

DRAFT AGENDA

Front Royal – Warren County Airport Commission – February 10th, 2021

Special Meeting: 7:00 PM to 8:30 PM

LOCATION: ZOOM

ZOOM CALL SPECIFICS

VIA COMPUTER OR SMARTPHONE

Join Zoom Meeting

<https://us02web.zoom.us/j/9430669277>

Meeting ID: 943 066 9277

VIA PHONE (NO VIDEO)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C.)

Meeting ID: 943 066 9277#

GENERAL

- Call to Order & Pledge of Allegiance
- Adoption of Agenda
- Approval of Minutes, Special Meeting on 12-16-2020 (Draft previously distributed to Commission members and posted on County website)

CHAIRMAN REPORT

- No items for this meeting

SPECIAL DISCUSSIONS AND PRESENTATIONS

- Doug Parsons, Warren County EDA
 - Silent Falcon UaS Technologies and press announcement
 - Presentation provided by Silent Falcon via Zoom call
 - Grant Bishop, CEO
- Security Camera RFP update
 - The RFP specifics were emailed to all Commission members
 - Ed Daley, Mike Berry and County Attorney Keith McLiverty – Warren County
 - Responsible for publication of RFP
- Ken Thurman
 - IARC Competition – sometime in August 2021 ?? (pending COVID)
 - Program overview sent to all Commission members
 - Presentation by IARC
 - Discussion about preparation
- PPP (Private Public Partnership)
 - Progress in program
 - Proposal suggestions
 - Expanding hangar capacity at KFRR to waiting list of at least 10 (verified)
 - Details
 - Per Square foot to be charged on various airport properties
 - Number of parties interested in building hangars at KFRR

OLD BUSINESS:

- Request for drag racing event at Airport
 - Need to verify with insurance carrier
 - Last year same request; insurance carrier said that we would void current policy and perhaps be uninsurable.
 - Is there an insurance rider that the event holder can purchase?
 - Any impact on FAA or DOAV support for runway maintenance?
- FAA AND DOAV initiatives
 - See attached from FAA about March and May Deadlines
 - Report on meeting held February 1, 2021 with Talbert and Bright
 - Priorities at Airport
 - Runways and tarmac
 - Environmental impact study
 - Jet-A fuel needs to be included in study
 - Need to session to focus on review and update of AOP to match priorities with current requirements
- Refurbishing efforts around KFRR
 - Input from Friends of KFRR
 - New tires have been procured for F86
 - F86 (affectionately known as Howdy Doody)
 - New decals
 - Lights
- County update on various topics
 - Maintenance – Asphalt sealing and coating
 - Review tax rate on aircraft to attract more business at KFRR
 - Other items as appropriate
- Tabled for later meetings:
 - Airport Commission by-laws (provided in August)
 - Airport road signs
- Establishing procurement priorities

ADMINISTRATION:

- Rock Skowbo, FBO / Airport Operations
- Update on progress of working with community
 - Airport will address, will coordinate with BoS and provide feedback to BOS.
- Open discussion from other County personnel in attendance
 - Hangar maintenance: STATUS
 - Lights: STATUS
 - Calling vendor back to finished work not completed
 - Terminal:
 - Roof of terminal needs repair as well as several plumbing issues.
 - Painting
 - Internet access

OPEN DISCUSSION

NOTABLE ITEMS TO PREPARE FOR SPRING AND SUMMER OF 2021

- Reminder – next meetings:
 - Wednesday February 10th
 - Regular Semi-Annual Meeting: Wednesday, March 17th
 - Wednesday April 14th
 - Wednesday June 16th
 - Other special meetings as deemed necessary
- Events for Spring and Summer 2020
(Note: All event planning is subject to the status of COVID19)
 - Rivermont Firehouse grand opening
 - Governor Northam visit to Warren County – Spring 2021 (pending COVID)
 - Various shows: Air Show; Car Show; others?
 - Schedule weekend events – and publicize on County calendar
- RFP for Airport contract with CASS

MOTION TO ADJOURN

Respectfully submitted,

Kenneth Roko, Chairman

Included as a separate page: Current action items (active and/or planned)

Dynamic to-do list for Airport Commission / KFRR FBO Operations (UPDATED 02-09-2021)

Highlighted items: indicates current activity and discussion.

- 1. Proposal to County for inclusion of Jet Fuel availability at FRR**
 - Include in FAA/DOAV Environmental Impact Study
- 2. Square footage lease rate complement compared to other areas in the region**
 - Martinsburg
 - Luray
 - County determines market rate for FRR sq footage rate and various terms/pricing (based on term discount)
 - For example, a 30-year lease term yields less sq footage lease rate than 15 year term.
- 3. Once square footage lease rate determined (see #2 above), discuss with County to determine final rate and publish;**
- 4. Review and accept proposals for private funding to build hangars at FRR**
- 5. Follow up with GO VIRGINIA campaign**
 - Coordinate with Mike Berry, Director Warrant County Public Works
- 6. Planning for helping Rivermont Fire House Grand Opening in Spring**
 - Update since meeting: the official Grand Opening celebration has been moved to the Spring; perhaps in the Spring, FRR can plan kids activities in our participation with Rivermont
- 7. County to identify funding to increase periodic air-terminal cleaning at FRR**
- 8. County to review personal property tax rate on aircraft with request if reduction possible**
- 9. Rock and Ken to visit DOAV in Richmond to discuss initiatives and funding opportunities**
 - Establish person to person contact and camaraderie.
 - Update since meeting: delayed due to increased COVID19 restrictions
- 10. Rock to speak with Soaring Club about noise abatement possibilities for glider transport**

11. Investigate alternatives and proposals for:
 - New signage for Airport – on terminal and road signage on 619 and beginning and end of property
 - Decals for F86 (Howdy Doody)
 - Update: replacement tires have been procured for F86
12. Promote increased community participation through Scouts, clubs and schools
13. Start planning for 2021 event activities at FRR
14. UAV activities
 - Work with Silent Falcon and RMA to educate tenants about UAVs, etc.
 - Coordinate activities of common interest with Silent Falcon
15. Continue discussion with Doug Parsons and EDA on mutual opportunities for collaboration
16. Begin laying contract specifics and responsibilities for contract initiative for FY22
17. Identify funding for gate at entrance to airport and enhanced security using new technologies
18. Work with County to identify procurement and project initiative/funding priorities for FY21 and beyond
19. Review and update AOP as necessary