

Warren CPMT Meeting Minutes
Warren County Government Center – Caucus Room
November 16, 2021
2:00 PM

Board Members Present: Mr. Martz, Mr. Robertson, Ms. Russell, Mr. Stollings, Mr. Houchins, Dr. Greene, Mr. Phillips

Staff: Ms. Amankrah, CSA Coordinator

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Mr. Martz at 2:02 PM

Adoption of the Agenda: Mr. Robertson made a motion to approve the agenda. Mr. Houchins seconded the motion. Motion Approved

Approval of October 19, 2021 CPMT Minutes: Mr. Robertson made a motion to approve the minutes as written, Mr. Stollings seconded the motion. Motion Approved.

Public Comment: It is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. *There were no comments from the public.*

Financial Report: Mr. Robertson presented the financial statement. Based on last month being higher than the prior year, October 2021 was an anomaly.

Old Business:

Enhanced Maintenance: The team is continuing to work together and will present a report in a future meeting.

UM/URs: This is Utilization Management and Utilization Reviews. Dr. Pandel is in the process of verifying case files have the necessary documentations. This is in preparation for our audit in 2023.

CSA and Schools: Mr. Hirsch had asked Ms. Amankrah to reach out to other CPMT to see how they are handling the possible change, right now other CPMT are waiting for the state to make a decision prior to discussing it.

New Business:

Non-payment of parental co-pay: CPMT has discussed how to address if parent does not pay a co-pay how to move forward. The decision was that if the parent has not given indication that they are not able to pay, and have in fact agreed to pay, CPMT is to follow through requesting payment even to the extent of contacting the County Attorney for help. At this time, there is one family in the above situation, after discussion, the decision was made that Ms. Amankrah will forward this to the County Attorney.

IV-E denial and local only funding: Mr. Martz advised that if DSS knows of other situations in the home that would qualify them, they are able to use state funding versus having to do a denial and use local only funding.

Page County wanting to shadow: Ms. Amankrah received an email from Ms. Neal in Page County requesting to shadow Ms. Amankrah in a FAPT meeting. CPMT agreed that Ms. Neal would need to sign a confidentiality agreement but otherwise feel it would be a good idea. Ms. Amankrah will verify there is no policy against this prior to answering Ms. Neal.

Community Service Needs: None

Discussion/ Updates:

Brown Bag Training: WCPS led the Brown Bag Training in October 2021. Please forward any Brown Bag ideas to Ms. Amankrah.

Pending CPMT Items

CQI: Deferred until the COVID State of Emergency is lifted.

FAPT Satisfaction Survey: Deferred until the COVID State of Emergency is lifted.

Closed Session: On a motion by Mr. Stollings, seconded by Mr. Robertson, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Mr. Martz-aye, Mr. Robertson-aye, Ms. Russell-aye, Mr. Stollings-aye, Mr. Houchins-aye, Dr. Greene-aye, Mr. Phillips-aye

Certification by Individual Roll Call:

On a motion by Mr. Stollings, seconded by Mr. Robertson, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Mr. Martz-aye, Mr. Robertson-aye, Ms. Russell-aye, Mr. Stollings-aye, Mr. Houchins-aye, Dr. Greene-aye, Mr. Phillips-left the meeting prior to the vote

Approval of Matters Discussed in Executive Session: On a motion by Dr. Greene, seconded by Mr. Stollings, and by the following vote, the CPMT approved all FAPT case reports as discussed or amended in closed session:

Mr. Martz-aye, Mr. Robertson-aye, Ms. Russell-aye, Mr. Stollings-aye, Mr. Houchins-aye, Dr. Greene-aye, Mr. Phillips-left the meeting prior to the vote

MOTION TO ADJOURN:

On a motion by Mr. Houchins, seconded by Dr. Greene, and by unanimous vote, the CPMT adjourned the meeting at 2:48 PM. Motion approved.