

COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

February 16, 2021 2:00 PM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Mr. Martz, Ms. Cullers, Mr. Houchins, Mr. Hirsch, Ms. Russell, Mr. Phillips, Ms. Grinnan, Mr. McLiverty (joined after the beginning of the meeting)

Staff: Ms. Amankrah, CSA Coordinator

Guests: Matt Pandel, Assistant County Attorney Caitlyn Jordan

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Mr. Hirsch at 2:04 pm.

Adoption of Agenda: A FAPT Co-pay was added to the agenda under new business. Mr. Houchins made a motion to approve the minutes with the revision previously discussed. Ms. Cullers seconded the motion. Motion Approved

Approval January 19, 2021 Minutes: Ms. Cullers made a motion to approve the minutes as written, Mr. Houchins seconded the motion. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question and answer period. *There were no comments from the public.*

Financial Report:

Ms. Amankrah explained CPMT has an expenditure of \$197,728.47 which is down from last year at this time. Possibility of supplemental needed before May 2021.

Old Business:

CSA Contracts insurance question, Assistant County Attorney Caitlyn Jordan: Ms. Amankrah explained CPMT is focusing on insurance questions regarding private vendors. Ms. Jordan explained liability regarding insurance. Ms. Jordan noted it is important to look at what services are being provided and to realize that many of these are on a case-by-case basis. Ms. Jordan discussed the difference in liabilities, general liability vs professional liability regarding contracts. Ms. Amankrah will pull contracts and present them to CPMT to vote as well as create a rubric to maintain this concern.

JLARC Study- CPMT discussed the status of the JLARC study. There are no questions currently.

New Business:

Releases of information compliance issues: Mr. Pandel explained the releases of compliance issues. CPMT agreed the case manager must ensure the release is valid, or complete a new one as necessary, prior to a case being presented to FAPT. Ms. Amankrah will disperse information to the case managers.

FAPT Co-pay: This is just informational. If this would need to be considered via an email vote CPMT would have the necessary information prior to voting. There was a case presented last month to FAPT that will have a co-pay of \$238.71 per month, the family was fine with that stipulation. At this time there is another family that is facing a similar situation (\$300 per month), CPMT would like a recommendation from the lead agency (NW) should this need to come to a vote.

Community Service Needs: There are no community service needs mentioned at this time.

Discussion/Updates:

Brown Bag Training – ICC Brown Bag re-scheduled for March 24, 2021 TEENS Inc. scheduled for April 28, 2021

Pending CPMT Items:

YASI presentation-DJJ- deferred until DJJ's replacement appointed

Family First Prevention Act – Qualified Residential Treatment Providers (QRTP) – CSA Integration-September 2020 January 2021: Mr. Martz updated CPMT. The Family First Prevention Act is in process at this time, as more information comes available, Mr. Martz will update CPMT.

CQI – Continuous Quality Improvement – Deferred until COVID State of Emergency is lifted

FAPT Satisfaction Survey – Regional Online FAPT Survey/Parent Survey – Frederick County CSA Coordinator taking the lead on this project – December 2020: Deferred until COVID State of Emergency is lifted

Closed Session: On a motion by Mr. Phillips, seconded by Ms. Cullers, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Mr. Martz-aye, Ms. Cullers-aye, Mr. Houchins-aye, Mr. Hirsch-aye, Ms. Russell-aye, Mr. Phillips-aye, Ms. Grinnan-aye, Mr. McLiverty-aye

Certification by Individual Roll Call:

On a motion by Ms. Cullers, seconded by Mr. Houchins, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Mr. Martz-aye, Ms. Cullers-aye, Mr. Houchins-aye, Mr. Hirsch-aye, Ms. Russell-aye, Mr. Phillips-aye, Ms. Grinnan-aye, Mr. McLiverty-aye

Approval of Matters Discussed in Executive Session: On a motion by Ms. Cullers, seconded by Mr. Houchins, and by the following vote, the CPMT approved all FAPT case reports as discussed or amended in closed session:

Mr. Martz-aye, Ms. Cullers-aye, Mr. Houchins-aye, Mr. Hirsch-aye, Ms. Russell-aye, Mr. Phillips-aye, Ms. Grinnan-aye, Mr. McLiverty-aye

MOTION TO ADJOURN:

On a motion by Mr. Houchins, seconded by Ms. Cullers, and by unanimous vote, the CPMT adjourned the meeting at 2:51 PM. Motion approved.