Warren CPMT Agenda
Warren County Government Center – Caucus Room
July 20, 2021
2:00PM

Board Members Present: Mr. Hirsch, Ms. Cullers, Mr. Phillips, Ms. Straw, Dr. Greene, Mr. Hutchinson, Mr. Pandel, Mr. Martz

Staff: Ms. Amankrah, CSA Coordinator

Guests: None

FAPT Representative: None

Recording Secretary: Mr. Henderson

Call to Order: The Meeting was called to order by Mr. Hirsch at 2:07 PM

Adoption of the Agenda: Ms. Cullers motioned made a motion to approve the agenda. Mr. Phillips seconded the motion. Motion Approved

Approval of June 15, 2021, CPMT Minutes: Ms. Cullers made a motion to approve the minutes as written, Mr. Hutchinson seconded the motion. Motion Approved.

Public Comment: It is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. *There were no comments from the public.*

*prior to discussing the financial report, Ms. Amankrah spoke briefly about a question that Mr. Phillips had regarding a Co-chair for the meetings. Ms. Amankrah stated that there is currently not a co-chair because there is not an individual who had been with CPMT long enough to qualify, although it is open for discussion. After going over the benefits, Mr. Hirsch suggested that it be put with new business and liked the idea. *

Financial Report: Ms. Amankrah stated that there is no longer a Finance Director as of Friday 7/16/2021 and as a result there was nobody to give her a report but was able to pull the information from her Spreadsheet. The expenses for the month of June $194,018.39. Mr. Hirsch asked if there was going to be a Supplemental, and Ms. Amankrah stated that she had contacted OCS and that because it is so late already a supplemental was not needed because it would be spent out of next year's funds. Ms. Amankrah further stated that she had that in writing.

Old Business:

Family First Contracts: Ms. Amankrah stated that Mr. Martz did a Best Practices Presentation on Friday and there is a little more guidance when it comes to families first. Mr. Martz and Ms. Amankrah met with April with DSS and concluded that there needs to be policy developed around how those cases come through. The consensus was that Family First would continue to come through FAPT but just the cases that have a comprehensive FAPT and need more than Family First Funding and use an update form for cases that just needed Family First. Mr. Hirsch asked Mr. Martz if that would mean that he would need a multi-disciplinary team that could be a FAPT? Mr. Martz stated that it would have to come through a FAPT like group however it does not need to be approved by FAPT or CPMT for funding. However, anything that falls under the normal funding process will have to go through the normal FAPT process. Mr. Hirsch then asked if that would clog up the FAPT channel? Mr. Martz stated that he does not expect to get many cases but stated that if it does become a problem that DSS can reevaluate but does not expect to see any increase in cases coming back. Mr. Hirsch motioned for approval for DSS to use FAPT as the multi-disciplinary team for Family First Cases. Ms. Cullers motioned for approval.

Mr. Hirsch then stated that all in favor say-aye: Ms. Cullers-aye, Mr. Martz-aye. Afterward the motion was carried.

Interpretation Service Addendums: Ms. Amankrah stated that she had a meeting with Caitlyn about the interpretation services and was provided with information about the small purchase procedures because there is a possibility of it being over a certain amount. Furthermore Ms. Amankrah stated that she has begun to contact language lines to see if they will contract with Warren County. Mr. Hirsch then asked if they did all languages, and Ms. Amankrah stated that Caitlyn's perspective is that Language Lines should be used because DSS has a Thai speaking family that will need some interpretation services. Ms. Amankrah then mentioned and individual that works with Northwestern that caters to the larger Spanish speaking population that Warren County would have in house access to. Mr. Phillips then asked if the Fire Department uses Language Line because that is the case in Alexandria. Ms. Amankrah was unsure but stated that she could find out.

CSA Contracts: Ms. Amankrah re-stated that she had met with Caitlyn about making the changes directly on the Contract and Caitlyn suggested that it be done as an Addendum. Ms. Amankrah stated that she is currently working on those and getting them complete and sent out to the Agencies that the County has been waiting to do a Contract with because of their insurance issues. Once they are complete, they will be sent to Mr. Hirsch to be signed off on. Mr. Hirsch summarized by stating that this be for the small companies that do not typically have the blanket insurance companies and making an Addendum to the contracts to make sure they only have the required insurance.

New Business:

Special Education Changes: Mr. Hirsch stated that what the legislation is saying is that the secretary of health and human services will transfer all CSA dollars to the Department of Education with regards to special education and day placements in 1 year. During this year there will be a work group formulated in Richmond to decide on how that will be done. In the meantime, what they have done is they are foreshadowing that there will be a number of students transitioning back home which translates to more community bases services. They have added a funding code called Transition Services that means any student of special education in a day placement that is coming back to Warren County proper can access 1 year of Transition Services. These include but are not limited to, aid, social skills training, etc. Mr. Hirsch also mentioned that this does not have to be a consecutive year and can be broken up into increments. After working with Warren County Schools, Mr. Hirsch stated that they have identified at least 2 that meet these qualifications. Mr. Hirsch then mentioned a broad question of what happens to the school system, FAPT, and CPMT? His interpretation is that the school system will continue to support FAPT just like they have been, however with regards to day placements, they will not be coming to the team anymore and the schools will use its own dollars from the CSA pool but is not 100% sure how the mechanism will work going forward. The question proposed today (not to be answered today) is when this takes place later this year, do the school systems have to manage it's own CSA office? Mr. Hirsch then offered potential solutions such as, hiring Ms. Amankrah an Assistant, or support her salary, and still have the Fiscal piece all come through one office. The alternative would be hiring a position and recreating what Ms. Amankrah does but at the school system but expressed that it would be a waste of money. Mr. Hirsch asked if Mr. Hutchinson heard anything about this in the private sector. Mr. Hutchinson stated that he had not, but he is not convinced that it will be quick.

Yasi Presentation: **Deleted from the Agenda because the meeting did not take place as of yet.**

Family First Integration: Mr. Hirsch asked for a UMUR update, and Mr. Pandel stated that CPMT is aware that Ms. Amankrah has been without her files for many months due to the data breach on the Warren County Servers, and due to the Paper Reduction Act, paper records are not kept anymore. As a result a proper records review has not been completed for many months. The hope is that all will be restored in August or September. Mr. Pandel then suggested that a UR needs to be done on every CSA file because it has been so long since the breach. Ms. Amankrah stated that Mr. Henderson has been catching up on the scanning of the secure documents into Laserfiche agreed that a proper review should be done. Mr. Hirsch then asked Mr. Pandel how to properly handle UMUR for every CSA case as soon and full access is restored. Mr. Pandel stated that it would come to him as if it were being done the whole time. He would then divide them up into the most pressing ones that need immediate attention versus the less urgent ones that could wait.

*prior to moving on to Community Service Needs, Ms. Amankrah re-stated the co-chair position and the potential benefits of having one. Mr. Hirsch entertained a motion to have a co-chair and expressed enthusiasm for the position as well as a need. Ms. Cullers asked if that person would just be running the meeting in Mr. Hirsch's absence. Mr. Hirsch stated that the chair will rotate every 5 years with the agencies, and that the health department is excluded. Mr. Hirsch then asked Mr. Martz if he would be comfortable being the chair next July 1 or if he would like it to remain as it is with Mr. Hirsch. Mr. Martz accepted the position of being vice chair. *

Community Service Needs: None

Discussion/ Updates:

Brown Bag Training: Ms. Amankrah stated that they are suspended until September and there currently is no plan as to who it will do when the time comes but they are open to suggestions. Mr. Hirsch stated that they just got a significant grant called the Learns grant for 2.4 million dollars that targets bringing kids back that were home schooled and virtual schooled back from the pandemic and into regular schools. They are hiring teams at each school made up of 2 counselors and 2 counselor assistants. These individuals will be supporting the social, emotional, and academic needs of students coming back from virtual education. Mr. Hirsch stated that the Grant will fund this program for 2 years. Ms. Amankrah asked who she should reach out to in order to set it up. Mr. Hirsch stated that the Elementary Schools Truancy officer who is also a clinical social worker, and she will be supervising this program.

Pending CPMT Items

Family First: Ms. Amankrah asked Mr. Martz if they needed to keep this on the agenda or if they just needed to have updates as they came out. Mr. Martz stated updates as they came out would be better and does not see a reason for it to be on the agenda anymore.

CQI: Deferred until the COVID State of Emergency is lifted. Mr. Martz mentioned that the State of Emergency has been extended for another 90 days.

FAPT Satisfaction Survey: Ms. Amankrah stated that it is still deferred as well. Ms. Cullers then mentioned that she checked with Fire and Rescue regarding the Language Line and based on her correspondence with them, they do work with Dispatch and or the ER and use apps on their Ipads and charts etc. She suggested that the hospital may be a good option to piggyback off of.

Closed Session: At 2:50PM the Community Policy and Management Team entered a closed session under the provisions of Section 2.2-3711(A)(4).

Certification After Closed Meeting: Mr. Phillips motioned to approve all expenditures as discussed and Ms. Cullers seconded and was carried.

Adjournment: Mr. Hirsch suggested a motion for Adjournment and Dr. Greene motioned and was seconded by Ms. Cullers. The meeting was officially adjourned at 3:22PM