COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

June 30, 2022 10:00 AM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Mr. Houchins, Ms. Heritage, Ms. Shirley, Mr. Martz, Mr. Stollings, Mr.Robertson

Staff: Ms. Amankrah, CSA Coordinator

Guests: Captain Cline (will be voted in as members of the board after attending six months if all parties agree this is beneficial for WCSO, FRFP & CPMT)

FAPT Representative: None

Recording Secretary: Ms. Breeden

Call to Order: The meeting was called to order by Ms. Amankrah at 10:12 am.

Adoption of Agenda: Ms. Shirley made a motion to approve the agenda with focus on any items that must be addressed in this meeting with all other items being tabled for July, Ms. Heritage seconded the motion. Motion Approved

Approval April 2022 Minutes: Ms. Shirley made a motion to approve the minutes as written, Ms. Heritage seconded the motion. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. *There were no comments from the public. (This was verified at both the beginning of the meeting and at 2:00 pm since the meeting started early.)*

Financial Report:

Mr. Robertson presented the financial statement. The Board of Supervisors approved the requested transfer of funds. The Board of Supervisor also approved hiring a part-time person to assist Ms. Amankrah.

Old Business:

Contract Approval- Restorative Youth Services: Ms. Jordan is deferring this to Mr. Jordan Bowman. DSS is continuing to look for another location but at this time, there is not a location available. Mr. Bowman feels that the 1 million could be an issue should multiple issues arise, CPMT feels the legal advise given should be followed. Ms. Amankrah will ask the provider to raise the policy, CPMT will give a 60 day extension while waiting for a response and DSS continues to look for an alternate location. Ms. Shirley made a motion that CPMT extend the contract for 60 days with Ms. Amankrah writing Restorative Youth a letter regarding the change needed in the contract to $2,000,000 liability coverage, Mr. Stollings seconded the motion. Motion approved.

Rate Increases for July 1: Tabled until July 2022.

Rate setting for special education: Ms. Amankrah advised CMPT that the state is moving forward with the Private School Day Rates and has pushed out a training. They are asking for CSA to get the amounts per child using a spreadsheet to see the fiscal impacts. Letters were not mailed as mentioned in May 2022.

New Business:

Approved DJJ Alternate for FAPT: DJJ will need a new alternative for FAPT. Mr. Houchins made a motion to accept Ashley Watson as the new alternative for the DJJ FAPT representative. Motion approved, Mr. Stollings abstained.

Zoom Renewal: The Zoom account needs to be renewed if CPMT would like to allow zoom meetings for CPMT and FAPT. Ms. Shirley made a motion to renew the zoom contract, Mr. Stollings seconded. Motion approved.

CSA Conference: Ms. Amankrah reminded CPMT that the conference will be in person this year at the Hotel Roanoke. Information has already been shared for anyone wanting to attend the conference.

Community Service Needs: There are no community service needs mentioned at this time.

Discussion/Updates:

Brown Bag Training: Tabled until July 2022.

Pending CPMT Items:

CQI – Continuous Quality Improvement – Deferred until COVID State of Emergency is lifted

FAPT Satisfaction Survey – Regional Online FAPT Survey/Parent Survey – Frederick County CSA Coordinator taking the lead on this project – December 2020: Deferred until COVID State of Emergency is lifted. CPMT will create a survey to verify CPMT is meeting all requirements.

Closed Session:
On a motion by Ms. Shirley, seconded by Ms. Heritage, and by the following vote, the Community Policy and Management Team entered into a closed session under the provisions of Section 2.2-3711(A)(4) for the protection of the privacy of individuals in personal matters not related to public business; he further moved discussion be limited to case reports of the Family Assessment and Planning Team (FAPT):

Ms. Shirley – aye, Ms. Heritage – aye, Mr. Robertson – aye, Mr. Stollings – aye, Mr. Martz – aye, Mr. Houchins - aye

Certification by Individual Roll Call:

On a motion by Ms. Heritage, seconded by Ms. Shirley, and by the following vote, the Community Policy and Management Team certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(4) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Ms. Shirley – aye, Ms. Heritage – aye, Mr. Robertson – aye, Mr. Stollings – aye, Mr. Martz – aye, Mr. Houchins – aye

Approval of Matters Discussed in Executive Session:

On a motion by Mr. Stollings, seconded by Ms. Shirley, and by the following vote, the CPMT approved all FAPT case reports as discussed or amended in closed session:

Ms. Shirley – aye, Ms. Heritage – aye, Mr. Robertson – aye, Mr. Stollings – aye, Mr. Martz – aye, Mr. Houchins – aye (abstained from all Grafton cases)

MOTION TO ADJOURN:
On a motion by Mr. Stollings, seconded by Ms. Heritage, and by unanimous vote, the CPMT adjourned the meeting at 10:45 am. <u>Motion approved.</u>