

COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

May 18, 2021 2:00 PM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Mr. Martz, Mr. Houchins, Mr. Hirsch, Ms. Russell, Ms. Cullers

Staff: Ms. Amankrah, CSA Coordinator

Guests: Mr. Pandel, Mr. Henderson

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Mr. Hirsch at 2:08 pm.

Adoption of Agenda: Mr. Houchins made a motion to approve the agenda with the discussion on contracts being tabled until June 2021. Ms. Cullers seconded the motion. Motion Approved

Approval April 20, 2021 Minutes: Mr. Houchins made a motion to approve the minutes as written, Ms. Russell seconded the motion. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. *There were no comments from the public.*

Financial Report:

Ms. Amankrah presented the financial report. Warren County CPMT spent \$66,000 less this month, partially due to technology issues which might impact next month. Discussed possibly requesting supplemental, questioned if we are able to request a supplemental after the 30th of June and what happens to non-mandated funds if we do not use them. Motion to approve financial report: Mr. Houchins, seconded by Ms. Cullers.

Old Business:

CSA Contracts insurance question: This item is tabled until June 2021. * Agenda Item*

FAPT Co-pay: CPMT agrees to see if the family is able to the co-pay for the past months prior to approving August. Discuss and decide on August in the July meeting. *Agenda Item*

Strategic Plan: Ms. Amankrah dispersed the strategic plan. CPMT will take time to review this and discuss in the joint CPMT and FAPT meeting. Planning to do joint meeting in June 2021, 1pm. Mr. Pandel will prepare at 15-minute presentation. Ms. Amankrah will send out self-paced training information prior to the meeting. *Agenda Item*

Interpretation Services: Ms. Amankrah spoke to Ms. Jordan, CPMT is unable to use volunteers or friends/family due to confidentiality and levels of services. Ms. Amankrah will look into different agencies in the area to contract. CPMT agreed that each agency will get their own translator and CPMT will be billed. Ms. Amankrah will work on creating the necessary addendums.

New Business:

Family First Contracts: Mr. Martz updated CPMT. CPMT agreed to wait for further information prior to soliciting contracts. *Possible June Agenda Item*

Community Service Needs: There are no community service needs mentioned at this time.

Discussion/Updates:

Brown Bag Training – TEENS Inc. presented April 28, 2021/ Ideas for next quarter? Next brown bag will be in September 2021.

Pending CPMT Items:

YASI presentation-DJJ- deferred until DJJ's replacement appointed – No replacement has been designated yet.

Family First Prevention Act – Qualified Residential Treatment Providers (Q RTP) – CSA Integration-September 2020 January 2021: Mr. Martz updated CPMT, stating contracts and training are starting. This is slated to start July 2021.

CQI – Continuous Quality Improvement – Deferred until COVID State of Emergency is lifted

FAPT Satisfaction Survey – Regional Online FAPT Survey/Parent Survey – Frederick County CSA Coordinator taking the lead on this project – December 2020: Deferred until COVID State of Emergency is lifted

Closed Session: On a motion by Mr. Cullers, seconded by Mr. Houchins, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Mr. Martz-aye, Mr. Houchins-aye, Mr. Hirsch-aye, Ms. Russell-aye, Ms. Cullers-aye

Certification by Individual Roll Call and Approval of Matters Discussed in Executive Session:

On a motion by Ms. Cullers, seconded by Mr. Houchins, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard,

discussed or considered in the meeting by the public body and the CPMT approved all FAPT case reports as discussed or amended in closed session:

Mr. Martz-aye, Mr. Houchins-aye, Mr. Hirsch-aye, Ms. Russell-aye, Ms. Cullers-aye

**Ms. Russell abstained from any NW cases; Mr. Houchins abstained from any Grafton cases.*

MOTION TO ADJOURN:

On a motion by Ms. Cullers, seconded by Mr. Houchins, and by unanimous vote, the CPMT adjourned the meeting at 2:58 PM. Motion approved.