



AGENDA

Board of Supervisors Meeting

7:00 PM

September 20, 2022

Opening with Prayer

- A. Call to Order and Pledge of Allegiance of the United States of America
- B. Adoption of Agenda – Additions or Deletions
- C. Public Comment Period (60 Minute Time Limit)
- D. Reports – Board Members, County Administrator, County Attorney
- E. Appropriations and Transfers
- F. Approval of Accounts

NEW BUSINESS

- G. Consent Agenda
 - 1. *This item has been removed from the agenda.*
 - 2. Appointments to the Warren County Board of Building Code Appeals – Taryn Logan
 - 3. Appointment to the Warren County Planning Commission – Taryn Logan
 - 4. Nomination for Appointment to the Shenandoah Area Agency on Aging – Taryn Logan
 - 5. Adoption of Concurring Resolution Regarding a Financing by the Northwestern Community Services Board – Katie Heritage/Taryn Logan
 - 6. Approval of the FY 2023 Performance Contract with Northwestern Community Services Board – Katie Heritage/Taryn Logan
 - 7. Additional Appropriation Request of Warren County Public Schools from the FY 2020-2021 Budget Surplus – Dr. Chris Ballenger
 - 8. Appropriation Request of Warren County Public Schools for a Portion of the Final FY 2022-2023 Budget Allocation – Dr. Chris Ballenger
 - 9. Three (3) Additional Appropriation Requests of Warren County Public Schools from Outside Funding Sources – Dr. Chris Ballenger
 - 10. Award for Senior Center Phase I Restrooms and Mechanical Renovations – Alisa Scott
 - 11. Transfer Request and Award Notice for the Warren County Sheriff's Office for the Replacement of Four (4) Vehicles – Alisa Scott/Sheriff Mark Butler
- H. Closed Session – Sections 2.2-3711(A)(7) and (A)(8) Consultation with Legal Counsel Pertaining to Actual or Probable Litigation and for the Provision of Legal Advice

- I. Additional New Business (If needed)
- J. Adjournment

Fiscal Year 2022-2023 Budget Appropriations and Transfers

	Dept/Fund	Tran/Appr	Description	Amount	Source
1	Warren County School Board	Appr.	Due to increased enrollment in the Virginia Preschool Initiative Program, an additional \$150,000 in state funding will be received. An additional award of \$42,738 in E-rate funding has been received	\$192,738.00	State Funding
2	E911	Appr.	To appropriate VDEM Grant Funding to cover the cost of Firewall and CHE upgrade 7.8	\$18,039.00	Grant Funding
3	Fire and Rescue	Appr.	The purpose of this transfer is to appropriate donated funds from the Front Royal Rotary Club and the Apple House Restaurant & Gift shop for the specific purpose for software acquisition to support pre-incident planning	\$10,150	Donations
4	Fire and Rescue	Appr.	To appropriate Insurance Claim Funds for renovations to the Linden Station	\$78,174	Insurance Reimb.
5	County Admin/Finance	Transfer	The purpose of this transfer is to move the Grant Coordinator salary and benefits from County Admin to Finance as part of the new Budget Analyst Position	\$62,329.00	Personnel Budget
6	Fire and Rescue	Transfer	The purpose of this transfer is to transfer the Aid to Locality from the Volunteer Fire & Rescue Budget to the Fire and Rescue Budget	\$88,000	Operating Budget
7	Capital Improvement	Transfer	The purpose of this transfer is to move tourism funds in Special Projects to the CIP Fund to finish the Wayfinding Signage Project	\$160,000	CIP/Special Projects



Warren County Delinquent Tax Collections Monthly Report

Month: August 2022

<u>Pond Law Group:</u>	\$20,855.31
<u>TACS:</u>	\$2,076.49

TOTAL: **\$22,931.80**

Pond total for 2022:	\$73,608.85
TACS total for 2022:	\$46,794.19

Cumulative total for 2022: **\$120,403.04**

Grand Total for 2016:	\$251,948.77
Grand Total for 2017:	\$523,039.78
Grand Total for 2018:	\$431,438.35
Grand Total for 2019:	\$307,386.55
Grand Total for 2020:	\$148,238.27
Grand Total for 2021:	\$218,732.30

Sands Anderson		
Date	Invoice #	Amount
2/4/2019	337902	\$49,781.44
2/28/2019	338916	\$50,559.83
4/1/2019	340092	\$83,053.09
4/29/2019	343613	\$97,993.94
5/30/2019	349027	\$95,751.89
6/24/2019	353542	\$105,677.60
7/25/2019	358087	\$105,344.62
8/15/2019	363141	\$132,559.98
9/10/2019	367746	\$97,055.56
10/7/2019	214020	\$1,485.00
10/16/2019	381643	\$118,603.44
10/31/2019	977717TE1	\$117,023.95
10/31/2019	977717TE2	\$6,565.00
11/25/2019	383016	\$175,313.87
11/30/2019	977842TE1	\$11,124.92
11/30/2019	977842TE2	\$6,340.00
12/18/2019	312341	\$866.25
12/23/2019	387536	\$124,817.89
12/31/2019	977957TE1	\$9,086.18
12/31/2019	977957TE2	\$6,340.00
1/13/2020	392047	\$127,679.15
1/22/2020	315265	\$2,706.17
1/31/2020	978125TE1	\$9,281.19
1/31/2020	978125TE2	\$6,490.00
2/13/2020	318900	\$1,175.25
2/20/2020	369533	\$158,751.64
2/29/2020	978239TE1	\$9,357.94
2/29/2020	978239TE2	\$6,490.00
3/13/2020	401012	\$136,835.52
3/31/2020	978318T	\$452.79
3/31/2020	978318TE1	\$9,102.94
3/31/2020	978318TE2	\$6,490.00
4/14/2020	415506	\$119,235.96
4/15/2020	79425	\$2,400.00
4/30/2020	978401TE	\$10,778.38
5/14/2020	423245	\$135,843.50
5/31/2020	978486TE	\$11,319.00
6/17/2020	427726	\$127,987.84
6/30/2020	978571TE	\$11,067.78
7/16/2020	428985	\$130,183.76
7/20/2020	337536	\$566.18
7/31/2020	978676TE	\$10,298.52

Halasz Reporting & Video

Superior Document Services

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Superior Document Services

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Planet Depos

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Scott Insurance

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Planet Depos

Superior Document Services

Sands Anderson		
Date	Invoice #	Amount
8/7/2020	433530	\$133,312.50
8/15/2020	345192	\$1,120.75
8/31/2020	978747	\$9,984.77
9/18/2020	442067	\$138,075.97
9/30/2020	978847	\$9,739.77
10/7/2020	356355	\$397.50
10/15/2020	443408	\$117,141.00
10/31/2020	978915	\$9,801.20
11/17/2020	448352	\$120,209.55
11/25/2020	N/A	\$10,000.00
12/7/2020	CINV-011172	\$5,412.68
12/12/2020	35371	\$706.00
12/14/2020	P0100158271	\$10,166.20
12/17/2020	453266	\$113,966.75
1/13/2021	457980	\$113,124.75
1/19/2021	CINV-011784	\$15,481.96
1/28/2021	DR40982	\$3,651.37
2/2/2021	CINV-012445	\$30,542.84
2/9/2021	339456	\$1,227.05
2/9/2021	339457	\$641.50
2/17/2021	462742	\$133,253.39
2/23/2021	387076	\$309.75
3/1/2021	P0100169085	\$9,189.30
3/11/2021	P0100172805	\$9,114.30
3/12/2021	467623	\$130,648.00
4/9/2021	P0100176976	\$9,039.30
4/15/2021	472461	\$134,955.15
4/15/2021	398691	\$1,480.55
4/15/2021	398695	\$918.75
4/22/2021	398718	\$695.60
4/22/2021	398721	\$500.00
4/22/2021	402022	\$344.50
5/5/2021	401658	\$739.05
5/6/2021	405174	\$641.50
5/10/2021	16260	\$1,034.00
5/12/2021	P0100183367	\$8,719.30
5/13/2021	407073	\$394.00
5/13/2021	404491	\$437.50
5/13/2021	404493	\$595.85
5/13/2021	477247	\$127,060.37
5/14/2021	404412	\$1,873.45
5/14/2021	404406	\$1,062.50

Planet Depos

Superior Document Services

Superior Document Services

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Planet Depos

Superior Document Services

Retainer for Experts for Mediation

Mediation Consultant Invoice

Courier One

KLDiscovery (formerly Superior Document Services)

Mediation Consultant Invoice

The McCammon Group

Mediation Consultant Invoice

Planet Depos

Planet Depos

Planet Depos

KLDiscovery (formerly Superior Document Services)

KLDiscovery (formerly Superior Document Services)

KLDiscovery (formerly Superior Document Services)

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Rudiger, Green & Kerns

KLDiscovery (formerly Superior Document Services)

Planet Depos

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Sands Anderson		
Date	Invoice #	Amount
5/14/2021	405166	\$790.00
6/4/2021	409309	\$931.25
6/10/2021	P0100188099	\$8,754.30
6/15/2021	482033	\$133,365.05
6/16/2021	N/A	\$52,000.00
7/9/2021	420879	\$350.00
7/15/2021	P0100193199	\$8,679.30
7/22/2021	486778	\$128,239.06
8/6/2021	427284	\$1,561.25
8/6/2021	427280	\$839.50
8/12/2021	P0100197486	\$9,619.30
8/23/2021	P0100198232	\$9,659.30
9/3/2021	432329	\$786.00
9/10/2021	P0100202487	\$8,762.20
9/17/2021	496211	\$120,505.13
10/11/2021	P0100205568	\$9,379.50
10/25/2021	446049	\$1,200.60
10/25/2021	446050	\$641.50
10/26/2021	500972	\$126,954.16
11/1/2021	143233	\$878.00
11/9/2021	P0100211273	\$8,514.50
11/18/2021	505498	\$130,168.18
11/18/2021	451074	\$1,208.95
11/18/2021	451076	\$740.50
12/9/2021	P0100214091	\$8,414.50
12/22/2021	509983	\$115,486.18
1/12/2022	465717	\$442.50
1/13/2022	514569	\$102,870.55
1/24/2022	1025	\$11,550.00
1/25/2022	P0100219963	\$8,414.50
1/25/2022	144545	\$708.00
1/31/2022	469046	\$851.25
2/16/2022	P0100224185	\$8,214.50
2/25/2022	522325	\$103,634.09

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Payment to MoveOn8, LLC Bankruptcy Trustee
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KLDDiscovery (formerly Superior Document Services)

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Casamo Court Reporting
KLDDiscovery (formerly Superior Document Services)

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KLDDiscovery (formerly Superior Document Services)

Planet Depos

Commonwealth Power
KLDDiscovery (formerly Superior Document Services)
Casamo Court Reporting
Planet Depos
KLDDiscovery (formerly Superior Document Services)

Start of New Billing Process

Dated	Invoice #	Amount	Vendor	Received
3/9/2022	523678	\$14,805.25	Sands Anderson	
3/9/2022	523681	\$19,232.50	Sands Anderson	
3/9/2022	523682	\$20,481.50	Sands Anderson	
3/9/2022	523683	\$1,400.50	Sands Anderson	
3/9/2022	523684	\$447.00	Sands Anderson	

Sands Anderson		
Date	Invoice #	Amount
3/10/2022	P0100228360	\$8,444.50
3/17/2022	145439	\$997.25
4/4/2022	145399	\$1,052.00
4/5/2022	485781	\$395.00
4/13/2022	P0100232553	\$9,540.70
4/15/2022	532254	\$39,560.00
4/15/2022	532255	\$876.50
4/15/2022	532256	\$17,467.50
4/15/2022	532257	\$162.00
4/15/2022	532258	\$25,469.49
4/19/2022	489694	\$1,067.40
4/27/2022	490141	\$2,009.65
4/29/2022	492845	\$692.75
5/12/2022	533661	\$17,616.23
5/12/2022	533664	\$29,592.00
5/12/2022	533665	\$41,241.50
5/12/2022	533666	\$138.00
12/22/2021	144118	\$609.35
12/27/2021	144125	\$661.75
3/21/2022	145480	\$875.28
3/30/2022	145676	\$426.49
6/3/2022	538383	\$22,123.24
6/3/2022	538386	\$34,692.00
6/3/2022	538387	\$41,280.00
5/31/2022	54831	\$130.00
6/8/2022	500211	\$1,211.50
6/9/2022	P0100240864	\$10,010.00
6/23/2022	505080	\$593.50
7/8/2022	543087	\$48,324.20
7/8/2022	543090	\$24,457.50
7/8/2022	543091	\$52,460.50
7/14/2022	511359	\$775.00
7/13/2022	510764	\$1,250.00
7/14/2022	511162	\$1,250.00
7/13/2022	P0100245897	\$8,970.00
7/6/2022	509157	\$1,012.50
6/30/2022	507897	\$631.50
7/19/2022	512132	\$395.00
7/19/2022	511026	\$979.75
7/18/2022	511561	\$1,345.50
7/19/2022	512240	\$3,610.30
7/19/2022	511565	\$1,818.25

KLDiscovery

Casamo Court Reporting

Casamo Court Reporting

Planet Depos

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REVENUE SUMMARY - WARREN COUNTY

7/1/2022-8/31/2022

DESCRIPTION	FY 2020 - 2021 ACTUAL	FY 2021 - 2022 ACTUAL	PRIOR YEAR ACTUAL TO DATE	FY 2022 - 2023 APPR AMOUNT	FY 2022 - 2023 COLLECTED Y-T-D	% FY 2022 - 2023 COLLECTED	DIFFERENCE CURRENT TO PRIOR YR
1 GENERAL FUND							
GENERAL PROPERTY TAXES							
11010 Real Estate Taxes	31,354,110	30,955,620	6,043,939	32,770,000	653,265	1.99%	(5,390,674)
11020 Public Service Tax	6,813,077	5,567,362	13,969	5,500,000	814	0.01%	(13,156)
11030 Personal Property Tax	18,597,296	21,202,792	1,014,249	21,182,220	2,304,407	10.88%	1,290,158
11040 Machinery & Tools Tax	1,839,573	1,760,657	4,530	1,800,000	9,586	0.53%	5,056
11050 Mineral Rights	1,783	3,464	-	3,000	1,932	64.41%	1,932
11060 Penalties and Interest	982,603	1,084,262	172,685	950,000	153,164	16.12%	(19,521)
* SUBTOTAL *	59,588,441	60,574,158	7,249,372	62,205,220	3,123,168	5.02%	(4,126,204)
OTHER LOCAL TAXES							
12010 Local Sales, Use, Communications	4,965,575	6,441,932	1,040,804	6,250,000	1,125,177	18.00%	84,373
12020 Utility Tax	750,564	758,522	127,933	760,800	126,490	16.63%	(1,443)
12030 Business License	1,149,077	1,284,563	35,391	1,150,000	24,109	2.10%	(11,282)
12040 Recordation Taxes (Grantee)	956,123	1,001,862	177,540	889,000	250,060	28.13%	72,520
12050 Motor Vehicle License Tax	932,782	842,841	77,071	950,000	143,177	15.07%	66,106
12070 Recordation (Grantor) Will	225,391	242,303	47,960	209,200	76,110	36.38%	28,149
12080 Meals and Beverage Tax	1,088,125	1,252,151	223,335	1,250,000	232,561	18.60%	9,226
12090 Cigarette Tax	0	-	-	100,000	-	0.00%	-
312100 Lodging Tax	314,042	374,207	75,961	350,000	86,176	24.62%	10,214
* SUBTOTAL *	10,381,679	12,198,380	1,805,995	11,909,000	2,063,858	17.33%	257,863
PERMITS, FEES, AND LICENSES							
13010 Animal License Fees	37,586	35,671	2,719	38,000	1,962	5.16%	(757)
13030 Permits & Other Licenses	693,369	925,424	257,646	602,650	188,286	31.24%	(69,360)
13040 Parks & Rec Fees	-	59,879	-	267,350	73,229	27.39%	73,229
130325 Waste Permit Decal Fee	2,800	2,645	385	2,000	315	15.75%	(70)
* SUBTOTAL *	733,755	1,023,618	260,750	910,000	263,792	28.99%	3,042
FINES AND FORFEITURES							
14010 Court Fines	120,331	120,613	26,464	90,000	26,086	28.98%	(378)
14020 Other Court Costs	723	(5)	-	-	781	#DIV/0!	781
* SUBTOTAL *	121,053	120,608	26,464	90,000	26,867	29.85%	403

REVENUE SUMMARY - WARREN COUNTY

7/1/2022-8/31/2022

DESCRIPTION	FY 2020 - 2021 ACTUAL	FY 2021 - 2022 ACTUAL	PRIOR YEAR ACTUAL TO DATE	FY 2022 - 2023 APPR AMOUNT	FY 2022 - 2023 COLLECTED Y-T-D	% FY 2022 - 2023 COLLECTED	DIFFERENCE CURRENT TO PRIOR YR
USE OF MONEY AND PROPERTY							
15010 Revenue From Use of Money	100,451	(448,205)	12,948	200,000	11,483	5.74%	(1,465)
15020 Revenue From Use of Property	310,371	332,181	59,702	350,000	65,589	18.74%	5,887
* SUBTOTAL *	410,822	(116,024)	72,650	550,000	77,072	14.01%	4,422
CHARGES FOR SERVICES							
16010 Charges for Services (Sheriff)	2,396	2,357	-	2,000	-	0.00%	-
16020 Charges for Commonwealth Att.	4,315	3,845	743	4,000	883	22.07%	140
16050 Charges for Corrections & Det.	77,892	82,844	17,653	80,000	20,384	25.48%	2,731
16080 Charges for Sanitation & Waste	989,098	1,249,800	140,289	1,300,000	219,736	16.90%	79,447
16160 Sales of Map Survey	9,359	9,485	1,293	17,000	3,481	20.48%	2,188
16170 Sale of Copies - Comm. Of Rev.	525	900	125	500	-	0.00%	(125)
16180 Sales of Copies - Treasurer	0	-	-	-	-	#DIV/0!	-
16990 Other Charges for Services	50,757	72,507	20,035	61,500	15,647	25.44%	(4,388)
* SUBTOTAL *	1,134,342	1,421,739	180,138	1,465,000	260,130	17.76%	79,992
MISCELLANEOUS AND RECOVERED COSTS							
18030 Refunds, Loans, and Fees	28,447,384	972,605	79,343	560,000	119,154	21.28%	39,811
18990 Miscellaneous and Recovered Costs	1,294,000	655,208	1,725	1,550,000	58,203	3.76%	56,479
19120 Sale of Recyclable Materials	118,284	147,248	27,678	120,000	41,832	34.86%	14,154
* SUBTOTAL *	29,859,668	1,775,061	108,746	2,230,000	219,189	9.83%	110,443
STATE REVENUE							
22010 Non-Categorical Aid	79,162	78,196	48,354	66,000	53,382	80.88%	5,028
23010 Shared Expenses - Commonwealth's	474,446	516,075	72,970	545,000	80,358	14.74%	7,388
23020 Shared Expenses - Sheriff	1,709,815	1,902,446	289,723	1,970,000	266,248	13.52%	(23,475)
23030 Shared Expenses - Commissioner of	162,391	194,603	29,087	205,000	32,409	15.81%	3,322
23040 Shared Expenses - Treasurer	111,685	128,007	18,550	140,000	19,731	14.09%	1,182
23060 Shared Expenses - Registrar	47,286	77,648	-	45,000	-	0.00%	-
23080 Shared Expenses - Clerk of Court	346,277	432,845	60,228	402,000	54,164	13.47%	(6,064)
24010 State VPA/Welfare Reimbursement	1,139,840	1,202,035	237,030	1,422,000	287,911	20.25%	50,881
24020 Categorical Aid	1,105,990	753,675	-	1,168,000	356,004	30.48%	295,455
24040 Other Categorical Aid	291,047	850,937	60,549	583,334	38,220	6.55%	(22,329)
* SUBTOTAL *	5,467,938	6,136,466	816,491	6,546,334	1,188,427	18.15%	311,387

REVENUE SUMMARY - WARREN COUNTY

7/1/2022-8/31/2022

DESCRIPTION	FY 2020 - 2021 ACTUAL	FY 2021 - 2022 ACTUAL	PRIOR YEAR ACTUAL TO DATE	FY 2022 - 2023 APPR AMOUNT	FY 2022 - 2023 COLLECTED Y-T-D	% FY 2022 - 2023 COLLECTED	DIFFERENCE CURRENT TO PRIOR YR
FEDERAL REVENUE							
31010 Revenue from the Federal Governme	2,981,806	2,298,184	420,047	2,540,500	632,501	24.90%	212,454
* SUBTOTAL *	2,981,806	2,298,184	420,047	2,540,500	632,501	24.90%	212,454
INTERGOVERNMENTAL							
41050 Transfers from Other Funds	1,671,284	4,764,904	352,849	209,410	14,026	6.70%	(338,823)
41900 Use of Fund Balance	-	-	-	995,424	-	0.00%	-
* SUBTOTAL *	1,671,284	4,764,904	352,849	1,204,834	14,026	1.16%	(338,823)
TOTAL GENERAL FUND REVENUE	112,350,789	90,197,094	11,293,502	89,650,888	7,869,031	8.78%	(3,424,471)
59 CAPITAL IMPROVEMENT	0	-	-	8,189,453	78,174	0.95%	78,174
60 ASSET REPLACEMENT	0	-	-	8,189,453	-	0.00%	-
81 FRONT ROYAL AIRPORT							
15020 Hangar Rentals	178,607	193,987	-	189,665	33,560	17.69%	33,560
18990 Miscellaneous Income	-	-	25,402	18,667	-	0.00%	(25,402)
24040 State Grants	4,785	109,494	-	-	1,126	-	1,126
31020 Federal Grants	4,250	81,079	34,785	-	133,862	-	99,077
TOTAL AIRPORT	187,642	384,560	60,187	208,332	168,549	80.90%	108,362
83 COST RECOVERY	998,414	1,241,873	302,168	969,000	303,767	31.35%	1,599
94 EDA	1,404,357	2,094,438	344,293	1,313,250	95,497	7.27%	(248,796)

EXPENDITURE SUMMARY - WARREN COUNTY

7/1/2022

DESCRIPTION		FY 2020 - 2021	FY 2021 - 2022	PRIOR YEAR ACTUAL TO DATE	FY 2022 - 2023 APPR AMOUNT	FY 2022 - 2023 Y-T-D AMOUNT	% BUDGET EXPENDED	DIFFERENCE CURRENT TO PRIOR YR
		ACTUAL	ACTUAL					
GENERAL GOVERNMENT								
11010	Board of Supervisors	2,160,448	167,487	42,134	212,150	27,616	13.02%	(14,518)
12020	County Administration	596,392	507,489	79,756	570,195	77,608	13.61%	(2,148)
12030	Human Resources	1,924	184,328	14,393	276,694	38,864	14.05%	24,472
12040	County Attorney	154,390	374,051	25,990	356,375	24,778	6.95%	(1,213)
12060	Information Technology	47,378	671,412	7,843	1,006,112	67,222	6.68%	59,379
12090	Commissioner of the Revenue	696,470	734,828	120,200	769,266	95,389	12.40%	(24,812)
12110	Reassessment	1,296	251,208	282	148,331	65	0.04%	(217)
12130	Treasurer	535,950	575,969	86,493	571,334	72,669	12.72%	(13,825)
12150	Finance & Purchasing	372,293	483,409	58,145	476,474	52,409	11.00%	(5,736)
13000	Elections	279,730	363,321	44,018	444,301	37,434	8.43%	(6,584)
* SUBTOTAL *		4,846,271	4,313,502	479,255	4,831,232	494,054	10.23%	14,799
JUDICIAL ADMINISTRATION								
21010	Circuit Court	7,133	94,893	1,015	71,044	(20,136)	-28.34%	(21,151)
21020	General District Court	24,706	19,503	2,115	24,300	2,423	9.97%	308
21030	Magistrates	4,536	5,374	1,073	5,400	409	7.57%	(665)
21040	Drug Court	-	-	-	70,160	1,568	2.24%	1,568
21050	Juvenile and Domestic Court	15,604	17,541	2,741	19,000	2,138	11.25%	(603)
21060	Clerk of Circuit Court	595,585	656,588	98,249	712,101	90,700	12.74%	(7,549)
21080	Law Library	57,570	50,482	10,162	63,539	765	1.20%	(9,397)
22010	Commonwealth's Attorney	1,057,942	1,137,546	185,924	1,175,318	168,172	14.31%	(17,752)
* SUBTOTAL *		1,763,076	1,981,928	301,279	2,140,862	246,039	11.49%	-55,240
PUBLIC SAFETY								
31020	Sheriff's Department	4,725,508	5,538,957	758,958	7,491,026	766,809	10.24%	7,851
31040	E-911 System	709,678	1,022,001	119,470	1,008,155	323,685	32.11%	204,215
31050	School Resource	826,491	526,842	44,061	-	-	-	(44,061)
32000	Volunteer Fire & Rescue	1,724,094	1,195,874	295,403	1,119,471	145,930	13.04%	(149,472)
33000	Court Services	929,591	863,931	152,171	-	1,576	-	(150,594)
33030	Probation	10,316	5,182	189	41,000	99	0.24%	(89)
34010	Building Inspections	702,021	712,336	103,744	633,435	88,933	14.04%	(14,811)
35010	Animal Control	573,852	602,918	97,455	-	-	-	(97,455)
35030	Medical Examiner	680	700	-	1,000	20	2.00%	20
35050	Fire & Rescue Department	4,058,479	5,062,031	658,206	5,027,543	678,281	13.49%	20,075
* SUBTOTAL *		14,260,708	15,530,772	2,229,656	15,321,630	2,005,334	13.09%	-224,322

EXPENDITURE SUMMARY - WARREN COUNTY

7/1/2022

DESCRIPTION		FY 2020 - 2021	FY 2021 - 2022	PRIOR YEAR ACTUAL TO DATE	FY 2022 - 2023 APPR AMOUNT	FY 2022 - 2023 Y-T-D AMOUNT	% BUDGET EXPENDED	DIFFERENCE CURRENT TO PRIOR YR
		ACTUAL	ACTUAL					
PUBLIC WORKS								
41010	Public Works/Sanitary Districts	487,575	401,353	69,311	443,385	47,272	10.66%	(22,039)
41020	Streets and Highways	9,499	11,534	-	20,000	-	0.00%	-
42030	Refuse Collection	796,471	1,065,395	89,338	847,260	108,673	12.83%	19,335
42035	Refuse Collection/Transfer Station	210,292	195,730	24,636	226,929	21,751	9.58%	(2,885)
42040	Refuse Disposal	2,546,563	3,057,928	113,349	2,877,513	287,174	9.98%	173,826
43000	Maintenance of Bldgs. & Grounds	1,769,655	1,826,510	256,330	1,562,223	184,379	11.80%	(71,951)
* SUBTOTAL *		5,820,055	6,558,451	552,964	5,977,310	649,249	10.86%	96,285
HEALTH/WELFARE/PARTNERSHIPS								
51000	Health	392,676	382,412	101,041	373,600	93,401	25.00%	(7,640)
52000	Mental Health & Disability	366,886	115,637	15,000	-	-	-	(15,000)
53000	Social Services	4,016,041	4,385,774	719,537	4,958,747	383,717	7.74%	(335,820)
53090	Other Social Services	597,643	115,000	31,000	149,000	107,876	72.40%	76,876
53500	Children's Services Act	2,022,117	2,204,457	66,344	1,994,647	46,674	2.34%	(19,670)
64010	Regional Partnerships	69,656	3,997,843	951,898	4,052,300	-	0.00%	(951,898)
* SUBTOTAL *		7,465,020	11,201,122	1,884,818	11,528,294	631,668	5.48%	-1,253,151
PARK, REC & CULTURAL								
71010	Parks & Rec - Administration	637,928	728,262	164,001	712,489	101,389	14.23%	(62,612)
71020	Parks & Rec - Rec Programs	19,566	42,506	(2,042)	169,165	56,060	33.14%	58,102
71030	Parks & Rec - Maintenance	1,440,844	1,529,483	221,780	1,552,529	160,306	10.33%	(61,474)
73000	Library, Museums, Cult. Enrich.	1,018,087	1,018,100	253,275	1,039,000	258,500	24.88%	5,225
* SUBTOTAL *		3,116,424	3,318,351	637,014	3,473,183	576,255	16.59%	-60,759
COMMUNITY DEVELOPMENT								
81010	Planning & Zoning Administration	388,235	439,992	85,700	485,229	53,156	10.95%	(32,544)
81050	Economic Development	302,194	2,895,624	229,425	1,943,047	63,455	3.27%	(165,970)
82000	Environmental Management	20,500	20,010	4,000	28,500	-	0.00%	(4,000)
83000	VPI Extension Service	111,998	124,487	17,019	139,515	17,607	12.62%	588
* SUBTOTAL *		822,927	3,480,113	336,144	2,596,291	134,217	5.17%	-201,927
MISCELLANEOUS								
91000	Non-Departmental	3,844,511	1,052,059	52,131	3,053,459	264,744	8.67%	212,613
92000	Capital Outlay	18,773,426	1,381,225	992,682	-	226,764	-	(765,917)
95000	Debt Service	464,479	11,190,519	3,394,823	11,159,378	-	0.00%	(3,394,823)
99010	Transfers to Other Funds	28,995,251	27,611,610	1,955,741	29,569,249	1,547,969	5.24%	(407,772)
* SUBTOTAL *		48,061,626	41,235,412	6,395,377	43,782,086	2,039,477	4.66%	-4,355,899

EXPENDITURE SUMMARY - WARREN COUNTY

7/1/2022

DESCRIPTION		FY 2020 - 2021 ACTUAL	FY 2021 - 2022 ACTUAL	PRIOR YEAR ACTUAL TO DATE	FY 2022 - 2023 APPR AMOUNT	FY 2022 - 2023 Y-T-D AMOUNT	% BUDGET EXPENDED	DIFFERENCE CURRENT TO PRIOR YR
TOTAL GENERAL FUND		86,156,107	87,619,651	12,816,507	89,650,888	6,776,293	7.56%	-6,040,215
59	CAPITAL IMPROVEMENT FUND	-	-	-	8,189,453	1,620	0.02%	1,620
60	ASSET REPLACEMENT FUND	-	-	-	2,822,650	379,796	13.46%	379,796
81	AIRPORT FUND							
	Operating Expenditures	179,874	436,773	15,338	208,332	16,020	7.69%	682
	Transfer to General Fund	-	-	-	-	-	-	-
	* SUBTOTAL *	179,874	436,773	15,338	208,332	16,020	7.69%	682
83	COST RECOVERY FUND							
	Operating Expenditures	620,874	508,076	21,358	969,000	196,276	20.26%	174,918
94	ECONOMIC DEVELOPMENT AUTHORITY							
	Operating Expenditures	1,457,290	1,160,318	178,321	905,250	173,131	19.13%	(5,190)



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE September 20, 2022	ITEM G-2	SUBJECT: Appointment of Representatives to the Warren County Board of Building Code Appeals	PAGE 1 OF 1
<u>EXPLANATION & SUMMARY:</u> There are currently three (3) terms on the Warren County Board of Building Code Appeals set to expire on September 30, 2022 – two regular members and one alternate. Art Saffelle and Thomas McFadden have both expressed their desire to be reappointed as regular members to this Board for another four-year term. These terms were advertised on the County website, in the Northern Virginia Daily, and on Channel 16; no other applications were received. The Board of Supervisors has discussed these appointments in closed session, and it is the consensus of the Board to reappoint Art Saffelle and Thomas McFadden to respective four-year terms. <u>COST & FINANCING:</u> N/A <u>PROPOSED OR SUGGESTED MOTION:</u> I move that the Board of Supervisors appoint Art Saffelle and Thomas McFadden to the Warren County Board of Building Code Appeals for respective four-year terms beginning October 1, 2022 and ending September 30, 2026.			
SUBMITTED BY: Edwin C. Daley, County Administrator	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

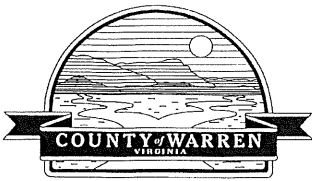
DATE September 20, 2022	ITEM G-3	SUBJECT: Appointment of Representative to the Warren County Planning Commission
<u>EXPLANATION & SUMMARY:</u> There is currently one (1) vacancy on the Warren County Planning Commission due to the resignation of Shenandoah Magisterial District representative Joe Longo. This vacancy was advertised on the County website, in the Northern Virginia Daily, and on Channel 16; three applications for this vacancy were received. The Board of Supervisors discussed these applications in closed session, and it is the consensus of the Board to appoint Gregory Huson to fill this unexpired four-year term. <u>COST & FINANCING:</u> N/A <u>PROPOSED OR SUGGESTED MOTION:</u> I move that the Board of Supervisors appoint Gregory Huson to represent the Shenandoah Magisterial District on the Warren County Planning Commission for the remainder of an unexpired four-year term beginning upon appointment and ending December 31, 2023.		
SUBMITTED BY: Edwin C. Daley, County Administrator	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)	



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE September 20, 2022	ITEM G-4	SUBJECT: Nomination of Representative to the Shenandoah Area Agency on Aging	PAGE 1 OF 1
<u>EXPLANATION & SUMMARY:</u> There is currently one (1) term on the Shenandoah Area Agency on Aging set to expire on September 30, 2022. Christy McMillin-Goodwin has expressed her desire to be nominated for reappointment to this Board for a full four-year term; she was previously nominated for appointment on September 3, 2019 to fill an unexpired four-year term. This term was advertised on the County website, in the Northern Virginia Daily, and on Channel 16; no other applications were received. The Board of Supervisors has discussed this appointment in closed session, and it is the consensus of the Board to renominate Christy McMillin-Goodwin for a four-year term. <u>COST & FINANCING:</u> N/A <u>PROPOSED OR SUGGESTED MOTION:</u> I move that the Board of Supervisors nominate Christy McMillin-Goodwin for reappointment to the Board for the Shenandoah Area Agency on Aging for a four-year term beginning October 1, 2022 and ending September 30, 2026.			
SUBMITTED BY: Edwin C. Daley, County Administrator	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE	ITEM	SUBJECT:
September 20, 2022	G-5	Resolution for Financing by the Northwestern Community Services Board

EXPLANATION & SUMMARY:

Warren County is one of 6 political jurisdictions that came together to create the Northwestern Community Services Board (NWCSB) as the regional community services board for the Lord Fairfax Planning District. This was in compliance with Virginia Code Section 37.2-501 (attached), and the relationship between Northwestern Community Services and its local governments is listed in Virginia Code Section 37.2-504 (attached). As part of its ongoing mission, the NWCSB is now seeking to fund the acquisition of a certain property located in Page County, Virginia, to be used for an outpatient behavioral health clinic.

Pursuant to Virginia Code Section 37.2-504(11), the Councils/Boards of Supervisors of the member jurisdictions must authorize the NWCSB to borrow money prior to such lending. The NWCSB desires to borrow up to Two Million, Two Hundred Thousand Dollars (\$2,200,000) through a low-interest, 40-year loan with the United States Department of Agriculture (USDA) to fund this acquisition.

The proposed concurring resolution would endorse the financing plans of the NWCSB as well as endorse and approve any necessary and appropriate actions of the NWCSB to effect such financing.

COST & FINANCING:

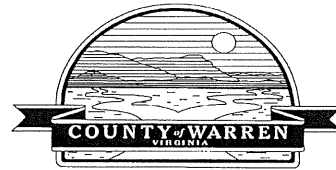
Under *no circumstances* will this Resolution or the loan be deemed to be a lending of Warren County or constitute a general obligation indebtedness or a pledge of the full faith and credit or taxing power of the County, nor shall anything contained in the Resolution or the loan legally bind or obligate the County to appropriate funds for the purposes described.

PROPOSED OR SUGGESTED MOTION:

I move that the Board of Supervisors adopt the proposed concurring resolution regarding financing by the Northwestern Community Services Board.

SUBMITTED BY:	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)
Edwin C. Daley County Administrator	

RESOLUTION



of the Board of Supervisors of Warren County Regarding a Financing by the Northwestern Community Services Board

WHEREAS, the Northwestern Community Services Board ("the NWCSB") was created pursuant to Chapter 5, Title 37.2 of the Code of Virginia (1950), as amended, by resolutions of the Common Council of the City of Winchester ("The City") and the Boards of Supervisors of Frederick, Clarke, Shenandoah, Page, and Warren Counties (collectively "The Counties"); and

WHEREAS, the NWCSB has represented to the City and the Counties that it desires to borrow up to Two Million, Two Hundred Thousand Dollars (\$2,200,000) through a low-interest, 40-year loan with the United States Department of Agriculture (USDA) to fund the acquisition of a certain property located in Page County, Virginia, to be used for an outpatient behavioral health clinic and the payment of the financing costs therefore; and

WHEREAS, approval for the NWCSB to borrow funds described herein by the City and the Counties shall be provided with the concurrence of each of the Member Jurisdictions; and

WHEREAS, Virginia Code Section 37.2-504(11) requires the authorization of the City and the Counties before the NWCSB may borrow money.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Warren County, Virginia as follows:

1. The Warren County Board of Supervisors endorses the financing plans of the NWCSB; and
2. To the extent required by law, if at all, the Warren County Board of Supervisors hereby endorses and further approves any necessary and appropriate actions of the NWCSB to effect such financing; and
3. Under no circumstances shall this Resolution, or the loan, financing or payment of debt service on the funding secured by the NWCSB described herein be deemed to be a lending of the City or the Counties, or constitute a general obligation indebtedness or a pledge of the full faith and credit or taxing power of any of the Member Jurisdictions, nor shall anything herein to therein contained legally bind or obligate the City or the Counties to appropriate funds for the purposes described herein.

This Resolution shall be effective immediately.

CERTIFICATE

The undersigned Edwin C. Daley, Clerk of the Board of Supervisors of Warren County, Virginia, hereby certifies the foregoing constitutes a true and correct copy of a Resolution Regarding a Financing by the Northwestern Community Services Board was adopted at a regular meeting duly held and called on September 20, 2022, for which proper notice was given. A record of the roll-call vote by the Board is as follows:

Name	Aye	Nay	Abstain	Absent
Cheryl L. Cullers, Chair				
Delores R. Oates, Vice Chair				
Jerome K. "Jay" Butler				
Victoria L. "Vicky" Cook				
Walter J. "Walt" Mabe				

Adopted: September 20, 2022

Chair, Board of Supervisors

ATTEST:

Clerk, Board of Supervisors

Code of Virginia
 Title 37.2. Behavioral Health and Developmental Services
 Chapter 5. Community Services Boards

§ 37.2-501. Community services board; appointment; membership; duties of fiscal agent.

A. Every city or county or any combination of counties and cities, before it shall come within the provisions of this chapter, shall establish a community services board with no less than six and no more than 18 members. When any city or county singly establishes a community services board, the board shall be appointed by the governing body of the city or county establishing the board. When any combination of counties and cities establishes a community services board, the board of supervisors of each county or the council of each city shall mutually agree on the size of the board and shall appoint the members of the community services board. Prior to making appointments, the governing body shall disclose the names of those persons being considered for appointment.

Appointments to the community services board shall be broadly representative of the community. One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental service providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board.

No community services board shall be composed of a majority of local government officials, elected or appointed, as members, nor shall any county or city be represented on a board by more than two officials, elected or appointed.

The board appointed pursuant to this section shall be responsible to the governing body of each county or city that established it.

B. The county or city or any combination of cities and counties that establishes an operating or administrative policy board shall receive an independent annual audit of the total revenues and expenditures of that board, a copy of which shall be provided to the Department, and designate an official of one member city or county to act as fiscal agent for the board. The county or city whose designated official serves as fiscal agent for the board in the case of boards established by more than one city or county shall review and act upon the independent audit of the board and, in conjunction with the other cities and counties, arrange for the provision of legal services to the board. When a single county or city establishes an operating or administrative policy board, it shall arrange for the provision of legal services to the board.

C. The county or city that establishes a policy-advisory board shall provide an annual audit of the total revenues and expenditures of the city or county government department to the board and the Department, carry out the responsibilities and duties enumerated in subsection A of § 37.2-504 and § 37.2-505, and provide legal services to the board. When any combination of cities and counties establishes a policy-advisory board, those cities and counties shall designate which local government shall operate the city or county government department. This local government shall provide an annual audit of the total revenues and expenditures of that department to the board and the Department, carry out the responsibilities and duties enumerated in subsection A of § 37.2-504 and § 37.2-505, and, in conjunction with the other cities and counties, arrange for the provision of legal services to the board.

1968, c. 477, § 37.1-195; 1970, c. 346; 1972, c. 498; 1973, c. 78; 1976, c. 671; 1978, c. 11; 1980, c. 582; 1988, c. 285; 1989, c. 254; 1994, c. 939; 1996, c. 412; 1997, c. 323; 1998, cc. 667, 680; 1999, c. 653; 2005, c. 716; 2012, cc. 476, 507.

Code of Virginia
 Title 37.2. Behavioral Health and Developmental Services
 Chapter 5. Community Services Boards

§ 37.2-504. Community services boards; local government departments; powers and duties.

A. Every operating and administrative policy community services board and local government department with a policy-advisory board shall have the following powers and duties:

1. Review and evaluate public and private community mental health, developmental, and substance abuse services and facilities that receive funds from it and advise the governing body of each city or county that established it as to its findings.
2. Pursuant to § 37.2-508, submit to the governing body of each city or county that established it a performance contract for community mental health, developmental, and substance abuse services for its approval prior to submission of the contract to the Department.
3. Within amounts appropriated for this purpose, provide services authorized under the performance contract.
4. In accordance with its approved performance contract, enter into contracts with other providers for the delivery of services or operation of facilities.
5. In the case of operating and administrative policy boards, make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable policies and regulations adopted by the Board.
6. In the case of an operating board, appoint an executive director of community mental health, developmental, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties. The compensation of the executive director shall be fixed by the operating board within the amounts made available by appropriation for this purpose. The executive director shall serve at the pleasure of the operating board and be employed under an annually renewable contract that contains performance objectives and evaluation criteria. For an operating board, the Department shall approve the selection of the executive director for adherence to minimum qualifications established by the Department and the salary range of the executive director. In the case of an administrative policy board, the board shall participate with local government in the appointment and annual performance evaluation of an executive director of community mental health, developmental, and substance abuse services, who meets the minimum qualifications established by the Department, and prescribe his duties. The compensation of the executive director shall be fixed by local government in consultation with the administrative policy board within the amounts made available by appropriation for this purpose. In the case of a local government department with a policy-advisory board, the director of the local government department shall serve as the executive director. The policy-advisory board shall participate in the selection and the annual performance evaluation of the executive director, who meets the minimum qualifications established by the Department. The compensation of the executive director shall be fixed by local government in consultation with the policy-advisory board within the amounts made available by appropriation for this purpose.
7. Prescribe a reasonable schedule of fees for services provided by personnel or facilities under the jurisdiction or supervision of the board and establish procedures for the collection of those fees. All fees collected shall be included in the performance contract submitted to the local governing body or bodies pursuant to subdivision 2 and § 37.2-508 and shall be used only for community mental health, developmental, and substance abuse services purposes. Every board shall institute a reimbursement system to maximize the collection of fees from individuals receiving services under its jurisdiction or supervision, consistent with the provisions of § 37.2-511, and from responsible

third party payors. Boards shall not attempt to bill or collect fees for time spent participating in commitment hearings for involuntary admissions pursuant to Article 5 (§ 37.2-814 et seq.) of Chapter 8.

8. Accept or refuse gifts, donations, bequests, or grants of money or property from any source and utilize them as authorized by the governing body of each city or county that established it.
9. Seek and accept funds through federal grants. In accepting federal grants, the board shall not bind the governing body of any city or county that established it to any expenditures or conditions of acceptance without the prior approval of the governing body.
10. Notwithstanding any provision of law to the contrary, disburse funds appropriated to it in accordance with such regulations as may be established by the governing body of each city or county that established it.
11. Apply for and accept loans as authorized by the governing body of each city or county that established it.
12. Develop joint written agreements, consistent with policies adopted by the Board, with local school divisions; health departments; boards of social services; housing agencies, where they exist; courts; sheriffs; area agencies on aging; and regional offices of the Department for Aging and Rehabilitative Services. The agreements shall specify the services to be provided to individuals. All participating agencies shall develop and implement the agreements and shall review the agreements annually.
13. Take all necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.
14. Institute, singly or in combination with other community services boards or behavioral health authorities, a dispute resolution mechanism that is approved by the Department and enables individuals receiving services and family members of individuals receiving services to resolve concerns, issues, or disagreements about services without adversely affecting their access to or receipt of appropriate types and amounts of current or future services from the community services board.
15. Notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, release data and information about each individual receiving services to the Department so long as the Department implements procedures to protect the confidentiality of that data and information.
16. In the case of administrative policy boards and local government departments with policy-advisory boards, carry out other duties and responsibilities as assigned by the governing body of each city or county that established it.
17. In the case of an operating board, have authority, notwithstanding any provision of law to the contrary, to receive state and federal funds directly from the Department and act as its own fiscal agent, when authorized to do so by the governing body of each city or county that established it.

By local agreement between the administrative policy board and the governing body of the city or county that established it, additional responsibilities may be carried out by the local government, including personnel or financial management. In the case of an administrative policy board established by more than one city or county, the cities and counties shall designate which local government shall assume these responsibilities.

B. Every policy-advisory community services board, with staff support provided by the director of the local government department, shall have the following powers and duties:

1. Advise the local government regarding policies or regulations for the delivery of services and operation of facilities by the local government department, subject to applicable policies and regulations adopted by the Board.
2. Review and evaluate the operations of the local government department and advise the local governing body of each city or county that established it as to its findings.

3. Review the community mental health, developmental, and substance abuse services provided by the local government department and advise the local governing body of each city or county that established it as to its findings.

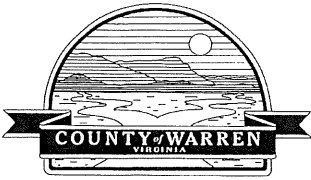
4. Review and comment on the performance contract, and performance reports developed by the local government department. The board's comments shall be attached to the performance contract and performance reports prior to their submission to the local governing body of each city or county that established it and to the Department.

5. Advise the local government as to the necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.

6. Participate in the selection and the annual performance evaluation of the local government department director employed by the city or county.

7. Carry out other duties and responsibilities as assigned by the governing body of each city or county that established it.

1968, c. 477, § 37.1-197; 1970, c. 346; 1972, c. 498; 1976, c. 671; 1977, c. 191; 1980, c. 582; 1982, c. 50; 1984, cc. 496, 505; 1986, c. 92; 1987, c. 79; 1995, c. 844; 1998, c. 680; 2005, cc. 75, 716; 2012, cc. 476, 507, 803, 805, 835, 836; 2022, c. 264.



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE September 20, 2022	ITEM G-6	SUBJECT: Northwestern Community Services Board Performance Contract
<u>EXPLANATION & SUMMARY:</u> Please find attached a request from Northwestern Community Services Board for the review and endorsement of its performance contract for Fiscal Year 2023. <u>COST & FINANCING:</u> N/A <u>PROPOSED OR SUGGESTED MOTION:</u> I move that the Board of Supervisors endorse Northwestern Community Services Board's FY 2023 Performance Contract. OR <u>ALTERNATIVE MOTION:</u> I move that the Board of Supervisors not endorse Northwestern Community Services Board's FY 2023 Performance Contract.		
SUBMITTED BY: Edwin C. Daley, County Administrator	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)	



MEMORANDUM

To County Administrators/ City Manager

From: Michael F. Elwell, Chief Executive Officer

Re: Review of NWCSB's FY2023 Performance Contract

Date: September 15, 2022

In accordance with the Code of Virginia, each locality participating in a multi-jurisdictional community services board is required to review and endorse the performance contract with the Virginia Department of Behavioral Health and Developmental Services.

I am requesting that the performance contract be presented to your governing body. Please complete this form and return it to my office at 209 West Criser Road, Front Royal, Virginia 22630 no later than September 25th.

Thank you in advance for your assistance.

The Board of Supervisors/City Council of _____ has reviewed and endorsed the NWCSB's FY2023 Performance Contract.

County Administrator/ City Manager

Date

Serving Winchester and the Counties of Clarke, Frederick, Page, Shenandoah and Warren

Thomas J. Peachey Center; 209 W. Criser Road
Front Royal, VA 22630
540-636-4250
Fax: 540-636-7171



COMMONWEALTH of VIRGINIA

NELSON SMITH
COMMISSIONER

DEPARTMENT OF
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

Post Office Box 1797
Richmond, Virginia 23218-1797

Telephone (804) 786-3921
Fax (804) 371-6638
www.dbhds.virginia.gov

June 1, 2022

RE: FY22-23 Community Services Board Performance Contract Amendments

Dear Community Serviced Board and Behavioral Health Authority (collectively, the "CBS")
Executive Directors,

The Office of Management Services (OMS) would like to thank you all for working with us through this amendment period of the FY22-23 Community Services Performance Contract (PC). This performance contract does not expire until June 1, 2023. For this review we are only amending certain documents and not the entire performance contract. We welcome any other suggested changes for consideration with the next iteration of the PC and they should be shared with the VACSB Performance Contract Review Committee, Ellen Harrison as your point of contact.

Please keep in mind that the performance contract is a transactional document and revisions may be necessary for clarification and better alignment with the strategic initiatives of the Commonwealth. The OMS has reviewed the current PC with other DBHDS internal stakeholders and the VACSB Performance Contract Review Committee and have determined the need to amend certain documents to provide clarity, remove outdated or redundant information, and to add language for the implementation of the new federal funding reimbursement model.

We would like to bring your attention to certain documents for this amendment period. Please take the time to review these documents to understand what will be required of your CSB.

1. FY2022 and 2023 Community Services Performance Contract – Section 9 is a material change that provides the requirements for billing and payments based on the federal funding reimbursement model.
2. Exhibit B: Continuous Quality Improvement (CQI) Process and CSB Performance Measures – Section I.A.1. implementation of the Suicide Screening Measure 86% benchmark.

3. Exhibit F: Federal Grant Requirements – These are required material changes that are not negotiable as a Subrecipient of federal funds. This exhibit has been revised to reflect the current federal grants and their general and specific terms and conditions. Other grants have also been deleted because they have expired. Section II Defined Terms, Major Medical Equipment cost requirement has been increased from \$1K to \$5K per unit. Section VI provides the current federal grants that DBHDS passes-through to CSB and the required identifying information that should be used to categorize and track these funds. We encourage you to familiarize yourself with this exhibit as a Subrecipient of federal funds.
4. Exhibit G: Master Program Services Requirements – This exhibit has been revised to provide general terms and conditions for certain programs services that a CSB may provide with the intent to reduce the amount of Exhibits D the Department and CSBs will have to review, process, and track. Keep in mind that this exhibit is not inclusive of all programs/services a CSB may provide and it will not replace the need for Exhibits D.
5. Exhibit I: Behavioral Health Wellness - Language has been added related to Gambling prevention funding.
6. Addendum I: Administrative Requirements and Processes and Procedures- Appendix C: Unspent Balances Principles and Procedures, Section 1.b. language was added to align with the new federal reimbursement model. Section 1.d. removed outdated language. Section 1.e. language added for clarity. Section 3 b and c removed outdated and/or conflicting language.
7. Exhibit M: The Department of Justice Settlement Agreement – Changes are part of the DOJ settlement agreement (DOJSA) and are required material changes that are not negotiable. Item 29 provides additional language for all CSBs to review and provide annual feedback on the QRT (Quality Review Team) End of Year Report. Also, Item 4.b. provides modifications to the frequency of completion of the OSVT (On-Site Visit Tool) in response to CSB Support Coordinator (SC) turnover and staffing concerns. Specifically, DBHDS has required that the OSVT be completed once per month in months where visits occur regardless of whether the person had TCM (Targeted Case Management) or ECM (Enhanced Case Management). This schedule of completion was initially a compromise to meet DOJSA requirements and manage the workload for SCs, which was not reflected in the last version of the Performance Contract. Given current recruitment and retention challenges, an altered schedule of completion for TCM will assist with addressing staffing challenges and workload while maintaining current expectations for people with more complex needs (i.e. ECM). This change is recommended by the DBHDS Case Management Steering Committee in response to ongoing staffing concerns across CSBs.

Item 11.b. is also modified to provide the addition of "as provided under Therapeutic Consultation waiver services" which aligns with the training mentioned and helps clarify that the plans reviewed are in line with the scope of the SC. The training clarifies the basic elements reviewed and how to document related information.
8. Exhibit K: State Hospital Census Management Admission and Discharge Requirements – Clinical Readiness for Discharge Scale revised to prevent non-clinically ready NGRI

(Not Guilty by Reason of Insanity) patients from appearing, inappropriately, on the Extraordinary Barriers to Discharge list.

Timeline for Execution

The amendments to the PC shall be effective as of **July 1, 2022**. Please keep in mind the Department cannot provide any state-controlled funds after September 30th if the contract has not been signed by your CSB. It is important for the smooth continuity of the process to have signed performance contracts returned to the Department as soon as practicable.

The Department would like to thank you all for your service and partnering with us. All your hard work and dedication to both your communities and our community services system is much valued and appreciated.

If you need help or have questions about this process, please email performancecontractsupport@dbhds.virginia.gov or contact our technical assistance number at 804-225-4242.

Thank you,

A handwritten signature in black ink, appearing to read 'Chaye Neal-Jones', with a stylized, sweeping underline.

Chaye Neal-Jones
Project and Program Manager
Office of Management Services

§ 37.2-508. Performance contract for mental health, developmental, and substance abuse services

A. The Department shall develop and initiate negotiation of the performance contracts through which it provides funds to community services boards to accomplish the purposes set forth in this chapter. In the case of operating boards, the Department may, notwithstanding any provision of law to the contrary, disburse state and federal funds appropriated to it for mental health, developmental, or substance abuse services directly to the operating board, when that operating board is authorized by the governing body of each city or county that established it to receive such funds. Six months prior to the end of an existing contract or, if no contract exists, six months prior to the beginning of each fiscal year, the Department shall make available to the public the standard performance contract form that it intends to use as the performance contract for that fiscal year and solicit public comments for a period of 60 days. Such contracts shall be for a fixed term and shall provide for annual renewal by the Board if the term exceeds one year.

B. Any community services board may apply for the assistance provided in this chapter by submitting to the Department its proposed performance contract together with (i) the approval of its board of directors for operating and administrative policy boards or the comments of the local government department's policy-advisory board and (ii) the approval of the contract by formal vote of the governing body of each city or county that established it. The community services board shall make its proposed performance contract available for public review and solicit public comments for a period of 30 days prior to submitting its proposed contract for the approval of its board of directors for operating and administrative policy boards or the comments of the local government department's policy-advisory board. To avoid disruptions in service continuity and allow sufficient time to complete public review and comment about the contract and negotiation and approval of the contract, the Department may provide semi-monthly payments of state-controlled funds to the community services board. If the governing body of each city or county does not approve the proposed performance contract by September 30 of each year, the performance contract shall be deemed approved or renewed.

C. The performance contract shall (i) delineate the responsibilities of the Department and the community services board; (ii) specify conditions that must be met for the receipt of state-controlled funds; (iii) identify the groups of individuals to be served with state-controlled funds; (iv) contain specific outcome measures for individuals receiving services, provider performance measures, satisfaction measures for individuals receiving services, and participation and involvement measures for individuals receiving services and their family members; (v) contain mechanisms that have been identified or developed jointly by the Department and community services board and that will be employed collaboratively by the community services board and the state hospital to manage the utilization of state hospital beds; (vi) establish an enforcement mechanism, should a community services board fail to be in substantial compliance with its performance contract, including notice and appeal processes and provisions for remediation, withholding or reducing funds, methods of repayment of funds, and the Department's exercise of the provisions of subsection E; and (vii) include reporting requirements and information about

revenues, costs, services, and individuals receiving services displayed in a consistent, comparable format determined by the Department.

The Department may provide for performance monitoring in order to determine whether the community services boards are in substantial compliance with their performance contracts.

D. No community services board shall be eligible to receive state-controlled funds for mental health, developmental, or substance abuse services after September 30 of each year unless (i) its performance contract has been approved or renewed by the governing body of each city or county that established it and by the Department; (ii) it provides service, cost, and revenue data and information and aggregate and individual data and information about individuals receiving services, notwithstanding the provisions of § 37.2-400 or any regulations adopted thereunder, to the Department in the format prescribed by the Department; and (iii) it uses standardized cost accounting and financial management practices approved by the Department.

E. If, after unsuccessful use of a remediation process described in the performance contract, a community services board remains in substantial noncompliance with its performance contract with the Department, the Department may, after affording the community services board an adequate opportunity to use the appeal process described in the performance contract, terminate all or a portion of the contract. Using the state-controlled resources associated with that contract, the Department, after consulting with the governing body of each city or county that established the board, may negotiate a performance contract with another board, a behavioral health authority, or a private nonprofit or for-profit organization or organizations to obtain services that were the subject of the terminated performance contract.

1968, c. 477, § 37.1-198; 1970, c. 346; 1972, c. 498; 1976, c. 671; 1980, c. 582; 1986, c. 176; 1998, c. 680; 2005, cc. 75, 716; 2012, cc. 476, 507, 805, 836.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE September 20, 2022	ITEM G-7	SUBJECT: Additional Appropriation of \$1,677,113 from FY 2020-2021 Warren County Public Schools Budget Surplus	PAGE 1 OF
<u>EXPLANATION & SUMMARY:</u> Please find attached correspondence from Dr. Christopher L. Ballenger, Superintendent, requesting an additional appropriation in the amount of \$1,677,113 from the surplus of the FY 2020-2021 Warren County Public Schools budget to be appropriated as follows: – \$1,000,000 to the County’s Capital Improvement Fund for School Projects – \$409,913 to the County’s Asset Replacement Fund for School Buses – \$267,200 to be retained by the County in the General Fund Contingency Reserve <u>COST & FINANCING:</u> \$1,677,113 from the Warren County Public Schools FY 2020-2021 budget surplus <u>PROPOSED OR SUGGESTED MOTION:</u> I move that the Board of Supervisors approve the additional appropriation of \$1,677,113 to the FY 2022-2023 budget as follows: \$1,000,000 to the School Division Capital Project Reserve held within the County’s Capital Improvement Fund, \$409,913 for School Bus Replacement held within the County’s Asset Replacement Fund, and \$267,200 to the General Fund Contingency Reserve. OR I move that the Board of Supervisors postpone this item for further discussion to _____.			
SUBMITTED BY: Edwin C. Daley, County Administrator	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:



Warren County Public Schools

210 North Commerce Avenue
Front Royal, Virginia 22630-4419
Phone (540) 635-2171
Fax (540) 636-4195
www.wcps.k12.va.us

OFFICE OF THE
SUPERINTENDENT

September 9, 2022

**WARREN COUNTY
BOARD OF SUPERVISORS**

SEP 12 2022

**RECEIVED
WARREN COUNTY
ADMINISTRATOR'S OFFICE**

Dr. Edwin C. Daley, County Administrator
County of Warren
220 North Commerce Avenue, Suite 100
Front Royal, VA 22630

Dear Dr. Daley:

At the September 7, 2022, regular meeting of the Warren County School Board, approval was given to request that the FY 2021 school operating budget surplus of \$1,677,113 be appropriated as follows:

- \$1,000,000 to the School Capital Improvement Fund
- \$409,913 to the School Transportation Fund
- \$267,200 to be retained by the County as previously agreed

Additional information is provided in the attached School Board Agenda Item.

I would appreciate your placing this item on the next Board of Supervisors meeting agenda and will be happy to discuss this request with you and your Board then. In the meantime, if you have any questions, please let me know.

Sincerely,

Christopher L. Ballenger, Ed.D
Division Superintendent

Attachments



Agenda Item Details

Meeting	Sep 07, 2022 - Regular Meeting
Category	4. Action Agenda
Subject	A. Request to Have Warren County Board of Supervisors Appropriate School FY2021 Operating Budget Surplus - Dr. Ballenger
Access	Public
Type	Action
Recommended Action	That the Superintendent be authorized to request that the Warren County Board of Supervisors appropriate \$409,913 of the FY2021 surplus to the School Transportation Fund that is held by the County, \$1,000,000 to the School Capital Improvement Fund that is held by the School, and that the remaining \$267,200 be retained by the County as previously agreed.

Public Content

Explanation and Summary:

The Warren County Board of Supervisors approved the FY2020-2021 audit as presented at their June 7, 2022 meeting. A copy of the page showing the School Board's Operating Fund surplus is attached. The total FY2020-2021 school operating surplus is \$1,677,113. It is being requested that the Board of Supervisors appropriate \$409,913 of the surplus to the School Transportation Fund that is held by the County, \$1,000,000 to the School Capital Improvement Fund that is held by the School, and that the remaining \$267,200 be retained by the County. \$267,200 is the amount previously committed by the School Board to be retained by the County from the FY2021 surplus. This is the amount of funding provided by the Board of Supervisors in the FY2021 Budget for instructional assistant and nurse raises. Because of budget uncertainties due to the pandemic, the raises were held and bonus given to employees instead. The Superintendent and School Board previously agreed to not request this amount in their surplus request since it was not spent for its intended purpose.

Attachments:

- Page One of Exhibit 39 of the Approved FY2021 County of Warren Comprehensive Annual Financial Report

Cost and Financing:

- Audited FY2021 School Operating Fund Surplus

Proposed or Suggested Motion:

" I move that the Superintendent be authorized to request that the Warren County Board of Supervisors appropriate \$409,913 of the FY2021 surplus to the School Transportation Fund that is held by the County, \$1,000,000 to the School Capital Improvement Fund that is held by the School, and that the remaining \$267,200 be retained by the County as previously agreed."

Administrative Content

Executive Content

Motion & Voting

That the Superintendent be authorized to request that the Warren County Board of Supervisors appropriate \$409,913 of the FY2021 surplus to the School Transportation Fund that is held by the County, \$1,000,000 to the School Capital Improvement Fund that is held by the School, and that the remaining \$267,200 be retained by the County as previously agreed.

Motion by Ralph A Rinaldi, second by Andrea M Lo.

Final Resolution: Motion Carried

Yea: Andrea M Lo, Kristen J Pence, Ralph A Rinaldi

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual
Discretely Presented Component Unit - School Board
For the Year Ended June 30, 2021

	School Operating Fund			Variance with Final Budget Positive (Negative)
	Budgeted Amounts			
	Original	Final	Actual	
REVENUES				
Revenue from the use of money and property	\$ 28,166	\$ 28,166	\$ 485	\$ (27,681)
Charges for services	460,551	460,551	519,571	59,020
Miscellaneous	324,854	324,854	157,432	(167,422)
Intergovernmental:				
Local government	26,956,323	26,956,323	25,279,210	(1,677,113)
Commonwealth	32,139,116	32,139,116	32,017,099	(122,017)
Federal	2,338,334	2,338,334	8,983,519	6,645,185
Total revenues	\$ 62,247,344	\$ 62,247,344	\$ 66,957,316	\$ 4,709,972
EXPENDITURES				
Current:				
Education	\$ 61,432,867	\$ 61,432,867	\$ 62,152,514	\$ (719,647)
Capital projects	180,391	180,391	180,391	-
Debt service:				
Principal retirement	289,000	289,000	289,000	-
Interest and other fiscal charges	345,086	345,086	345,086	-
Total expenditures	\$ 62,247,344	\$ 62,247,344	\$ 62,966,991	\$ (719,647)
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ 3,990,325	\$ 3,990,325
OTHER FINANCING SOURCES (USES)				
Transfers in	\$ -	\$ -	\$ -	\$ -
Transfers out	-	-	(3,990,325)	(3,990,325)
Total other financing sources (uses)	\$ -	\$ -	\$ (3,990,325)	\$ (3,990,325)
Net change in fund balances	\$ -	\$ -	\$ -	\$ -
Fund balances - beginning, as restated	-	-	-	-
Fund balances - ending	\$ -	\$ -	\$ -	\$ -



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE	ITEM	SUBJECT:	PAGE 1 OF
September 20, 2022	G-8	Appropriation Request of Warren County Public Schools	

EXPLANATION & SUMMARY:

At its regular meeting on August 16, 2022, the Warren County Board of Supervisors appropriated \$5,714,541 to the School Board to the Instruction major classification per Code of Virginia § 22.1-94 and § 22.1-115(i) to fund the Supplemental Appropriation Items as presented. Attached is correspondence from Dr. Christopher L. Ballenger, Superintendent, requesting the appropriation of \$1,500,256 of these funds to four (4) other Budget Categories as shown below:

- \$233,261 to Budget Category 62000 (Administration, Attendance, and Health)
- \$287,818 to Budget Category 63000 (Pupil Transportation)
- \$801,300 to Budget Category 64000 (Operations and Maintenance)
- \$177,877 to Budget Category 68000 (Technology)

COST & FINANCING: N/A

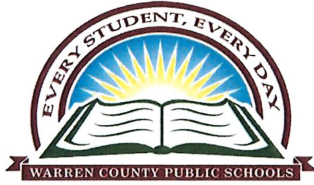
PROPOSED OR SUGGESTED MOTION:

I move that the Board of Supervisors approve the appropriation request of \$1,500,256 from Budget Category 61000 (Instruction) to four (4) Budget Categories as proposed.

ALTERNATE MOTION:

I move that the Board of Supervisors postpone this item for further discussion to _____.

SUBMITTED BY:	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)	PROCESSED BY:
Edwin C. Daley, County Administrator		



Warren County Public Schools

210 North Commerce Avenue
Front Royal, Virginia 22630-4419
Phone (540) 635-2171
Fax (540) 636-4195
www.wcps.k12.va.us

OFFICE OF THE
SUPERINTENDENT

September 12, 2022

**WARREN COUNTY
BOARD OF SUPERVISORS**

SEP 12 2022

**RECEIVED
WARREN COUNTY
ADMINISTRATOR'S OFFICE**

Dr. Edwin C. Daley
County of Warren
220 North Commerce Avenue, Suite 100
Front Royal, VA 22630

Dear Dr. Daley:

At the September 7, 2022, regular meeting of the Warren County School Board, the FY2023 School Operating Budget was amended to include the \$5,714,541 additional appropriation that was approved by the Board of Supervisors at their August 16, 2022, meeting. As this amount was initially appropriated to the Instruction category, the attached Warren County Appropriation and Transfer Form reflects the required transfers due to the adoption of the amended budget. The attached School Board agenda item provides a more detailed description of this request.

I would appreciate your placing this item on the next Board of Supervisors meeting agenda and will be happy to discuss this request with you and your Board then. In the meantime, if you have any questions, please let me know.

Sincerely,

Christopher L. Ballenger, Ed.D.
Division Superintendent

Attachments

Warren County Appropriation and Transfer Form

Department: Warren County School Board

Fiscal Year: FY 2023

Contact: Chris Ballenger, Ed.D.

Date Submitted: 9/12/2022

Type of adjustment: Transfer ☒ Appropriation ☒

Explanation of request (Required):

Transfer of \$5,741,541 appropriation to appropriate budget categories.

Revenue

Account Title	Account Code (3-xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
				-	
				-	
				-	
				-	
				-	
				-	
Total Adjustments			-		

Expenditure

Account Title	Category Code (xxxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
Instruction	61000	\$54,718,958	(\$1,500,256)	\$53,218,702	
Administration, Attendance, & Health	62000	\$2,891,704	\$233,261	\$3,124,965	
Pupil Transportation	63000	\$3,100,727	\$287,818	\$3,388,545	
Operations and Maintenance	64000	\$6,377,211	\$801,300	\$7,178,511	
School Food Services	65000	\$3,392,190	\$0	\$3,392,190	
Facilities	66000	\$12,371,642	\$0	\$12,371,642	
Debt Service and Transfers	67000	\$658,247	\$0	\$658,247	
Technology	68000	\$2,146,096	\$177,877	\$2,323,973	
				\$0	
				\$0	
				\$0	
Total Adjustments		\$85,656,775	\$0	\$85,656,775	

APPROVALS

Department

Signature

Date

Finance

Comments:

Signature

Date

County Administration

Comments:

Signature

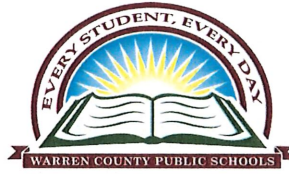
Date

Board Approval

Comments:

Submission Packet:

Date



Agenda Item Details

Meeting	Sep 07, 2022 - Regular Meeting
Category	4. Action Agenda
Subject	B. Approval of Amended FY2023 Operating Budget Based on \$5,714,541 Additional County Appropriation - Dr. Ballenger
Access	Public
Type	Action
Budget Source	FY2023 Operating Budget
Recommended Action	That the Amended FY2023 School Operating Budget in the amount of \$69,892,943 be approved as presented (or as amended) and that the Board of Supervisors be requested to allocate the appropriation to the following categories: Instruction: \$53,218,702 Administration, Attendance, and Health: \$3,124,965 Pupil Transportation: \$3,388,545 Operations and Maintenance: \$7,178,511 Debt Service: \$658,247 Technology: \$2,323,973.

Public Content

Explanation and Summary: An initial FY2023 Operating Fund budget of \$64,178,402 was approved by the Warren County Board of Supervisors at their June 28, 2022 meeting. An additional appropriation of \$5,714,541 was subsequently approved by the Board of Supervisors at their August 16, 2022 meeting. This amount was appropriated to the the Instruction Category with the request that the County be advised the amounts that need to be transferred to other categories to allow for the restoration of the following initiatives (totaling \$5,714,541):

- Full funding of the 5% salary increase for staff
- A \$1,000 bonus for staff in December
- Funding for all extra-curricular events and athletics
- Provide the remaining supplements not withheld
- Restore three furlough days
- Fill all existing teacher vacancies

The attached documents reflect the addition of these items to the budget and the total amounts for each budget category once they are added.

Attachments:

- FY2023 County Appropriations
- Proposed FY2023 Line Item Budget September 7, 2022
- FY23 Expenditure Category Comparison
- FY2023 WCPS Proposed Budget (as amended)

Cost and Financing:

- \$68,892,943 in appropriated FY2023 Local, State, Federal, and Miscellaneous funding

Proposed or Suggested Motion:

" I move that the Amended FY2023 School Operating Budget in the amount of \$69,892,943 be approved as presented (or as amended) and that the Board of Supervisors be requested to allocate the appropriation to the following categories:

Instruction: \$53,218,702
Administration, Attendance, and Health: \$3,124,965
Pupil Transportation: \$3,388,545
Operations and Maintenance: \$7,178,511
Debt Service: \$658,247
Technology: \$2,323,973."

[FY2023 County Appropriations.pdf \(252 KB\)](#)

[Proposed FY2023 Line Item Budget September 7, 2022.pdf \(1,171 KB\)](#)

[FY23 Expenditure Category Comparison.pdf \(220 KB\)](#)

[Supt_proposed_budget_23_update_9_7_22.pdf \(9,960 KB\)](#)

Administrative Content

Executive Content

Motion & Voting

That the Amended FY2023 School Operating Budget in the amount of \$69,892,943 be approved as presented (or as amended) and that the Board of Supervisors be requested to allocate the appropriation to the following categories:

Instruction: \$53,218,702
Administration, Attendance, and Health: \$3,124,965
Pupil Transportation: \$3,388,545
Operations and Maintenance: \$7,178,511
Debt Service: \$658,247
Technology: \$2,323,973.

Motion by Andrea M Lo, second by Ralph A Rinaldi.

Final Resolution: Motion Carried

Yea: Andrea M Lo, Kristen J Pence, Ralph A Rinaldi

School Division FY22-23 Budget					
Category	FY 21-22 Adopted	FY 22-23 Adopted	FY 22-23 Current Budget	Proposed Transfer	FY 22-23 After Transfer
Instruction	\$ 48,747,371	\$ 49,004,417	\$ 49,004,417	\$ 5,714,541	\$ 54,718,958
Administration, Attendance & Health	\$ 2,836,279	\$ 2,891,704	\$ 2,891,704	\$ -	\$ 2,891,704
Pupil Transportation	\$ 2,818,962	\$ 3,100,727	\$ 3,100,727	\$ -	\$ 3,100,727
Operation & Maintenance	\$ 6,627,383	\$ 6,441,390	\$ 6,377,211	\$ -	\$ 6,377,211
School Food Services and Other Noninstructional Operations	\$ 2,896,000	\$ 3,392,190	\$ 3,392,190	\$ -	\$ 3,392,190
Facilities	\$ -	\$ 12,371,642	\$ 12,371,642	\$ -	\$ 12,371,642
Debt & Fund Transfers	\$ 614,253	\$ 594,068	\$ 658,247	\$ -	\$ 658,247
Technology	\$ 1,949,722	\$ 2,146,096	\$ 2,146,096	\$ -	\$ 2,146,096
Contingency Reserve	\$ 150,859	\$ -	\$ -	\$ -	\$ -
Total:	\$ 66,640,829	\$ 79,942,234	\$ 79,942,234	\$ 5,714,541	\$ 85,656,775

Notes:

- The \$5,741,541 transfer is meant to be used for the following purposes:
 - To fully implement the 5% salary increase for staff
 - To fund the \$1,000 bonus for staff in December
 - To fund all extra-curricular events and athletics
 - To provide the remaining supplements not withheld
 - To fund the three Professional Development Days
 - To fill all existing teacher vacancies
- The School Finance Director will provide the correct categories to the County Finance Director to implement the above
- The Remaining \$1,215,459 will be held in the County's Capital Improvement Fund in an account titled "School Capital Reserve" to fund future school capital improvement projects. It will rollover automatically until use has been determined.



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE	ITEM	SUBJECT:	PAGE 1 OF
September 20, 2022	G-9	Three (3) Additional Appropriation Requests of Warren County Public Schools	

EXPLANATION & SUMMARY:

Please find attached correspondence from Dr. Christopher L. Ballenger, Superintendent, requesting three (3) additional appropriations to the adopted FY 2022-2023 budget for Warren County Public Schools in the following categories:

- \$38,500 to Budget Category 64000 (Operations and Maintenance) from a recently awarded Virginia Department of Criminal Justice Services (DCJS) grant; this appropriation will allow the school division to contract with a third party to create a digital map of each school that can be used by school administrators and first responders in the event of an emergency.
- \$20,000 to Budget Category 61000 (Instruction) from additional State Medicaid reimbursements; this appropriation will be used to provide a \$5,000 annual stipend to instructional assistants with an active Certified Nursing Assistant (CNA) license.
- \$149,133 to Budget Category 61000 (Instruction) from greater-than-anticipated Federal Title VI-B funding; \$33,133 of this appropriation will be used to fund one (1) Special Education Instructional Assistant position, and the remaining \$116,000 will be used to cover special education costs for contracted services and instructional supplies.

COST & FINANCING:

No additional local funding is required.

PROPOSED OR SUGGESTED MOTION:

I move that the Board of Supervisors approve the additional appropriation requests of the Warren County School Board as proposed.

ALTERNATE MOTION:

I move that the Board of Supervisors postpone this item for further discussion to _____.

SUBMITTED BY:	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)	PROCESSED BY:
Edwin C. Daley, County Administrator		



Warren County Public Schools

210 North Commerce Avenue
Front Royal, Virginia 22630-4419
Phone (540) 635-2171
Fax (540) 636-4195
www.wcps.k12.va.us

OFFICE OF THE
SUPERINTENDENT

September 8, 2022

WARREN COUNTY
BOARD OF SUPERVISORS

SEP 12 2022

RECEIVED
WARREN COUNTY
ADMINISTRATOR'S OFFICE

Dr. Edwin C. Daley
County of Warren
220 North Commerce Avenue, Suite 100
Front Royal, VA 22630

Dear Dr. Daley:

At the September 7, 2022, regular meeting of the Warren County School Board, approval was given to request three additional appropriations. The first is \$38,500 in additional State funding for Budget Category 64000 – Operation and Maintenance. A recently awarded Virginia Department of Criminal Justice Services (DCJS) grant provides funding to allow the school division to contract with a third party to create a digital map of each school. The maps will be used by school administrators and first responders during emergencies and will be available on first responders' cell phones, laptops and other devices. The attached School Board agenda item provides a more detailed description of this request.

The second request is to receive and spend \$20,000 in additional State Medicaid reimbursements in Budget Category 61000 – Instruction. This unbudgeted additional Medicaid funding will be used to provide a \$5,000 annual stipend to instructional assistants with an active Certified Nursing Assistant (CNA) licenses. The attached School Board agenda item provides a more detailed description of this request.

The third request is to receive and spend \$149,133 in greater than anticipated Federal Title VI-B funding in Budget Category 61000 – Instruction. \$33,133 of this greater than anticipated revenue will be used to fund one special education instructional assistant position and the remaining \$116,000 to cover the ever increasing special education costs for contracted services and instructional supplies. The attached School Board agenda item provides a more detailed description of this request.

No additional local funding is required for any of these requests.

I would appreciate your placing this item on the next Board of Supervisors meeting agenda and will be happy to discuss this request with you and your Board then. In the meantime, if you have any questions, please let me know.

Sincerely,

Christopher L. Ballenger, Ed.D.
Division Superintendent

Attachments



Agenda Item Details

Meeting	Sep 07, 2022 - Regular Meeting
Category	4. Action Agenda
Subject	C. VA. Department of Criminal Justice Services Critical Digital Mapping Grant - Mr. Livesay
Access	Public
Type	Action
Fiscal Impact	No
Dollar Amount	38,500.00
Budgeted	No
Budget Source	Grant Funding
Recommended Action	I move that approval be given to award the contract to ThunderCat Technology using the VITA contract # VA-180917-TCTL in the amount of \$38,057.04 to create the digital maps for Warren County Public Schools.

Public Content

Explanation and Summary:

In April, 2022, Governor Glen Youngkin announced the availability \$6.5 million through the Department of Criminal Justice Services (DCJS) to assist public schools in the development of digital floor plans. In conjunction with the announcement, Governor Youngkin signed House Bill 741 which requires local school boards to create detailed and accurate floor plans for each of their public school buildings.

The Digital Mapping Programs for VA K-12 schools will fund up to \$3,500 per school to create a common operation picture through digital maps for school administrators and first responders to use during emergencies and will be available on first responders cell phones, laptops and other devices.

Warren County Public Schools applied for and received grant funding in the amount of \$38,500 in early August of this year, and coordinated with DCJS's preferred vendors, Critical Response Group and ThunderCat Technology to create the digital floor plans. ThunderCat Technology is one of the previously competed and approved DCJS vendors.

Attachments:

Cost and Financing:

Proposed or Suggested Motion:

" I move that approval be given to award the contract to ThunderCat Technology using the VITA contract # VA-180917-TCTL in the amount of \$38,057.04 to create the digital maps for Warren County Public Schools"

Administrative Content

DCJSThunderCat_Technology.Quote DV062418.v1.2.pdf (134 KB)

Executive Content

Motion & Voting

I move that approval be given to award the contract to ThunderCat Technology using the VITA contract # VA-180917-TCTL in the amount of \$38,057.04 to create the digital maps for Warren County Public Schools. I also move that the superintendent be authorized to request the additional appropriation to Operation and Maintenance of \$38,500 from the Warren County Board of Supervisors.

Motion by Ralph A Rinaldi, second by Andrea M Lo.

Final Resolution: Motion Carried

Yea: Andrea M Lo, Kristen J Pence, Ralph A Rinaldi



1925 Isaac Newton Sq. E, Suite 180
Reston, VA 20190
www.thundercattech.com

Tax ID: 26-1638572
UEI: UER4AJLUB8D5
Cage Code: 50WM7

Customer
Warren County Schools (Virginia)

Gregory Livesay
0
glivesay@wcps.k12.va.us

Quote DV062418 v1
Quote Date:
06/07/2022
Expiration Date:
07/07/2022
ID: OPP - 36970

ThunderCat Account Manager

Matt East

SLED Account Manager ThunderCat Technology LLC
A Service-Disabled Veteran Owned Small Business
SWaM Certified
1925 Isaac Newton Square E, Suite 180 | Reston, VA 20190
c: (703) 402-9929 meast@thundercattech.com

Contract Terms

VITA

SB, SDV: VA-180917-TCTL
50% of project fee due upon 10 days of signed purchase order

With the current COVID 19 pandemic, actual lead times may vary based on vendor supply and demand

Products

Line	MFPN	Description	Qty	Unit Sell	Ext. Sell
1	CRG	Skyline High*•1 MACRO Collaborative Response Graphic (CRG),•2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$4,160.16	\$4,160.16
2	CRG	Warren County High*•1 MACRO Collaborative Response Graphic (CRG),•1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$3,092.04	\$3,092.04
3	CRG	Skyline Middle School*•1 MACRO Collaborative Response Graphic (CRG),•3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$5,228.28	\$5,228.28
4	CRG	Warren County Middle School*•1 MACRO Collaborative Response Graphic (CRG),•2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$4,160.16	\$4,160.16
5	CRG	A.S. Rhodes Elementary*•1 MACRO Collaborative Response Graphic (CRG),•3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$5,228.28	\$5,228.28
6	CRG	E. Wilson Morrison Elementary*•1 MACRO Collaborative Response Graphic (CRG),•2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$4,160.16	\$4,160.16
7	CRG	Hilda J. Barbour Elementary*•0 MACRO Collaborative Response Graphic (CRG),•1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$1,591.92	\$1,591.92
8	CRG	Leslie Fox Keyser Elementary*•0 MACRO Collaborative Response Graphic (CRG),•1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$1,591.92	\$1,591.92
9	CRG	Ressie Jeffries Elementary*•1 MACRO Collaborative Response Graphic (CRG),•1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$3,092.04	\$3,092.04
10	CRG	Brighter futures•1 MACRO Collaborative Response Graphic (CRG),•1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$3,092.04	\$3,092.04

Line	MFPN	Description	Qty	Unit Sell	Ext. Sell
11	CRG	Blue Ridge Tech Center•0 MACRO Collaborative Response Graphic (CRG),•2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	\$2,660.04	\$2,660.04
Subtotal:					\$38,057.04

Quote Summary

Description	Amount	
Products	\$38,057.04	
Grand Total:		\$38,057.04

All purchase orders awarded to ThunderCat Technology must contain a shipping Point of Contact, Phone number and Email address.

Warren County Appropriation and Transfer Form					
Department: <u>Warren County Public Schools</u>			Fiscal Year: <u>FY 2023</u>		
Contact: <u>Chris L. Ballenger, Ed.D.</u>			Date Submitted: <u>9/8/2022</u>		
Type of adjustment: Transfer ☐ Appropriation ☒					
Explanation of request (Required):					
Additional appropriation request approved by the School Board on September 7, 2022 in order to receive and spend a DCJS State grant in the amount of \$38,500 to have digital maps of each school created.					
Revenue					
Account Title	Account Code (3-xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
State of Virginia DCJS Grant	1 -171-240200	\$0	\$38,500	\$38,500	
					-
					-
Total Adjustments			38,500		
Expenditure					
Account Title	Account Code (4-xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
Professional Services	1-000-943-000-64600-3124	\$0	\$38,500	\$38,500	
Total Adjustments			38,500		
APPROVALS					
Department					
Signature _____			Date _____		
Finance			Comments:		
Signature _____			Date _____		
County Administration			Comments:		
Signature _____			Date _____		
Board Approval			Comments:		
Submission Packet:			Date _____		

**Agenda Item Details**

Meeting Sep 07, 2022 - Regular Meeting

Category 4. Action Agenda

Subject D. CNA Stipend - Mr. Hirsch

Access Public

Type

Public Content**Explanation and Summary:**

Warren County Public Schools serves students with a variety of academic, behavioral, and medical needs. Our school nurses and classroom staff work with parents and community-based professionals to implement student health care plans on a daily basis. In some cases, students require support all day and an instructional assistant is assigned to carry out these assigned duties. These duties can include toilet etiquette, specialized feeding, stretching and exercise, and much more. Warren County Public Schools has attempted to hire certified nursing assistants (CNAs) to do this type of work.

With the ability to be reimbursed by the state through Medicaid billing and SISNA, I am proposing a stipend for identified Instructional Assistants who has an active CNA certification and is assigned to one of these roles. Currently, there are three of these positions. I am recommending that a \$5,000 stipend be added to these identified Instructional Assistants. There will be no local cost, as the reimbursements will exceed this amount.

Attachments:

None

Cost and Financing:

No local funding (Medicaid and SISNA Reimbursement)

Proposed or Suggested Motion:

I move that Warren County Public Schools approve a \$5,000 for an Instructional Assistant with an active CNA certification. I also move that the superintendent be authorized to request the additional appropriation of \$20,000 from the Warren County Board of Supervisors.

Administrative Content**Executive Content**

Warren County Appropriation and Transfer Form					
Department: <u>Warren County Public Schools</u>			Fiscal Year: <u>FY 2023</u>		
Contact: <u>Chris L. Ballenger, Ed.D.</u>			Date Submitted: <u>9/8/2022</u>		
Type of adjustment: Transfer ☐ Appropriation ☒					
Explanation of request (Required):					
Additional appropriation request approved by the School Board on September 7, 2022 in order to receive and spend \$20,000 in additional State Medicaid reimbursements for CAN stipends..					
Revenue					
Account Title	Account Code (3-xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
Medicaid Reimbursements	1 -175-330208	\$150,000	\$20,000	\$170,000	
				-	
				-	
Total Adjustments			20,000		
Expenditure					
Account Title	Account Code (4-xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
Instructional Assistants	1-000-310-200-61100-1141	\$278,697	\$20,000	\$298,697	
Total Adjustments			20,000		
APPROVALS					
Department					
Signature			Date		
Finance			Comments:		
Signature			Date		
County Administration			Comments:		
Signature			Date		
Board Approval			Comments:		
Submission Packet:			Date		

**Agenda Item Details**

Meeting	Sep 07, 2022 - Regular Meeting
Category	4. Action Agenda
Subject	F. Increase in appropriations and additional Pathways and Connections Instructional Assistant Position - Mr. Hirsch
Access	Public
Type	

Public Content**Explanation and Summary:**

Due to an increase in the 611 flow-through allocation of \$149,133, it is necessary to request an increase in appropriations so that funds can be utilized to meet student needs. The funds will be used to create an Instructional Assistant position for our Skyline High School Pathways and Connections program, help to cover the cost of contracted services, and for instructional supplies in our programs.

Attachments:**Cost and Financing:**

With the increase of a 611 flow-through allocation of \$149,133, approximately \$33,133 will fund the Pathways and Connections position. The remaining Special Education 611 flow-through resources will be divided with approximately \$75,000 being applied to contracted services and the remaining approximately \$41,000 being applied to instructional supplies.

Proposed or Suggested Motion:

I move that the board approve an Instructional Assistant position to be added to our Skyline High School Pathways and Connections classroom. I also move that the superintendent be authorized to request the additional appropriation of \$149,133 from the Warren County Board of Supervisors.

Administrative Content**Executive Content**

Warren County Appropriation and Transfer Form

Department: Warren County Public Schools
Contact: Chris L. Ballenger, Ed.D.

Fiscal Year: FY 2023
Date Submitted: 9/8/2022

Type of adjustment: Transfer ☐ Appropriation ☒**Explanation of request (Required):**

Additional appropriation request approved by the School Board on September 7, 2022 in order to receive and spend \$149,133 in additional Federal Title VI-B funding for an additional instructional assistant and increased contracted service and instructional supplies costs..

Revenue

Account Title	Account Code (3- xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
Federal Title VI-B	1 -171-330219	\$1,127,869	\$149,133	\$1,277,002	
				-	
				-	
Total Adjustments			149,133		

Expenditure	
-------------	--

Account Title	Account Code (4-xxx-xxxxxx-xxxx)	Current Budget	Adjustment Amount (+/-)	Revised Budget	Finance Use Only
Instructional Assistant	1 -000-330-200-61100-1141	\$334,049	\$33,133	\$367,182	
Contracted Services	1 -000-921-200-61100-3124	\$110,301	\$75,000	\$185,301	
Instructional Supplies	1 -000-921-200-61100-6013	\$25,704	\$41,000	\$66,704	
Total Adjustments			149,133		

APPROVALS

Department

Signature _____

Date

Finance

Comments:

Signature _____

Date

County Administration

Comments:

Signature _____

Date _____

Board Approval	
-----------------------	--

Comments:

Submission Packet:

Date



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE September 20, 2022	ITEM G-10	SUBJECT: Award for Senior Center Phase I Restrooms and Mechanical Renovations
<u>EXPLANATION & SUMMARY:</u> The Finance and Purchasing Department received a request from the Deputy County Administrator to issue an Invitation for Bids through Competitive Sealed Bidding to renovate the restrooms and for mechanical upgrades at the new Senior Center located at 15th Street. An Invitation for Bids in accordance with the Virginia Public Procurement Act (VPPA) was issued on August 14th, 2022 with a mandatory pre-bid conference on August 24th, 2022. Lantz Construction Company of Winchester attended the pre-bid conference and submitted a bid on Friday, September 9th in accordance with the solicitation instructions, terms, and conditions. Previously, the Board reviewed the total project estimate of \$850,000 and a Job Order Contract estimate for Phase I of \$393,910.00. Staff recommends the Board award the contract for Phase I of the Senior Center Restrooms and Mechanical Renovations to Lantz Construction of Winchester in the amount of \$389,300.00. Attached to this cover sheet is Lantz Construction of Winchester's response to the County's Invitation for Bids. <u>COST & FINANCING:</u> The total project cost to renovate the new Senior Center is estimated to be \$850,000 with a completion date of June 2023. Funding is available in the FY23 Capital Improvement Plan budget line item 4-59-43000-7003 Senior Center Renovation. <u>PROPOSED OR SUGGESTED MOTION:</u> I move the Board of Supervisors approve the award of \$393,300.00 to Lantz Construction Company of Winchester for the successful completion of Phase I to renovate the restrooms and for mechanical upgrades at the new Senior Center on behalf of Warren County. I further move the Board authorize the Chair and County Administrator, either of whom may act, to execute all necessary documents that have been approved by the County Attorney or the Assistant County Attorney. OR I move that the Board of Supervisors table this request for further discussion.		
SUBMITTED BY: Alisa Scott, Deputy Finance Director	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)	

BID FORM: Senior Center Phase I Restrooms and Mechanical Renovations

In compliance with and subject to the Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the following:

1. Architect Drawings, "Warren County Senior Center Phase I Restroom & Mechanical Up-Grade" dated 1-26-22,
2. Revision #1 dated 5-6-2022,
3. Revision #2 dated 5-26-22,
4. Electrical Permit dated 1/26/22,
5. Mechanical Permit dated 1/26/22, and
6. Plumbing Permit dated 1/26/22.

BASE BID

Lump Sum price for construction in accordance with all specifications, terms and conditions:
TOTAL BID AMOUNT WRITTEN AS WORDS IS:

Three Hundred Eighty-nine Thousand, Three Hundred Dollars

TOTAL BID AMOUNT WRITTEN AS A FIGURE IS:

(\$ 389,300.00)

Contract award to determine "low bid" will be based on the total base bid amount shown above.

Time is of the essence. The County shall issue a Notice to Proceed no later than 30 days after award. The Independent Contractor shall set Substantial Completion date 90 consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed, and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E.

1 dated 8/24/2022

Acknowledgment is made of receipt of the following Addenda: # 2 dated 8/30/2022

By submitting a Bid, the Bidder represents that they have studied the Contract Documents and issued addenda; is familiar with the site conditions and federal, state and local laws and regulations that may affect cost, progress and performance of the Work; is aware of the general nature of the work to be performed by himself and others at the site; and has given Warren County written notice of all conflicts, errors, ambiguities or discrepancies that he has discovered in the attached documents and has received acceptable written resolution.

The Bidder certifies that he has not combined, conspired or agreed to intentionally rig, alter or otherwise manipulate or cause to be rigged, altered or otherwise manipulated this Bid for the purpose of allocating purchases or sales to or among persons raising or otherwise fixing the prices of the goods or services or excluding other persons from dealing with the OWNER.

Registered as a Contractor under Title 54.1, Chapter 11 of the Code of Virginia:

Licensed Class A Virginia Contractor Number: 2701027775

Valid until April 30, 2024 (Date)

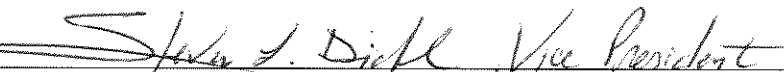
Classifications CBC H/H RBC

I certify that I am a Registered Contractor in compliance with Section 54.1-1104 of the Virginia Contractor's Registration Law. Title 54.1, Chapter 11, Code of Virginia.

I certify that the firm signing this Bid and registered under that name is legally qualified as determined by the Commonwealth of Virginia, Department of Commerce, State Board for Contractors, in granting this registration, to perform all Work included in the scope of this proposed Contract.

The BIDDER hereby certifies that he will comply with all provisions of the Virginia Public Procurement Act.

Business Name: Lantz Construction Company of Winchester, Inc.

By:  Vice President
(Signature of authorized representative)

Name (typed or printed): Steven L. Diehl

Title: Vice President

Business address (street): 221 Aviation Drive

Winchester, VA 22602

Telephone: 540-665-0130 FAX: 540-722-2678

Type of Business (Individual, Corporation, Partnership, LLC) Corporation

State of Incorporation or registry: Virginia

PLEASE NOTE: State Corporation Commission (SCC) registration requirements effective July 1, 2010 require that your proposal include the identification number issued by the State Corporation Commission as proof of registration **or** justification for non-registration, per the requirements in Sections 6.31 and 9.21. Please complete this Proof of Authority to Transact Business in Virginia form and submit it with your proposal. Failure to provide this information or providing inaccurate or purged information shall result in your proposal being rejected.

State Corporation Commission Form

Virginia State Corporation Commission (SCC) Registration Information Pursuant to VPPA §2.2-4311.2, the bidder must include the following information: ☒ is a

corporation or other business entity with the following SCC identification number:

02794980

-OR-

- ☐ is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust

-OR-

- ☐ is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the bidder in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's out-of-state location)

-OR-

- ☐ is an out-of-state business entity that is including with this proposal an opinion of legal counsel which accurately and completely discloses the undersigned bidder's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757, § 13.1-1351 or § 50-73.53 or other applicable provisions in Titles 13.1 or 50 of the Code of Virginia. Attach opinion of legal counsel of bidder to this form.

- ☐ **NOTE:** Check this circle if you have not completed any of the foregoing options but currently have pending before the SCC and application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for proposals. (The County of Warren reserves the right to determine in its sole discretion whether to allow such waiver). I certify the accuracy of this information.

Signed: Steven L. Diehl Title: Vice President Date: September 9, 2022
Steven L. Diehl

Note: The following information is required as part of your response to this solicitation. Failure to complete and provide this sheet may result in finding your bid nonresponsive.

1. **Qualification:** The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.
2. **Vendor's Primary Contact:**
Name: Steven L. Diehl Phone: 540-665-0130
3. **Years in Business:** Indicate the length of time you have been in business providing this type of good or service:
38 Years 6 Months
4. Indicate below a listing of three (3) references for like jobs the Contractor has performed for like customers immediately preceding this bid, including a contact person, address, and phone number.

A.

Company: <u>WCPS - A. S. Rhodes</u> Contact: <u>Mr. Greg Livesay</u>
Date of Service: <u>2020/2021</u> Phone: <u>540-636-0040</u>

B.

Company: <u>City of Winchester</u> Contact: <u>Mr. Perry Eisenach</u>
Date of Service: <u>2017- 2022</u> Phone: <u>540-667-2085</u>
<u>Multiple Projects</u>

C.

Company: <u>Anvy Nail Salon</u> Contact: <u>Tam Doan</u>
Date of Service: <u>2017</u> Phone: <u>240-481-5624</u>
<u>Interior Renovation</u>

I certify the accuracy of this information.

Signed: Steven L. Diehl Title: Vice President Date: September 9, 2022
Steven L. Diehl

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered in to any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

**I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS
AND INFORMATION CONTAINED IN THE FOREGOING BID ARE TRUE AND
CORRECT.**

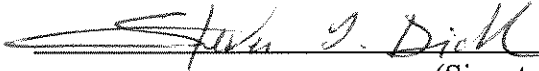
Dated this 9th day of September, 2022

Lantz Construction Company of Winchester, Inc.

(Name of Organization)

Vice President

(Title of Person Signing)



(Signature)

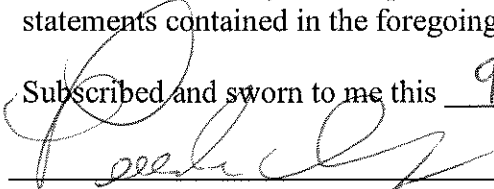
ACKNOWLEDGEMENT

STATE OF Virginia

COUNTY OF Frederick

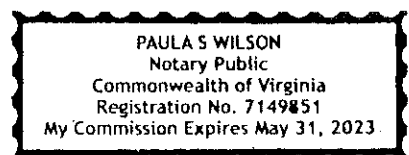
Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 9th day of September, 2022



Notary Public Signature

My Commission Expires: 5/31/2023 (SEAL)



Warren County Senior Center

Phase I

Restroom & Mechanical Upgrades

September 9, 2022

PRELIMINARY SCHEDULE OF VALUES

>	General Conditions	\$ 34,000	
>	Select Demolition/Repairs	\$ 16,800	
>	Building Trades	\$ 195,500	
>	Plumbing	\$ 40,000	
>	Shower & Enclosure	\$ 12,600++	
>	HVAC	\$ 48,000	
>	Electrical	\$ 42,400	
	BID TOTAL		\$ 389,300

++ Potential savings if spec on shower/enclosure can be changed

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

9960 Mayland Drive, Suite 400, Richmond, VA 23233

Telephone: (804) 367-8500

EXPIRES ON

04-30-2024

NUMBER

2701027775

BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS CBC H/H RBC



LANTZ CONSTRUCTION CO OF WINCHESTER INC
221 AVIATION DR
WINCHESTER, VA 22602



David J. Smith
Commissioner J. Smith, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)

(DETACH HERE)



COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

CLASS A BOARD FOR CONTRACTORS
CONTRACTOR

CLASSIFICATIONS CBC H/H RBC

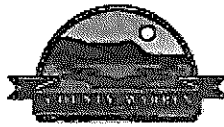
NUMBER: 2701027775 EXPIRES: 04-30-2024

LANTZ CONSTRUCTION CO OF WINCHESTER INC
221 AVIATION DR
WINCHESTER, VA 22602



Status can be verified at <http://www.dpor.virginia.gov>

DPOR-LIC (02/2017)



2022 BUSINESS LICENSE CERTIFICATE WARREN COUNTY, VA

THIS LICENSE EXPIRES DECEMBER 31, 2022

Business/Trade Name:	Lantz Construction of Winchester Inc
Business/Trade Warren County Address:	
Business/Trade Mailing Address:	221 Aviation Drive Winchester, VA 22602
Issued To:	Hillary Fendley

Date Issued: 3/1/22	VA State Contractors #: 2701027775
Business Category: CONTRACTOR	VA State Contractors Category: A ☒ B ☐ C ☐
Warren County Business License #: 215	Business/Trade Description: Construction

220 N Commerce Avenue, Suite 900
PO Box 1775
Front Royal, VA 22630
540.635.2651 · www.warrencountyva.net


Sherry T. Sours, Commissioner of the Revenue
ssours@warrencountyva.net

PLEASE POST LICENSE IN PUBLIC VIEW

The person, firm, or corporation named above, whose residence or place of business is located as shown has paid the appropriate fees to the County and is hereby granted this license to engage in the business, profession, occupation, trade, or exhibition named in Warren County for the period indicated.
The license does not constitute a guarantee or endorsement by the County.

7



COUNTY OF WARREN, VIRGINIA

BOARD OF SUPERVISORS AGENDA ITEM

DATE	ITEM	SUBJECT:	PAGE 1 OF
September 20, 2022	G-11	Transfer Request and Award Notice: Sheriff's Office Four (4) Vehicle Replacements	
<u>EXPLANATION & SUMMARY:</u>			
The Finance and Purchasing Department received a request from the Sheriff's office to review the Virginia Sheriff's Association (VSA) Contract #: 22-05-0917 for the purchase of four 2023 Ford Police Interceptors. On Wednesday, September 7th, the awarded vendor, Hall Automotive alerted the Sheriff to the cut-off date of Friday, September 9th, 2022. Due to the need to purchase the vehicles, the Purchasing Agent authorized a purchase order in the amount of \$164,358.60 to Hall Automotive on Thursday, September 8th, 2022. Section 2.2-4604 of the Virginia Public Procurement Act authorizes the County to cooperatively contract through a solicitation issued by VSA on behalf of other public entities. Sheriff Butler has provided justification for this purchase, as well as the cost to upfit each vehicle (\$40,794.08), purchase Motorola radio equipment (\$33,565.18), and purchase Watchguard cameras (\$22,880.00). The total cost for this purchase is \$261,597.86 and each vehicle is \$65,399.47. The previous request for vehicles totaling \$223,291.96 did not include the Motorola radio equipment cost of \$33,565.18 and the 2023 Ford Interceptors are slightly more expensive (\$4,290.72) than the available 2022 Chevrolet Tahoe vehicles from RK Chevrolet. <u>COST & FINANCING:</u>			
Funding for this purchase in the amount of \$260,000.00 is budgeted and available in the FY23 budget line item 4-60-31020-7001 Vehicle Replacement, the remaining \$1,597.86 is available in the FY23 budget line item 4-1-31020-5415. <u>PROPOSED OR SUGGESTED MOTION:</u>			
I move the Board of Supervisors approve the previously awarded cooperative contract award to Hall Automotive in the amount of \$164,358.60 and further approve the transfer of \$1,597.86 from budget line 4-1-31020-5415 (Other Operating Supplies) to budget line 31020-7001 (Vehicle Replacement). OR I move that the Board of Supervisors table this request for further discussion.			
SUBMITTED BY: Alisa Scott, Deputy Finance Director	DISPOSITION OF BOARD: ☐ APPROVED ☐ OTHER (DESCRIBE)		PROCESSED BY:



WARREN COUNTY SHERIFF'S OFFICE

200 Skyline Vista Drive, Front Royal, Virginia 22630
(540) 635-4128 (540) 636-4950 (Fax)

www.warrencountysheriff.org

Mark A. Butler, Sheriff

To: Warren County Board of Supervisors

From: Mark A. Butler, Sheriff

Date: August 29, 2022

RE: Purchase of 4 Vehicles

Agenda Item: Purchase of Replacement Vehicles

Summary: We are requesting to purchase the following:

4 Ford Interceptor Utilities from Hall Automotive off the Virginia Sheriff Association contract
\$164,358.60

Upfitting through Dana Safety Supply off a Prince William County Contract \$40,794.08

Motorola Radios off the VITA Contract \$33,565.18

Motorola Watchguard Cameras off the eVA Contract \$22,880.00

These vehicles will be used for the Patrol Division.

Council Discussion:

Budget / Funding: The cost of the initial purchase of these 4 vehicles total \$164,358.00. To install lights, siren, and other equipment vehicle will cost an additional \$40,794.08. Radios and In-Car cameras have already been ordered which total \$56,445.18. All totaling \$261,597.86. The Board of Supervisors previously approved the purchase of 4 vehicles and authorized \$260,000.00 to be allocated to asset replacement.

County of Warren, Virginia

220 N. Commerce Avenue
Front Royal, Virginia 22630
Phone: (540) 636-4600
Fax: (540) 636-6066

PURCHASE ORDER

Purchase Order No. _____

**Our Purchase Order Number Must
Appear On All Invoices And Packages**

Deliver to Department of:

Date:

Warren County Sheriff's Office

8/25/2022

NOTICE: All invoices against the County must be SENT DIRECTLY TO THE COUNTY OF WARREN.

TO:

Hall Automotive
3757 Booney Road
Virginia Beach, VA 23452
(757) 498-2303

Ship by	Terms	Requisition No.
	NET 30	

[illegible]

I certify that the articles requisitioned here-on are proper and that said articles are necessary to conduct the activities of the department.

I certify that this purchase is made in compliance with all requirements of the County and in the best interests of the County

DEPARTMENT HEAD

PURCHASING AGENT

Hall Automotive - Fleet Team

Proposal

More Cars. Great People.

(a MileOne company)

3757 Bonney Road

Virginia Beach, VA 23452

Phone 757.498.2303 Fax 757.498.2310

DATE:

8/25/2022

SALESPERSON	CONTACT	CUSTOMER	SHIPPED VIA	F.O.B. POINT	TERMS
Jake Clarke	Terry Fritts	Warren County	Hall Automotive	Newport News	Net, 30
DESCRIPTION			QUANTITY	UNIT PRICE	AMOUNT
<u>Virginia Sheriff's Association 22-05-0917</u>					
Spec 139 - 23 Ford Police Interceptor Utility w/ 3.3L V6			4	\$ 37,353.15	\$ 149,412.60
Options to Include:					
> YZ - Oxford White Exterior			4	Incl	Incl
> 96 - Ebony Cloth Buckets w/ Vinyl Rear			4	Incl	Incl
> 67U - Ultimate Wiring Kit			4	\$ 526.40	\$ 2,105.60
> 43D - Dark Car Feature			4	\$ 23.50	\$ 94.00
> 51T - Driver's Side LED Spotlamp			4	\$ 394.80	\$ 1,579.20
> 549 - Power/Heated Mirrors			4	\$ 56.40	\$ 225.60
> 55F - Keyless Entry w/ 4 FOBs			4	\$ 319.60	\$ 1,278.40
> 67V - Connector Kit			4	\$ 173.90	\$ 695.60
> 76R - Reverse Sensing System			4	\$ 258.50	\$ 1,034.00
> 76D - Underbody Deflector Plate			4	\$ 314.90	\$ 1,259.60
> 68G - Rear-Door Controls Inoperable			4	\$ 70.50	\$ 282.00
> 47A - Police Engine Idle Feature			4	\$ 244.40	\$ 977.60
> 86T - Tail Lamp/Police Interceptor Housing Only			4	\$ 56.40	\$ 225.60
> 61B - OBD-II Split Connector			4	\$ 51.70	\$ 206.80
> 66A - Front Headlamp Package			4	\$ 841.30	\$ 3,365.20
> 66B - Taillamp Package			4	\$ 404.20	\$ 1,616.80
> Delivery					
Proposal Accepted by:					
Printed name:					
Date :					
				TOTAL	\$ 164,358.60

Make all POs to HALL AUTOMOTIVE

If you have any questions, contact Jake Clarke, Fleet Sales, 757.498.2303, jake.clarke@hallauto.com

THANK YOU FOR YOUR BUSINESS!

08/02/22

2023 POLICE INTERCEPTOR UTILITY
POLICE INTERCEPTOR
MAJOR PRODUCT CHANGES

PROPRIETARY

To learn more about the features on this vehicle, go to www.fordsourcebook.com

MECHANICAL

- ★ *New/Changed*
 - N/A

EXTERIOR

- ★ *New/Changed*
 - N/A
- ★ *New Colors*
 - N/A
- ★ *Deleted Paint Colors*
 - N/A

INTERIOR/COMFORT

- N/A

FUNCTIONAL

- N/A

SAFETY/SECURITY

- N/A

DRIVER ASSIST TECHNOLOGY

- N/A

PACKAGES

- N/A

LATEST ORDER GUIDE CHANGES

- ★ Police Perimeter Alert (68B)
- ★ **Updated Note:** Now enables rearview camera image display in the rear view mirror option (87R) when Rear Camera on Demand (19V) is ordered

Product Changes and Features Availability

Features, options and package content subject to change. Please check www.fmcdealer.com for the most current information.

★ = New for this model year

2023 POLICE INTERCEPTOR UTILITY

POLICE INTERCEPTOR

MAJOR PRODUCT CHANGES

Unique Police Interceptor Utility Features Include:

MODEL/SERIES/AVAILABILITY

- 3 Available Models
 - 3.3L V6 Direct-Injection Hybrid Engine System (AWD)
 - 3.3L V6 Direct-Injection FFV AWD
 - 3.0L V6 EcoBoost® AWD
- 1 Available Series
 - 500A

MECHANICAL

- 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System – Standard (Hybrid technology is optimal for performance and long days spent idling on the job)
- AWD Drivetrain – Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- Transmission – 10-speed automatic, police calibrated for maximum acceleration and faster closing speeds
- Lithium-Ion Battery Pack
- Brakes – Police calibrated high-performance regenerative braking system
- 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Brake Rotors – large mass for high thermal capacity and calipers with large swept area
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- DC/DC converter – 220-Amp (in lieu of alternator)
- H7 AGM Battery (Standard; 800 CCA/80-amp)
- H8 AGM Battery (Available; 850 CCA/92-amp)
- Cooling System – Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Idle Hour Meter
- Engine Hour Meter
- Powertrain mounts – Heavy-Duty
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks
- **Note:** Includes Class III Trailer Tow Lighting Package
- Wheels
 - Heavy-duty steel, vented with center cap
 - Full size spare tire w/TPMS
- 50-State Emissions System

INTERIOR FEATURES

- Cargo Area – Spacious area for police equipment; Lithium-Ion Battery Pack does not intrude into the cargo area
- Column Shifter
- Seats
 - Front – Police grade cloth – 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
 - Built-in steel intrusion plates in both front-seatbacks
 - 2nd Row – Police grade vinyl, offers easy care for cleaning
- Flooring – Heavy-Duty vinyl; offers ease of cleaning and long-term durability
- Speedometer – Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

POLICE UPFIT FRIENDLY

- Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)
- Console mounting plate
- Dash pass-thru opening for aftermarket wiring
- Headliner – Easy to service
- Integrated LED police flashers (available)
- Rear-center seat delete (available)
- Taillamps – Integrated police flashers (available)
- Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard).

TECHNOLOGY

- 12.1" Integrated Computer Screen (Available; includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area)
- Ford Telematics™ – Includes Fleet Telematics Modem and complimentary 2-year subscription
- Police Perimeter Alert (available; detects and analyzes motion in an approximately 270-degree radius on sides and back of vehicle)
- Rear Camera On-Demand (available)
- Front Interior Visor Light Bar (LED) Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner – fully programmable (available; Red/Blue/White LED lights)
- Rear Auxiliary Liftgate Lights (available; Red/Blue LED Lights; located beneath liftgate glass in applique panel)
- Rear Spoiler Traffic Warning Lights (LED) – Fully integrated in rear spoiler for enhanced visibility; Provides red/blue/amber directional lighting – fully programmable (available)
- Pre-Collision Assist with Pedestrian Detection (available; includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use)
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert (available)
- Bluetooth® Interface – Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
- Unique Steering Wheel (with 4-remappable latching switches)

SAFETY/SECURITY HIGHLIGHTS

- 75-mph Rear-impact Crash Tested
- **Note:** The full-size spare tire secured in the factory location is necessary to achieve police-rated 75-mph rear impact crash-test performance attributes
- AdvanceTrac® w/RSC® (Roll Stability Control®) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III, IV, all lesser NIJ rounds, as well as additional special threat rounds) (available)
- Exterior Key Locks – Driver, passenger and liftgate
- Simple Fleet Key (w/o microchip, easy to replace, 4-keys)
- Police Engine Idle feature (available)
- Rear Video Camera with Washer (standard)
- Reverse Sensing (available)

GENERAL

- Underbody deflector plate no longer standard on EcoBoost® models (order 76D)
- Front Headlamp Lighting Solution now includes Red/Blue/White LED Strobes

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

POWERTRAIN CARE EXTENDED SERVICE PLAN

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Product Changes and Features Availability

Features, options and package content subject to change. Please check www.fmcdealer.com for the most current information.

★ = New for this model year

2023 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2023MY POLICE INTERCEPTOR UTILITY vehicle:

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks
- **Note:** Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H7 AGM Battery (800 CCA/80-amp)
- Lithium-Ion Battery Pack
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster
- **Note:** Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- **Note:** Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
 - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
 - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
 - **Note:** Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
 - 3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row
- Rear-door closeout panels

INTERIOR/COMFORT (continued)

- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Built-in steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack.
- **Note:** Rearview Camera viewable in rearview mirror (available) – order 87R (no-charge option)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
 - AM/FM / MP3 Capable / Clock / 4-speakers
 - Bluetooth® interface — Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
 - USB Port — (1)
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
- Easy Fuel® Capless Fuel-Filler
- Ford Telematics™ — Includes Fleet Telematics Modem and complimentary 2-year subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

2023 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

Series	Option Code	Police Interceptor 500A
Police Interceptor Utility AWD	K8A	S
AWD 3.3L V6 Direct-Injection Hybrid Engine System with 10-Speed Automatic Transmission (136-MPH Top Speed)	99W/44B	S
AWD 3.3L V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank	99B/44U	O
AWD 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed) Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank	99C/44U	O
EQUIPMENT GROUP		
Interior Upgrade Package 1st and 2nd Row Carpet Floor Covering - Cloth Seats – Rear - Center Floor Console less shifter (Maintains Column Shifter) - Includes Console and Top Plate with 2 cup holders - Floor Mats, front and rear (carpeted) - Includes SYNC 3®	65U	O
Front Headlamp Lighting Solution - Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue) - Includes pre-wire for grille LED lights, siren and speaker (60A) - Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included Note: Not available with option: 67H Note: Recommend using Ultimate Wiring Package (67U)	66A	O
Tail Lamp / Police Interceptor Housing Only Pre-existing holes with standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies) Note: Not available with options: 66B and 67H	86T	O
Tail Lamp Lighting Solution - Includes LED lights plus two (2) rear integrated hemispheric lighthead white LED side warning lights in taillamps - LED lights only. Wiring, controller "not" included Note: Not available with option: 67H, 86T Note: Recommend using Ultimate Wiring Package (67U)	66B	O
Rear Lighting Solution - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) - LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: LED lights only – does "not" include wiring or controller Note: Recommend using Ultimate Wiring Package (67U)	66C	O
Ready for the Road Package: All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus - Whelen Cencom Light Controller Head with dimmable backlight - Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) - Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtailed - High current pigtail - Whelen Specific WE CAN Cable (console to cargo area) connects Cencom to Control Head - Pre-wiring for grille LED lights, siren and speaker (60A) - Rear console plate (85R) – contours through 2nd row; channel for wiring - Grille linear LED Lights (Red / Blue) and harness 100-Watt Siren / Speaker - Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) Note: Not available with options: 66A, 66B, 66C, 67U and 65U	67H	O
Ultimate Wiring Package Includes the following: - Rear console mounting plate (85R) – contours through 2nd row; channel for wiring - Pre-wiring for grille LED lights, siren and speaker (60A) - Wiring harness I/P to rear cargo area (overlay) - Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) - One (1) 10-amp siren/speaker circuit engine compartment - Rear hatch/cargo area wiring – supports up to six (6) rear LED lights - Does "not" include LED lights, side connectors or controller Note: Recommend Police Wire Harness Connector Kit 67V Note: Not available with options: 65U, 67H	67U	O

2023 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

EQUIPMENT GROUP		
Police Wire Harness Connector Kit – Front/Rear For connectivity to Ford PI Package solutions includes:		
• Front – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector • Rear – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector	67V	O
KEY EXTERIOR OPTIONS		
Engine Block Heater	41H	O
License Plate Bracket – Front	153	O
Lamps / Lighting		
Dark Car Feature – Courtesy lamps disabled when any door is opened	43D	O
Daytime Running Lamps (Permanently on – cannot be turned off or reprogrammed) Note: Replaces Standard Configurable Daytime Running Lamps for agencies that require Permanently on Daytime Running Lamps	942	O
Switchable Red/White Lighting in Cargo Area (deletes 3 rd row overhead map light)	17T	O
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	21L	O
Front Interior Visor Light Bar (LED) • Super low-profile warning LED light bar fully integrated into the top of the windshield near the headliner – fully programmable. (Red/Red or Blue/Blue operation. White "take down" and "scene" capabilities) Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (when not ordering the Interior Upgrade Package (65U)) Note: Front/Rear Console Plate no longer required; can be ordered with Interior Upgrade Package (65U) Note: Not available with option 76P	96W	O
Pre-wiring for grille LED lights, siren and speaker	60A	O / P-66A / P-67H / P-67U
Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel) • LED lights only. Wiring, controller "not" included Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	43A	O
Rear Quarter Glass Side Marker LED Lights (Driver side – Red / Passenger side – Blue) • LED lights only. Wiring, controller "not" included Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63L	O
Rear Spoiler Traffic Warning Lights (LED) • Fully integrated in rear spoiler for enhanced visibility • Provides red/blue/amber directional lighting – fully programmable Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U) (when not ordering the Interior Upgrade Package (65U)) Note: Rear Console Plate no longer required; can be ordered with Interior Upgrade Package (65U)	96T	O
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) • Located on exterior mirror housing • LED lights only. Wiring, controller "not" included Note: Requires Pre-wiring for grille LED Lights, siren and speaker (60A) Note: Recommend using Ready for the Road Package (67H) or Ultimate Wiring Package (67U)	63B	O
Spot Lamp Prep Kits		
Spot Lamp Prep Kit, Driver Only Note: Does not include spot lamp housing and bulb	51P	O
Spot Lamp Prep Kit, Dual Driver and Passenger Note: Does not include spot lamp housing and bulbs	51W	O
Spot Lamp – LED Light		
Driver Only (Unity)	51R	O
Driver Only (Whelen)	51T	O
Dual (driver and passenger) (Unity)	51S	O
Dual (driver and passenger) (Whelen)	51V	O
Glass		
Glass – Solar Tint 2 nd Row door glass, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	O
Glass – Solar Tint 2 nd Row Only door glass, Privacy Glass on Rear Quarter and Liftgate Window	92R	O
Underbody Deflector Plate (engine and transmission shield)	76D	O
Wheels		
Wheel Covers (18" Full Face Wheel Cover) Note: Only available with the standard Police wheel, not available with 64E	65L	O
18" Painted Aluminum Wheel Note: Spare wheel is an 18" conventional (Police) black steel wheel. Not available with 65L.	64E	O

2023 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

EQUIPMENT GROUP

12.1" Integrated Computer Screen		
- Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area - Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable - Includes SYNC 3 ®	47E	O
Rear View Camera displayed in rear view mirror (Includes Electrochromic Rear View Mirror) Note: Not recommended with option 47E 12.1" Integrated Computer Screen Note: This option replaces the standard display in the center stack area. Note: Camera can only be displayed in the center stack (std) "OR" the rear view mirror (87R)	87R	O
Rear Camera On-Demand – allows driver to enable rear camera on-demand	19V	O
Doors / Locks		
Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) Note: Not available with 68G – includes all content of 68G Note: Can manually remove window or door disable plate with special tool Note: Locks/windows operable from driver's door switches	52P	O / P-67H
Rear-Door controls Inoperable (locks, handles and windows) Note: Not available with 52P. Note: Can manually remove window or door disable plate with special tool Note: Locks/windows operable from driver's door switches	68G	O
Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless Entry)	18D	O
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs) Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed Alike	55F	O
Keyed Alike – 1435x	59E	O
Keyed Alike – 1284x	59B	O
Keyed Alike – 0135x	59D	O
Keyed Alike – 0576x	59F	O
Keyed Alike – 1111x	59J	O
Keyed Alike – 1294x	59C	O
Keyed Alike – 0151x	59G	O
Flooring / Seats		
1st and 2nd row carpet floor covering (includes floor mats, front and rear)	16C	O / P-65U
2nd Row Cloth Seats	88F	O / P-65U
Power Passenger Seat (8-way) w/2-way power recline and lumbar)	87P	O
Front Console Plate Delete Note: Not available with option: 67H, 67U, 85R	85D	O / P-65U
Rear Center Seat Delete - Deletes the center section of the 2nd row seat - Includes molded trim floor panel in lieu of center seat section	85S	O
Rear Console Plate Note: Not available with option: 65U, 85D	85R	O / P-67H / P-67U
Security		
Ballistic Door-Panels (Level III+) – Driver Front-Door Only¹	90D	O
Ballistic Door-Panels (Level III+) – Driver & Pass Front-Doors¹	90E	O
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only²	90F	O
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Doors²	90G	O
BLIS® – Blind Spot Monitoring with Cross-traffic Alert Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps	55B	O
Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking. Note: ★ Now enables rearview camera image display in the rear view mirror option (87R) when Rear Camera on Demand (19V) is ordered	68B	O
Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking) Note: Includes unique one-touch temporary disable switch for Law Enforcement use Note: Not available with option 96W	76P	O
Mirrors – Heated Sideview Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	O

¹ Tested and meets the requirements of NIJ Standard 0108.01 Level III:

- 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)

Per LAPD requirements, they're also designed to withstand special threat rounds:

- 7.62 x 39 mm MSC 7.9g (Type 56)
- 5.56 x 45 mm M193 3.36g
- 5.56 x 45mm M855 4g

² Tested and meets the requirements of NIJ Standard 0108.01 Level IV:

- 30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)

Also designed to withstand special threat rounds:

- 7.62 x 54R LPS 9.65g
- 7.62 x 51 mm M61 9.75g (.308 Winchester 150.5gr)

In addition, Level IV+ includes all of the NIJ Level III and LAPD rounds listed in footnote 1.

2023 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

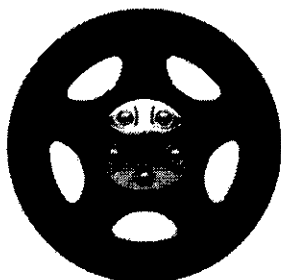
EQUIPMENT GROUP

Perimeter Anti-Theft Alarm		
- Activated by Hood, Door or Liftgate; when unauthorized entry occurs, system will flash the headlamps, parking lamps and sound the horn - Requires Keyless-Entry Key Fob (55F)	593	O
Note: Cannot be ordered with Keyed-Alike options		
Police Engine Idle feature		
This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.	47A	O
Reverse Sensing System	76R	O
Rear Auxiliary Air Conditioning		
Note: Now available with Cargo Storage Vault (63V).	17A	O
Badge Delete		
- Deletes the "Police Interceptor" badging on rear liftgate - Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	O
Cargo Storage Vault (includes lockable door and compartment light)	63V	O
Note: Now available with Aux Air Conditioning (17A).		
H8 AGM Battery (850 CCA/92-amp)	19K	O
Low-Band Frequency Noise Suppression Kit		
- Recommended for agencies that operate radio equipment in the 39-46 MHz frequency range (VHF Low Band – Channels 1-9) - Provides noise suppression for in-car two-way radio communication devices in the 39-46 MHz frequency range	68E	O
Note: Noise Suppression Bonds (60R) do not provide adequate noise suppression in this frequency range		
Noise Suppression Bonds (Ground Straps)	60R	O
Note: Low-Band Frequency Noise Suppression Kit (68E) recommended for agencies that operate radio equipment in the 39-46 MHz frequency range (VHF Low Band – Channels 1-9)		
Rear Bumper Step Pad	16P	O
100 Watt Siren/Speaker (includes bracket and pigtail)	16X	O / P-67H
OBD-II Split Connector – Allows up to 2 devices to be connected to the vehicle's OBD-II port	61B	O

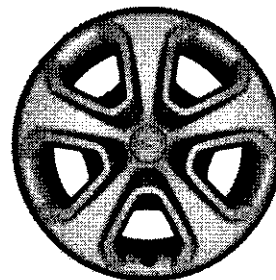
AXLE AVAILABILITY

***Final Drive Ratio = 3.73
HEV and 3.3L AWD Police
Interceptor***

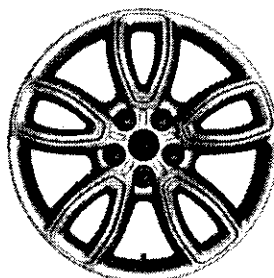
***Final Drive Ratio = 3.31
AWD EcoBoost®
Police Interceptor***

WHEEL AVAILABILITY

18" 5-spoke painted black steel wheels with center caps (5th wheel is full-size spare) – Standard



18" 5-spoke full face wheel covers with metal clips – Optional (65L)



18" painted Aluminum wheels, Optional (64E)

2023 POLICE INTERCEPTOR UTILITY COLOR & TRIM AVAILABILITY

Police Interceptor Utility	Police Interceptor Utility	Interior Color Charcoal Black
Cloth Front Buckets / Vinyl Rear	Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar) Passenger – 2-way manual track (fore/aft, with manual recline) Rear – 35/30/35 Split Vinyl.	96
Cloth Front Buckets / Cloth Rear	Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar) Passenger – 2-way manual track (fore/aft, with manual recline) Rear – 35/30/35 Split Cloth	96

COLOR OFFERINGS

EXTERIOR COLOR POLICE	Order Code	Charcoal Black
		Availability
Medium Brown Metallic	BU	■
Arizona Beige Metallic Clearcoat	EB	■
Vermillion Red	E4	■
Blue Metallic	FT	■
Smokestone Metallic	HG	■
Kodak Brown Metallic	J1	■
Dark Toreador Red Metallic	JL	■
Iconic Silver Metallic	JS	■
Dark Blue	LK	■
Royal Blue	LM	■
Light Blue Metallic	LN	■
Silver Gray Metallic	TN	■
Sterling Grey Metallic	UJ	■
Agate Black	UM	■
Medium Titanium Metallic	YG	■
Oxford White	YZ	■
Carbonized Grey	M7	■

EMISSIONS**EMISSIONS STANDARD/OPTIONAL EQUIPMENT****50-STATE EMISSIONS SYSTEM** 425

Standard equipment in all states

NOTE: Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine (non-hybrid)**ENGINE BLOCK HEATER** 41H**MISCELLANEOUS**

COV Required 79V

Priced DORA..... C09

SNOW PLOW USAGE

Not recommended for snow plowing.

POWERTRAIN**FUEL ECONOMY**

ENGINE DISPL.	TRANSMISSION	50-STATE			
		F.E. LABEL ADJUSTED		ESTIMATED ANNUAL FUEL COST	MEMO: UNADJUSTED COMBINED
		CITY	HIGHWAY		
AWD					
3.3L V6 Direct-Injection Hybrid Engine System (AWD)	10-Speed Automatic	TBD	TBD	TBD	TBD
3.3L V6 Direct-Injection FFV (AWD)	10-Speed Automatic	TBD	TBD	TBD	TBD
3.0L V6 EcoBoost® (AWD)	10-Speed Automatic	TBD	TBD	TBD	TBD

ENGINE HORSEPOWER AND TORQUE RATINGS

ENGINE DISPL.	TRANSMISSION	NOMINAL COMPRESSION RATIO	50-STATE	
			HORSEPOWER	TORQUE
			H.P. @ RPM	FT. LBS. @ RPM
ALL				
3.3L V6 Direct-Injection Hybrid Engine System (AWD)	10-Speed Automatic	12.0:1	318	322
3.3L V6 Direct-Injection FFV (AWD)	10-Speed Automatic	12.0:1	285	260
3.0L V6 EcoBoost® (AWD)	10-Speed Automatic	9.5:1	400	415

County of Warren, Virginia

220 N. Commerce Avenue
Front Royal, Virginia 22630
Phone: (540) 636-4600
Fax: (540) 636-6066

PURCHASE ORDER

Purchase Order No. _____

**Our Purchase Order Number Must
Appear On All Invoices And Packages**

Deliver to Department of:

Date:

Warren County Sheriff's Office

8/25/2022

NOTICE: All invoices against the County must be SENT DIRECTLY TO THE COUNTY OF WARREN.

10

Danna Safety Supply
4809 Koger Blvd.
Greensboro, NC 27407
1-800-845-0405

Ship by	Terms	Requisition No.
	NET 30	

[illegible]

This purchase is exempt from tax provisions of the Virginia Sales and Use Tax Act.

TOTAL	\$40,794.08
--------------	--------------------

I certify that the articles requisitioned here-on are proper and that said articles are necessary to conduct the activities of the department.

I certify that this purchase is made in compliance with all requirements of the County and in the best interests of the County

DEPARTMENT HEAD

PURCHASING AGENT

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	454337
Customer No.	WARRENCO

Bill To

WARREN COUNTY SHERIFF'S OFFICE
 200 SKYLINE VISTA DRIVE
 FRONT ROYAL, VA22630
 US

Ship To

(For Pickup - LORT)
 DANA SAFETY SUPPLY
 8520 CINDERBED ROAD
 STE 600
 LORTON, VA22079

Contact: TERRY FRITTS
Telephone: 540-635-4128
E-mail: tfritts@warrencountysheriff.org

Contact:
Telephone:
E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
08/25/22	GROUND SHIPMENT	PPAY & ADD TO INVOICE	4 EXPLORERS	NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Brian Balas		Brian Balas - Lorton	TERRY FRITTS		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	MISC BI LSBD-3071GP-11 Warehouse: LORT Vin #: TEMPEST LIGHT BAR R/W R/W R/W R/W R/W R/W B/W B/W B/W B/W B/W B/W R/W B/W R/W RAW RAW RAW RAW RAW BAW BAW BAW BAW BAW/BW 54"	1,254.0000	5,016.00
4	4	Y	2023 FORD POLICE INTERCEPTOR UTILITY BI-ST3-B Brooking 3 Diode Super Thin Surface Mount Blue Warehouse: LORT Vin #: GRILL POP OUT PASSENGER SIDE	50.0000	200.00
4	4	Y	BI-ST3-R Brooking 3 Diode Super Thin Surface Mount Red Warehouse: LORT Vin #: GRILL POP OUT DRIVER SIDE	50.0000	200.00

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Print Time	09:41:13 PM
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Entered By		Salesperson	Ordered By	Resale Number	
Brian Balas		Brian Balas - Lorton	TERRY FRITTS		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
28	28	Y	BI-ST6-BB BI Super Thin 6 LED Surface Mount - Blue/Blue Warehouse: LORT Vin #: (1) OPEN REAR HATCH PASSENGER SIDE (1) PASSENGER SIDE FRONT SIDE BUMPER (1) PASSENGER SIDE REAR SIDE BUMPER (1) DRIVES SIDE FRONT SIDE BUMPER (1) DRIVERS SIDE REAR SIDE BUMPER (1) FRONT LICENSE PLATE BRACKET (1) REAR LICENSE PLATE BRACKET	70.0000	1,960.00
12	12	Y	BI-ST6-RR BI 6 LED super thin surface mount lighthead - black ba Warehouse: LORT Vin #: (1) OPEN REAR HATCH DRIVERS SIDE (1) FRONT LICENSE PLATE BRACKET (1) REAR LICENSE PLATE BRACKET	70.0000	840.00
8	8	Y	PMP2BRK2LPV SOI LICENSE PLATE BRACKET, VERTICAL MNT FOR4" MPOWER Warehouse: LORT Vin #: (1) REAR (1) FRONT	22.3600	178.88
4	4	Y	JS-100 BI 100W compact siren speaker w/ L Bracket - 11 Ohms Warehouse: LORT Vin #: Replaces LS-100	140.0000	560.00

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Entered By			Salesperson	Ordered By	Resale Number	
Brian Balas			Brian Balas - Lorton	TERRY FRITTS		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
4	4	Y	BI-SDP212-R BI 200W Fully Programmable 200W Full function Warehouse: LORT Vin #:		450.0000	1,800.00
4	4	Y	SIREN 77553 SLI ULTRA STINGER LED 120V AC/DC Warehouse: LORT Vin #:		135.0000	540.00
4	4	Y	C-VS-1012-INUT HAV 22" Angled Low Profile Console Warehouse: LORT Vin #:		305.0500	1,220.20
4	4	Y	C-VS-1012-INUT C-CUP2-I HAV IN-CONSOLE DUAL CUP HOLDER Warehouse: LORT Vin #:		26.4800	105.92
4	4	Y	C-LP2-PS1-USB HAV 2-12V PLUGS AND 2 USB PORTS Warehouse: LORT Vin #:		79.2900	317.16
4	4	Y	C-LP2-PS1-USB C-ARM-108 HAV SIDE MOUNTED FLIP UP ARM REST Warehouse: LORT Vin #:		130.0000	520.00

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08/25/22	GROUND SHIPMENT	PPAY & ADD TO INVOICE	4 EXPLORERS	NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Brian Balas		Brian Balas - Lorton	TERRY FRITTS		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	C-AP-0325 HAV ACCESSORY POCKET 3 HIGH 2.5 DEEP Warehouse: LORT Vin #:	30.0000	120.00
4	4	Y	C-AP-0325 MISC BI 212-URCP Warehouse: LORT Vin #:	45.0000	180.00
4	4	Y	EQUIPMENT BRACKET FOR SDP212-R FOR HAVIS CONSOLE MISC HAVIS C-EBW85-XTL-1P Warehouse: LORT Vin #:	0.0000	0.00
8	8	Y	C-FP-25 HAV 2.5 BLANK FILLER PLATE FOR CONSOLE Warehouse: LORT Vin #:	0.0000	0.00
4	4	Y	C-MD-119 HAV 11" SLIDE-OUT LOCKING SWING ARM - LOW PROFILE Warehouse: LORT Vin #:	244.3500	977.40
4	4	Y	UT-1001 Hav Universal Rugged Cradle for approximately 11"-14" Warehouse: LORT Vin #:	225.0000	900.00
8	8	Y	C-MCB HAV CONSOLE MICROPHONE CLIP BRACKET Warehouse: LORT Vin #:	11.0000	88.00

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Brian Balas		Brian Balas - Lorton		TERRY FRITTS		
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
8	8	Y	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: LORT Vin #:		32.0000	256.00
4	4	Y	QK0566ITU20 SMC OEM REPLACMENT PRISONER SEAT W/ 12 VS CARO Warehouse: LORT Vin #: 2020 PIUT OEM Full Replacement Transport Seat TPO Plastic, with Center Pull Seat Belts & #12VS POLY Cargo Partition *****		993.2000	3,972.80
4	4	Y	PK1130ITU20TM Setina 10XL Coated Polycarbonate Recessed (Tall Man) Warehouse: LORT Vin #:		642.8500	2,571.40
4	4	Y	DK0598ITU20 SMC ALUMINUM DOOR PANEL VS 2020 PIUT Warehouse: LORT Vin #:		142.3500	569.40
4	4	Y	WK0595ITU20 SMC CLEAR POLY WINDOW BARRIER - 2020+ PIUT Warehouse: LORT Vin #:		220.3500	881.40
4	4	Y	LOFT-PIU20-2G LUND 2020 PIUT LOFT GUN VAULT MNT, AR15 & SHOTGUN Warehouse: LORT Vin #: 2020 Explorer/Utility M4 & Shotgun Mt.		875.0000	3,500.00

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Brian Balas		Brian Balas - Lorton	TERRY FRITTS		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
4	4	Y	ETFBSSN-P SOI 100% SOLID STATE TAILLIGHT FLASHER (12-WIRE) Warehouse: LORT Vin #:	44.8800	179.52
4	4	Y	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: LORT Vin #: LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****	225.0000	900.00
4	4	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: LORT Vin #:	3,060.0000	12,240.00
PURCHASED UNDER FAIRFAX COUNTY CONTRACT 4400009103					
Approved By: _____					
☐ Approve All Items & Quantities					
Quote Good for 30 Days					

Print Date	08/25/22
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Subtotal	40,794.08
Freight	0.00
Order Total	40,794.08

Motion to be Made Going into Closed Meeting

I move the Board enter into a closed meeting under the provisions of Sections 2.2-3711(A)(7) and (A)(8) of the Virginia Freedom of Information Act for consultation with legal counsel pertaining to actual or probable litigation and the provision of legal advice regarding the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia (the “EDA”), the Town of Front Royal, the *EDA vs. Jennifer McDonald, et al.*, the *Town of Front Royal vs. the EDA, et al.*, the *EDA vs. the Town of Front Royal*, other potential claims and litigation relating to other possible liabilities of the EDA, the recovery of EDA funds and assets, and the outstanding indebtedness of the EDA.

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Motion to be Made Coming out of Closed Meeting

I move that the Board certifies to the best of each member’s knowledge only public business matters lawfully exempted from open meeting requirements under Sections 2.2-3711(A)(7) and (A)(8) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.