

Warren County Electoral Board

County of Warren

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WARREN COUNTY ELECTORAL BOARD MINUTES July 29, 2021

The meeting was called to order on Thursday, July 29, 2021 at 2:00 p.m. Member present were Bob Hill, Vice Chairman; Lee Bowen, Secretary; Marilyn King, Chairman, could not be present. Carol Tobin, Director of Elections and General Registrar was also in attendance.

Vicky Cook, Republican Party Representative was present for the meeting.

Carol Tobin shared with the Board that 40 new laptops were provided by the locality to serve as Electronic Pollbooks, as all software for voting equipment had to be re-certified. Localities will have the responsibility of purchasing the newly re-certified software. New legislation requires this to be in place by July 1, 2022.

Update on Otterburn Precinct: the locality will be needed to hold a public hearing to move the Polling location from the airport building to the new Rivermont Fire Department. The Senior Assistant County Attorney plans to get this process started in December 2021.

Due to having Split Precincts, the Board of Supervisors had to request four (4) waivers from the Virginia Department of Elections. The Department of Elections approved the waivers.

The Electoral Board was informed that the County is establishing their own IT Department.

Update on Registrar Certification: The State required that all Registrars must take 11 recertification courses with 11 months for a new certification program.

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Carol Tobin informed the Electoral Board that she had completed all certification coursework and received her certification certificate. This is her third professional certification for Elections that she has completed.

The Board was informed that new re-certified encrypted software would be loaded on all voting machines (OVOS & OVIs) on August 20, 2021.

The Circuit Court has issued orders for two Special Elections to be held on November 2, 2021. One for Member, Town Council, Town of Front Royal and one for Member, School Board, North River District.

Ballot Order: It was decided to order at least 100% of ballots for the November 2, 2021 Election.

The Board was updated on Write-in Candidates, several citizens have expressed interest in running as a Write-In candidate. Carol Tobin has met with these potential candidates and informed them of their responsibility.

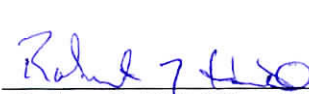
The following meeting minutes were approved. February 2021 and July 2021.

The Electoral Board made a motion to go into closed session for the Annual Registrar Review. Lee Bowen made the motion and Bob Hill seconded. Once completed, the Registrar was presented with a copy. The signed summary page will be sent to the State as required.

The Electoral Board went back into open session and then adjourned the meeting.

Submitted by Lee Bowen, Secretary

Approved by:

 Marilyn King, Chairman	 Robert J. Hill, Vice-Chairman	 Lee B. Bowen, Secretary
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Date: 3/28/2021