rates in the Shenandoah Shores Sanitary District for FY 2022-2023 – Matt Robertson
7. Authorization to Advertise for Public Hearing – Ordinance to Amend and Re-Ordain Section 6-1 of the Warren County Code re: Airport Commission – Caitlin Jordan

Mr. Mabe requested the removal of item 5 for further discussion.

On a motion by Mrs. Oates, seconded by Mrs. Cook, and by the following vote, the Board of Supervisors approved the Consent Agenda as amended:

Butler, Aye; Oates, Aye; Cullers, Aye; Cook, Aye; Mabe, Aye

Request of the Front Royal Cardinals to Serve Alcohol at Bing Crosby Stadium – Dan Lenz/Donna Settle

Mrs. Cullers said she was reluctant to approve this request at first, but after additional discussions with staff members and volunteers for the Front Royal Cardinals, she has confidence in the management of the organization to control alcohol service.

Mr. Mabe suggested implementing a two-strike policy as well as establishing a maximum percentage for the alcohol by volume (ABV) content of the beer being served. After extensive discussion, the consensus of the Board was to establish the ABV as 5% or less.

On a motion by Mrs. Cook, seconded by Mr. Butler, and by the following vote, the Board of Supervisors approved the Front Royal Cardinals Baseball Organization request to sell beer with an alcohol content of 5% or less in Bing Crosby Stadium during their home games for the Summer Valley Baseball League seasons:

Mabe, Aye; Cook, Aye; Cullers, Aye; Oates, Aye; Butler, Aye

Request – Acquisition of Property Located at 124 E 2nd Street – Alisa Scott

Alisa Scott, Deputy Finance Director, reported the County intends to purchase real property located at 124 East 2nd Street (Tax Map 20A5-8-30) for sale by owner at a purchase price of \$212,000. This parcel is adjacent to other County-owned real property, and the County will continue to rent and occupy the adjacent properties. If the Board desires to lease this property, a public hearing shall be properly advertised at a later date. Funding for this purchase is available in the Special Projects Fund, which includes the broker commission.

Mrs. Oates asked what the intention for these properties is for the future, and Ms. Scott indicated the desire of the Board was to secure ownership of all three parcels along 2nd Street for ease of potential development at a later date. This property is the final lot that the County does not own. Mrs. Oates said she could not support this request because she prefers government to have a smaller footprint.

On a motion by Mrs. Cook, seconded by Mr. Butler, and by the following vote, the Board of Supervisors approved the transfer of \$225,000 from the Special Projects Fund to the General Fund for the purchase of real property and improvements located at 124 East 2nd Street, Front Royal, Virginia, Tax Map Parcel 20A5-8-30 (the “Property”) and further authorized the Chair and County Administrator, either of whom may act, to execute all necessary documents that have been approved by the County Attorney or the Senior Assistant County Attorney to purchase the Property for a purchase price of \$212,000 on behalf of the County:

Butler, Aye; Oates, No; Cullers, Aye; Cook, Aye; Mabe, Aye

Adjournment

Mrs. Cullers adjourned the meeting at 9:00 PM.