Warren CPMT Agenda
Warren County Government Center – Caucus Room
December 21, 2021
2:00 PM

Board Members Present: Ms. Cullers, Mr. Houchins, Mr. Martz, Ms. Russell, Mr.Robertson, Mr. Hirsch

Staff: Ms. Amankrah, CSA Coordinator

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Mr. Hirsch at 2:02 PM

Adoption of the Agenda: Ms. Amankrah added one item to the agenda in New Business, Training. Ms. Cullers made a motion to approve the agenda with the change to New Business. Mr. Houchins seconded the motion. Motion Approved

Approval of November 16, 2021 CPMT Minutes: Mr. Robertson made a motion to approve the minutes as written, Ms. Russell seconded the motion. Motion Approved.

Public Comment: It is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. *There were no comments from the public.*

Financial Report: Mr. Robertson presented the financial statement. CMPT spent a little over what was spent at this time compared to last year ($200,000 this year vs $172,000 the same month last year). Mr. Hirsch asked if the overage would cause the supplemental amount to change. Discussion ensued and it was noted every provider is struggling to meet the amount of staff needed as the amount of children with emotional needs continue to rise, very strongly due to COVID. Families are experiencing trauma which causes more need in partner companies. CPMT has seen a 50% jump in the amount of children that are being treated. Mr. Robertson asked if Mr. Houchins could pull an example of the caseload, it was requested that CPMT also ask the other providers to do the same so Mr. Robertson could use this in preparation for the budget requests.

Old Business:

Enhanced Maintenance: The team is continuing to work together and will present a report in a future meeting.

UM/URs: This is still in process to prepare for the audit in 2023.

CSA and schools – match rates and composite index: As of now, none of the other agencies are working on this. This is on hold until more information is shared. CPMT wants to focus on keeping continuity for students and preparing for this to be a budget increase should it occur, and the logistics of how to arrange payment if necessary.

New Business:

Address logs: Ms. Amankrah has revamped the address logs and needs CPMTs approval to send it out to FAPT. CPMT agreed.

SEC Approved revisions to policies: WC CPMT did not change to the Alternative Multidisciplinary Team, so there is no need to alter it but CPMT needs to revise CPMT/FAPT policy. This is addition to policy therefore it needs to be addressed at this time. Mr. Hirsch suggested each person taking part of the policy manual and reviewing them to see if revision is needed Ms. Amankrah will set up a meeting with Mr. Martz and Ms.

Shelissa Lewis to address the addition. Ms. Amankrah will reach out and see if the OCS office has someone that might be able to help read the policy and see if they have suggestions.

OCS- submitted a plan for additional assistance to local programs – include having regional specialists and increases administration dollars to a minimum of $50,000, (will need a local match). Contact local senators to support this. This would be a supplement to administrative funds.

IT security audit for OCS- logins will have to do a dual factor authentication coming this summer. Also security training course that people will need to maintain access to the CSA website. Information will be coming. If you do not have a dual factor token, Ms. Amankrah will reach out to coordinate training for necessary individuals.

Report for private day rate setting has a "9 level model". Based on student teacher ratio, behavior aides needed, this will be implemented on 7/1/22 unless the general assembly says no. This will be based on student/teacher ratio to determine how much would be able to be charged for private day rate. Mr. Houchins has the report and will share it with Ms. Amankrah.

Local only funded invoice: There was an invoice from EAS in Winchester that was submitted in November but not paid, this would need to come out of only local funds. Approved for Ms. Amankrah to pay.

CSA budget expenditure: It is looking like a 15-20% budget increase. If any has documented evidence that would show need over the whole community, please send this to Mr. Robertson. There are quite a few things that were discussed today that are possible budget additions, Ms. Amankrah and Mr. Robertson are going to compile a list that will need to be presented to explain higher budget requests.

Approval of new FAPT member: Ms.Cullers motioned to approve Shelissa Lewis to be the new FAPT representative, with April White as the back up, Mr. Robertson seconded the motion. Motion Approved.

Training: (added to agenda: There will be a CANS training in *January.*

Community Service Needs:

Discussion/ Updates:

Brown Bag Training: Mr. Hirsch suggested one of the law enforcement agencies to possibly discuss increase in substance abuse and how they are addressing it.

Pending CPMT Items

CQI: Deferred until the COVID State of Emergency is lifted.

FAPT Satisfaction Survey: Deferred until the COVID State of Emergency is lifted.

Closed Session: On a motion by Ms. Cullers, seconded by Mr. Robertson, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Ms. Cullers-aye, Mr. Houchins-aye, Mr. Martz-aye, Ms. Russell-aye, Mr.Robertson-aye, Mr. Hirsch -aye

Certification by Individual

Roll Call:

On a motion by Ms. Cullers, seconded by Mr. Robertson, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Ms. Cullers-aye, Mr. Houchins-aye, Mr. Martz-aye, Ms. Russell-aye, Mr.Robertson-aye, Mr. Hirsch -aye

Approval of Matters Discussed in Executive Session: On a motion by Ms. Cullers, seconded by Mr. Robertson, and by the following vote, the CPMT approved all FAPT case reports as discussed or amended in closed session:

Ms. Cullers-aye, Mr. Houchins-aye, Mr. Martz-aye, Ms. Russell-aye, Mr.Robertson-aye, Mr. Hirsch -aye

MOTION TO ADJOURN:

On a motion by Ms. Cullers, seconded by Mr. Houchins, and by unanimous vote, the CPMT adjourned the meeting at 3:18 PM. Motion approved.