

COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

April 19, 2022 2:00 PM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Mr. Hirsch, Ms. Cullers, Mr. Houchins, Mr. Stollings, Mr. Martz, Ms. Heritage, Ms. Shirley, Mr. Robertson, Mrs. Cook

Staff: Ms. Amankrah, CSA Coordinator

Guests: Captain Crystal Cline

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Mr. Hirsch at 2:14 pm.

Adoption of Agenda: Ms. Cullers made a motion to approve with the additions, Mr. Stollings seconded the motion. Motion Approved

Approval of March 15, 2021 Minutes: Ms. Cullers made a motion to approve the minutes as written, Ms. Shirley seconded the motion. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question and answer period. *There were no comments from the public.*

Financial Report:

Mr. Robertson presented the current budget. Mr. Robertson noted that gross expenditures went down appx. \$40k but February went up \$80k so it is still not evened out. Mr. Robertson and Ms. Amankrah will total the amount to cover the amount CPMT has outstanding and request that amount from the Board of Supervisors on May 17, 2022.

Old Business:

Enhanced Maintenance: Mr. Phillips was unable to attend, this was tabled to May 2022.

WC FAPT and CPMT Policy- CPMT will meet at 1:00 pm for the next six months, prior to the CPMT meeting in May 2022 to review the policy manuals. Ms. Amankrah will send out a reminder. Ms. Amankrah will also find out which counties have been audited recently and request information.

FRPD/WCSO members and additions of alternates- welcome new members: Captain Crystal Cline (FRPD) introduced herself and explained a brief summary of the benefits of having a member of the FRPD on CPMT. WCSO will send someone next month. The representatives

will be on a six month temporary basis to see if they are interested in remaining on CPMT and would be voted in at that point.

Case management assignments for court and parental referrals: CPMT is going to arrange a meeting with Ms. Jordan, a meeting will then be arranged with Mr. Knudsen.

New Business:

Contract Approval- Restorative youth Services: Restorative Youth Services have 1 million aggregate policy, CPMT requires a 2 million policy. Ms. Amankrah is looking for a variance for their contract, at this point there is not another location to transfer the child. DSS is still searching for another location. Mr. Stollings suggested approving the variance but discussing the contract with them when it is not as urgent. Ms. Shirley pondered a 30 day or 60 day limit as that would allow CPMT time to speak with Ms. Jordan. CPMT discussed approving the contract until June, then readdress the contract and if CPMT is going to accept the contract with the different amount, CPMT would like Ms. Jordan to provide approval. Ms. Shirley made a motion that CPMT honor a contract until June 30, 2022, Mr. Stollings seconded the motion. Motion approved.

Memo from Dr. Pandel: Most counties are the same, CPMT would like time to look through the documents. Tabled for May 2022

Transfer case from Fairfax needs case manager:

FAPT/IFSP paperwork-website and paperwork: Some counties have it all online, the FAPT team does a great job so even though it would be beneficial to have it all online, there is still the preference to sit with the family as WC FAPT has been doing.

CSA Risk Assessment Survey: Ms. Amankrah will email team members.

Rate Increase for July 1: Rate increases occur July 1 of each year for Day Placement / Residential Placement facilities. Ms. Amankrah presented information. Ms. Shirley made a motion to approve CPMT to pay the new rates as of July 1, with the provision that if Ms. Amankrah feels there is an alarming change, she will present that to CPMT for a vote, Mr. Stollings seconded the motion. Motion approved.

Private Day Rates: Ms. Amankrah noted that there has not been a decision in the General Assembly as of the April meeting.

Community Service Needs: None

Discussion/Updates:

Brown Bag Training – May 25, WCPS and WCDSS joint presentation. BID/Current State of Union of Foster Care

Pending CPMT Items:

CQI – Continuous Quality Improvement – Deferred until COVID State of Emergency is lifted

FAPT Satisfaction Survey – Regional Online FAPT Survey/Parent Survey – Frederick County CSA Coordinator taking the lead on this project – December 2020: Deferred until COVID State of Emergency is lifted

Closed Session: On a motion by Ms. Cullers, seconded by Mr. Houchins, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Mr. Hirsch - aye, Ms. Cullers - aye, Mr. Houchins - aye, Mr. Stollings – aye, Mr. Martz – aye, Ms. Heritage - aye, Ms. Shirley – aye, Mr. Robertson – aye

Certification by Individual Roll Call:

On a motion by Ms. Cullers, seconded by Ms. Shirley, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Mr. Hirsch - aye, Ms. Cullers - aye, Mr. Houchins - aye, Mr. Stollings – aye, Mr. Martz – aye, Ms. Heritage - aye, Ms. Shirley – aye, Mr. Robertson – aye

Approval of Matters Discussed in Executive Session: On a motion by Mr. Stollings, seconded by Ms. Cullers, and by the following vote, the CPMT approved all FAPT case reports as discussed or amended in closed session:

Mr. Hirsch - aye, Ms. Cullers - aye, Mr. Houchins - aye, Mr. Stollings – aye, Mr. Martz – aye, Ms. Heritage - aye, Ms. Shirley – aye, Mr. Robertson – aye

MOTION TO ADJOURN:

On a motion by Ms. Shirley, seconded by Mr. Cullers, CPMT adjourned at 3:37 pm.