



AGENDA

Board of Supervisors Special Meeting

June 30, 2022

5:00 PM

Call to Order

- A. Closed Session – Section 2.2-3711(A)(8) of the Virginia Freedom of Information Act
Consultation with Legal Counsel for the Provision of Legal Advice
- B. Appropriation Resolution for FY 2022-2023 – Matt Robertson
- C. Adjournment

Motion to be Made Going into Closed Meeting

I move the Board enter into a closed meeting under the provisions of Section 2.2-3711(A)(8) of the Virginia Freedom of Information Act for consultation with legal counsel for the provision of legal advice regarding budget and appropriation matters.

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Motion to be Made Coming out of Closed Meeting

I move that the Board certifies to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(8) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board.



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE June 30, 2022	ITEM B	SUBJECT: Appropriation of the FY 22-23 Budget	PAGE 1 OF
<u>EXPLANATION & SUMMARY:</u> The Board of Supervisors adopted the FY 2022-2023 Budget on June 28, 2022. This appropriates the budget as adopted at that meeting, to include 75% of the School Operating Fund request from the School Board. <u>COST & FINANCING:</u> As attached <u>CONSENT AGENDA MOTION:</u> 1) I move that the Warren County Board of Supervisors appropriate the Fiscal Year 2022-2023 Adopted Budget as presented. <u>ALTERNATIVE MOTION:</u> 1) I move that the Warren County Board of Supervisors does not appropriate the Fiscal Year 2022-2023 Adopted Budget as presented.			
SUBMITTED BY: Matt Robertson, Finance Director	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:

RESOLUTION



of the Board of Supervisors of Warren County

APPROPRIATION RESOLUTION FOR FY 2022-2023

BE IT RESOLVED by the Board of Supervisors of the County of Warren, Virginia (the “Board”) that the funds in the Fiscal Year 2022-2023 Budget (the “Budget”) that was approved on June 28, 2022, are appropriated for the period July 1, 2022 through June 30, 2023 from the funds and for the functions or purposes indicated in the Budget; provided, however, that if anticipated and budgeted state or federal funds are reduced, that these appropriations shall be reduced a like amount in those categories for which the state or federal funds are designated, and, provided that if local revenues do not reach anticipated levels the Board of Supervisors may reduce the appropriations listed below;

BE IT FURTHER RESOLVED by the Board that the appropriations to the Warren County School Board are appropriated by and to the major classifications in accordance with Code of Virginia § § 22.1-94 and 22.1-115, and that such funds must be spent in accordance with such major classifications, as such classifications are shown in the Budget, unless otherwise authorized by the Board.

BE IT FURTHER RESOLVED by the Board that the Budget adopted on June 28, 2022, which Budget is in conformity with this Appropriation Resolution, is readopted as stated herein.

General Fund

Department	Fiscal Year 2022-2023 Adopted Budget
Board of Supervisors	\$ 205,040
County Administration	\$ 570,195
Human Resources	\$ 276,694
County Attorney	\$ 356,374
Information Technology	\$ 1,006,113
Commissioner of the Revenue	\$ 769,265
Reassessment	\$ 148,331
Treasurer	\$ 571,335
Finance & Purchasing	\$ 476,474
Elections	\$ 444,301
Circuit Court	\$ 71,044
General District Court	\$ 24,300
Magistrates	\$ 5,400
Drug Court	\$ 70,160
Juvenile and Domestic Court	\$ 19,000
Clerk of Circuit Court	\$ 712,101
Law Library	\$ 63,538
Commonwealth's Attorney	\$ 1,175,318
Sheriff's Office	\$ 7,487,692

E-911 System	\$ 1,008,155
Volunteer Fire & Rescue	\$ 1,119,471
Probation	\$ 41,000
Building Inspections	\$ 633,435
Medical Examiner	\$ 1,000
Fire & Rescue Department	\$ 5,027,543
Public Works/Sanitary Districts	\$ 443,385
Streets and Highways	\$ 20,000
Refuse Collection	\$ 847,260
Refuse Collection/Transfer Station	\$ 226,930
Refuse Disposal	\$ 2,877,514
Maintenance of Bldgs. & Grounds	\$ 1,562,221
Health	\$ 373,600
Social Services	\$ 4,958,747
Other Social Services	\$ 149,000
Children's Services Act	\$ 1,994,647
School Division, local match, part of School Division Budget below	\$ 20,790,000
Regional Partnerships	\$ 4,052,300
Parks & Rec - Administration	\$ 712,489
Parks & Rec - Rec Programs	\$ 169,165
Parks & Rec - Maintenance	\$ 1,552,529
Library, Museums, Cult. Enrich.	\$ 1,039,000
Planning & Zoning Administration	\$ 485,229
Economic Development	\$ 1,943,047
Environmental Management	\$ 28,500
VPI Extension Service	\$ 139,515
Non-Departmental	\$ 8,768,000
Debt Service	\$ 11,159,378
Transfers to Other Funds	\$ 3,064,709

Capital Improvement Fund	\$ 8,189,453
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Asset Replacement Fund	\$ 2,822,650
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Airport Fund	\$ 208,332
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Cost Recovery Fund	\$ 969,000
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School Division

Instruction	\$ 49,004,417
Administration, Attendance and Health	\$ 2,891,704
Pupil Transportation	\$ 3,100,727
Operation & Maintenance	\$ 6,441,390
School Food Services and Other Noninstructional Operations	\$ 3,392,190
Facilities	\$ 12,371,642
Debt and Fund Transfers	\$ 594,068
Technology	\$ 2,146,096

Contingency Reserves	\$ 0
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Sanitary District

Blue Mountain Sanitary District	\$ 154,382
Cedarville Heights Sanitary District	\$ 15,500
High Knob Sanitary District	\$ 427,069
Lake Front Royal Sanitary District	\$ 158,361
Linden Heights Sanitary District	\$ 31,725
Osprey Lane Sanitary District	\$ 9,180
Riverside Sanitary District	\$ 3,480
Shangri-La Sanitary District	\$ 9,144
Shannon Woods Sanitary District	\$ 3,906
Shenandoah Farms Sanitary District	\$ 810,093
Shenandoah Shores Sanitary District	\$ 278,000
Skyland Estates Sanitary District	\$ 256,550
South River Estates Sanitary District	\$ 18,542
Wildcat Drive Sanitary District	\$ 14,940

Adopted: **June 30, 2022**

Clerk, Board of Supervisors
County of Warren, Virginia

EXPENDITURE REPORT SUMMARY

				FY 2021 - 2022	FY 2022 - 2023	
DESCRIPTION	FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021	ADOPTED	ADOPTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	
GENERAL GOVERNMENT						
11010	Board of Supervisors	919,699	2,404,331	2,160,448	179,000	205,040
12020	County Administration	700,293	627,554	596,392	500,000	570,195
12030	Human Resources	-	-	1,924	169,900	276,694
12040	County Attorney	214,382	168,366	154,390	344,000	356,374
12060	Information Technology	-	-	-	-	1,006,113
12090	Commissioner of the Revenue	635,865	683,315	696,470	777,000	769,265
12110	Reassessment	286,286	1,881	1,296	50,000	148,331
12130	Treasurer	527,612	498,997	535,950	566,000	571,335
12150	Finance & Purchasing	325,425	296,187	372,293	518,000	476,474
13000	Elections	202,918	262,463	279,730	391,000	444,301
* SUBTOTAL *		3,812,480	4,943,094	4,798,893	3,494,900	4,824,122
JUDICIAL ADMINISTRATION						
21010	Circuit Court	28,301	35,751	7,133	65,400	71,044
21020	General District Court	18,888	17,872	24,706	24,300	24,300
21030	Magistrates	4,104	4,584	4,536	5,800	5,400
21040	Drug Court	-	-	-	-	70,160
21050	Juvenile and Domestic Court	17,859	18,468	15,604	19,000	19,000
21060	Clerk of Circuit Court	591,866	577,068	595,585	638,600	712,101
21080	Law Library	47,729	54,092	57,570	54,300	63,538
22010	Commonwealth's Attorney	785,036	952,916	1,057,942	1,105,200	1,175,318
* SUBTOTAL *		1,493,783	1,660,751	1,763,076	1,912,600	2,140,862
PUBLIC SAFETY						
31020	Sheriff's Department	4,062,799	4,077,795	4,725,508	4,953,000	7,487,692
31040	E-911 System	542,115	622,601	709,678	753,000	1,008,155
31050	School Resource	584,491	725,798	826,414	766,800	-
32000	Volunteer Fire & Rescue	955,520	1,012,916	1,724,094	940,000	1,119,471
33000	Court Services	971,896	960,997	929,591	998,300	-
33030	Probation	63,230	43,332	10,316	41,000	41,000
34010	Building Inspections	650,795	669,739	738,866	618,000	633,435
35010	Animal Control	649,641	685,432	573,852	705,800	-
35030	Medical Examiner	740	780	680	1,000	1,000
35050	Fire & Rescue Department	3,086,725	3,338,898	4,012,144	4,376,000	5,027,543
* SUBTOTAL *		11,567,952	12,138,288	14,251,143	14,152,900	15,318,296
PUBLIC WORKS						
41010	Public Works/Sanitary Districts	389,345	372,848	487,575	428,200	443,385
41020	Streets and Highways	17,018	17,818	9,499	20,000	20,000
42030	Refuse Collection	710,782	753,168	796,471	786,000	847,260
42035	Refuse Collection/Transfer Station	156,669	183,701	210,292	226,000	226,930
42040	Refuse Disposal	2,414,597	2,695,474	2,546,563	2,880,000	2,877,514
43000	Maintenance of Bldgs. & Grounds	1,223,179	1,484,045	1,769,655	1,396,000	1,562,221
* SUBTOTAL *		4,911,590	5,507,054	5,820,055	5,736,200	5,977,310
HEALTH/WELFARE/PARTNERSHIPS						
51000	Health	355,798	350,963	392,676	382,412	373,600
52000	Mental Health & Disability	32,500	32,500	32,500	-	-
53000	Social Services	3,943,902	3,820,576	4,015,443	5,045,779	4,958,747
53090	Other Social Services	115,178	115,489	118,289	142,500	149,000
53500	Comprehensive Services Act	1,731,108	1,678,560	2,026,204	1,785,000	1,994,647
54000	School Division	26,243,110	26,442,631	26,956,323	27,720,000	20,790,000
64010	Regional Partnerships	3,607,210	3,653,113	4,390,466	4,193,850	4,052,300
* SUBTOTAL *		36,028,806	36,093,832	37,931,901	39,269,541	32,318,294

EXPENDITURE REPORT SUMMARY

DESCRIPTION		FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021	FY 2021 - 2022	FY 2022 - 2023
		ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	ADOPTED BUDGET
PARK, REC & CULTURAL						
71010	Parks & Rec - Administration	772,963	792,983	637,928	892,000	712,489
71020	Parks & Rec - Rec Programs	53,270	45,646	19,566	52,500	169,165
71030	Parks & Rec - Maintenance	1,464,175	1,386,698	1,440,844	1,541,600	1,552,529
73000	Library, Museums, Cult. Enrich.	994,134	1,006,758	1,018,087	1,018,100	1,039,000
	* SUBTOTAL *	3,284,542	3,232,085	3,116,424	3,504,200	3,473,183
COMMUNITY DEVELOPMENT						
81010	Planning & Zoning Administration	436,799	419,519	388,235	473,000	485,229
81050	Economic Development	54,117	108,234	302,194	3,197,500	1,943,047
82000	Environmental Management	26,045	18,530	20,500	18,500	28,500
83000	VPI Extension Service	109,101	114,738	111,998	121,000	139,515
	* SUBTOTAL *	626,062	661,021	822,927	3,810,000	2,596,291
MISCELLANEOUS						
91000	Non-Departmental	982,803	782,300	2,682,925	1,884,000	8,768,000
92000	Capital Outlay	18,547,831	6,774,261	3,410,276	14,625,659	-
95000	Debt Service	-	11,351,634	11,686,376	-	11,159,378
99010	Transfers to Other Funds	-	-	-	-	3,064,709
	* SUBTOTAL *	46,864,407	45,965,566	46,859,459	16,509,659	22,992,087
TOTAL GENERAL FUND		82,346,512	83,759,060	88,407,555	88,390,000	89,640,444
OTHER FUNDS						
59	CAPITAL IMPROVEMENT FUND					
	Fire & Rescue	-	-	-	-	3,400,000
	Public Works & Buildings	-	-	-	-	1,452,891
	Parks & Recreation	-	-	-	-	1,064,945
	School Division	-	-	-	-	12,371,642
	* SUBTOTAL *	0	0	0	0	18,289,478
60	ASSET REPLACEMENT FUND					
	General Administration	-	-	-	-	163,550
	Public Works/Refuse	-	-	-	-	100,000
	Information Technology	-	-	-	-	410,000
	Parks & Recreation	-	-	-	-	86,000
	Sheriff's Office	-	-	-	-	1,263,100
	Fire & Rescue	-	-	-	-	800,000
	* SUBTOTAL *	0	0	0	0	2,822,650
81	AIRPORT FUND					
	Personnel	0	0	-	-	76,592
	Operating	369,736	226,983	179,874	189,665	131,740
	Transfer to General Fund	21,335	20,105	-	-	-
	* SUBTOTAL *	391,071	247,088	179,874	189,665	208,332
83	COST RECOVERY FUND					
	Operating Expenditures	597,225	295,811	797,009	900,000	969,000
94	ECONOMIC DEVELOPMENT AUTHORITY					
	Operating Expenditures	-	1,634,541	1,457,290	1,785,300	1,313,250

EXPENDITURES		
	FY 21-22 Adopted Budget	FY 22-23 Adopted Budget
School Operating Fund		
Instruction	\$ 48,947,371	\$ 49,004,417
Admin, Attendance & Health	\$ 2,836,279	\$ 2,891,704
Pupil Transportation	\$ 2,818,962	\$ 3,100,727
Operations & Maintenance	\$ 6,627,383	\$ 6,441,390
Debt Service & Transfers	\$ 614,253	\$ 594,068
Technology	\$ 1,949,722	\$ 2,146,096
Contingency	\$ 150,859	\$ -
Total:	\$ 63,944,829	\$ 64,178,402
School Capital Improvement Fund		
Leslie Fox Keyser Elementary	\$ -	\$ 12,371,642
Blue Ridge Technical Center	\$ -	\$ -
E Wilson Morrison Elementary		\$ -
Total:	\$ -	\$ 12,371,642
School Cafeteria Fund	\$ 2,896,000	\$ 3,392,190
Total All Funds:	\$ 66,840,829	\$ 79,942,234

REVENUE		
	FY 21-22 Adopted Budget	FY 22-23 Adopted Budget
School Operating Fund		
Local	\$ 27,720,000	\$ 20,790,000
State	\$ 25,593,076	\$ 28,829,214
Federal	\$ 2,658,522	\$ 5,954,878
State Sales Tax	\$ 7,313,753	\$ 8,052,557
Other Revenue	\$ 659,478	\$ 551,753
Total:	\$ 63,944,829	\$ 64,178,402
School Capital Improvement Fund		
Transfer from General Fund	\$ -	\$ -
Transfer from Special Projects Fund	\$ -	\$ 2,271,617
State School Construction Fund	\$ -	\$ 2,000,000
ARPA Grant Proceeds	\$ -	\$ 8,100,025
Total:	\$ -	\$ 12,371,642
School Cafeteria Fund		
State	\$ 2,896,000	\$ 3,392,190
Total All Funds:	\$ 66,840,829	\$ 79,942,234