

COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

June 15, 2021 2:00 PM

WARREN COUNTY GOVERNMENT CENTER – CONFERENCE ROOM

Board Members Present: Mr. Houchins, Mr. Martz, Ms. Cullers, Ms. Russell, Mr. McLiverty, Mr. Stallings, Dr. Greene

Staff: Ms. Amankrah, CSA Coordinator

Guests: Mr. Pandel

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Ms. Amankrah at 2:04 pm.

Adoption of Agenda: Ms. Cullers made a motion to approve the agenda. Mr. Houchins seconded the motion. Motion Approved

Approval May 18, 2021 Minutes: Ms. Cullers made a motion to approve the minutes as written, Mr. Houchins seconded the motion. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. *There were no comments from the public.*

Financial Report:

Ms. Amankrah will request a supplement by the end of June. May 2021 expenses were \$100,821.13 higher than May 2020 due to the COVID closings.

Old Business:

CSA Contracts insurance question: CPMT will require an addendum on a case by case basis, only if necessary due to insurance concerns. Ms. Amankrah will review the contracts and present the contracts that require addendums in July 2021. *Agenda item*

Strategic Plan: Ms. Amankrah dispersed the strategic plan. CPMT did not have any questions.

Family First Contracts: Mr. Martz and Ms. Amankrah have a meeting on Thursday, June 17, 2021, any information received will be shared with CPMT.

Interpretation Services: Ms. Amankrah and Ms. Jordan will discuss addendums that may need to be completed and present more information in July 2021. *Agenda item*

New Business:

FAPT and CPMT Member approvals: Ms. Cullers made a motion to accept Ms. Allison Straw as the DJJ representative for FAPT with Ms. Katie McComas as her back-up should she not be able to attend. Mr. Houchins seconded the motion. Motion Approved. Mr. Stallings joined the meeting today as the new CPMT representative for DJJ.

Supplemental: Ms. Cullers made a motion to allow Ms. Amankrah to request a \$40,000 supplemental in funding by the end of June 2021. Mr. Houchins seconded. Motion Approved.

Zoom and Virtual Options: CPMT needs to decide if they will continue to allow FAPT virtual meetings now that most businesses are allowing in person meetings. It has been noted that participation has been up since the virtual option is available. Should CPMT choose to allow virtual meetings, CPMT needs to discuss virtual options. The free virtual meeting options have time limits or are not secure and safe to be used for CPMT. Ms. Amankrah and Mr. Pandel discussed the concerns with specific companies. Zoom has a program that is approximately \$160.00 per year that would remove the 40 minute time limit.

Ms. Cullers made a motion to allow FAPT to continue to hold virtual meetings, Mr. Houchins seconded. Motion approved.

Ms. Cullers made a motion to allow CPMT to purchase the software privileges, Ms. Russell seconded. Motion Approved.

CPMT meetings will resume in person meetings once the ban is completely lifted from every company.

Community Service Needs: There are not community services needs at this time, NW will begin same day access programs starting in July 2021.

Discussion/Updates:

Brown Bag Training – Suspended for the summer to resume in the fall (September 2021) Send ideas to Ms. Amankrah

Pending CPMT Items:

YASI presentation-DJJ- deferred until DJJ's replacement appointed – Mr. Stallings will appoint someone to do the YASI presentation. More information to come.

Family First Prevention Act – Qualified Residential Treatment Providers (QRTP) – CSA Integration-September 2020 January 2021: Ms. Amankrah and Mr. Martz will update as necessary

CQI – Continuous Quality Improvement – Deferred until COVID State of Emergency is lifted

FAPT Satisfaction Survey – Regional Online FAPT Survey/Parent Survey – Frederick County CSA Coordinator taking the lead on this project – December 2020: Deferred until COVID State of Emergency is lifted

Closed Session: On a motion by Mr. Cullers, seconded by Mr. Houchins, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Mr. Houchins-aye, Mr. Martz-aye, Ms. Cullers-aye, Ms. Russell-aye, Mr. McLiverty-aye, Mr. Stallings-aye, Dr. Greene-aye

Certification by Individual Roll Call and Approval of Matters Discussed in Executive Session:

On a motion by Ms. Cullers, seconded by Mr. Houchins, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body and the CPMT approved all FAPT case reports as discussed or amended in closed session:

Mr. Houchins-aye, Mr. Martz-aye, Ms. Cullers-aye, Ms. Russell-aye, Mr. McLiverty-aye, Mr. Stallings-aye, Dr. Greene-aye

**Ms. Russell abstained from any NW cases; Mr. Houchins abstained from any Grafton cases.*

MOTION TO ADJOURN:

On a motion by Mr. Houchins, seconded by Dr. Greene, and by unanimous vote, the CPMT adjourned the meeting at 2:50 PM. Motion approved.