

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on Tuesday August 01, 2023, at 7:00 PM.

Present: Victoria L. Cook, Chair (Fork District); Cheryl L. Cullers, Vice Chair (South River District); Jerome K. Butler (Happy Creek District); Walter J. Mabe (Shenandoah District), and Delores R. Oates (North River District); also, present Edwin C. Daley, Deputy County Administrator; Jason Ham, County Attorney; Jane E. Meadows, Deputy County Administrator; Alisa Scott, Finance Director; Chase Lenz, Zoning Administrator; Charles Brogan; Captain; Zach Henderson, Deputy Clerk of the Board

Call to Order:

Ms. Cook called the meeting to order at 7:07 PM with a moment of silence.

Adoption of Agenda:

On a motion by Mr. Mabe, seconded by Ms. Cullers, and the following vote, the Board adopted the agenda as presented.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler, Aye.

Public Comment Period:

Below is a list of citizens who spoke to the Board of Supervisors voicing their concerns regarding the Shenandoah Club Properties Re-zoning and urged the Board to deny the request:

- Theresa Bergida
- Mark Rohlena
- Bill Powers
- Ann Badway
- Mike Bergida

Below is a list of citizens who spoke to the Board of Supervisors in support of Samuel's Public Library, and their funding etc.:

- Tina Johnson
- Jackie Stoker
- Connor Trevor
- Kelsey Lawrence
- Bethany O' Neal
- Theresa Jenkins

Below is a list of citizens who spoke to the Board of Supervisors on individual matters not pertaining to Samuel's Public Library, or Shenandoah Club Properties:

- Hugh Henry – Voiced concerns about Budget transparency and vagueness, specifically the Sheriff's Budget.
- Tracie Lane – Voiced concerns about the County's management of the Shenandoah Farms Sanitary District, citing issues with property re-sale disclosure packets and certificates.
- Melissa Chappel-White – Gave a speech about Virginia's History with Religious freedoms and Civil Rights

- Martha Buracker – Addressed rumors that the Builders Association is being covertly investigated and questioned the ethics and legitimacy of those responsible for said investigations.

Board Reports:

- **Mr. Butler reported the following:**
 - He spoke with several constituents on both sides of the library controversy stating that nobody is wishing to have the books banned, only moved to a different section.
 - He spoke to members of the High Knob Community who were appreciative of the funding for the intersection work on Route 55 and High Knob.
- **Ms. Cullers reported the following:**
 - On July 19th she attended the a meeting of the Transportation Committee and discussed the East/West Connector at Shenandoah Shores.
 - On July 26th she attended a New Teacher reception sponsored by the Chamber where over 50 new teachers attended.
 - On July 27th she attended the Coalition Luncheon and Valor Awards
- **Ms. Cook reported the following:**
 - Attended the Finance and Audit Committee meeting in July and thanked everyone for their input.
 - Attended an event sponsored by Front Royal Skydive where Veterans all over the Country could jump out of an airplane.
 - She also attended the Valor awards and echoed Ms. Oates' sentiment about the ceremony.
 - Attended a meeting with the Front Royal-Warren County EDA, and the Town-County Liaison Meeting.
- **Ms. Oates reported the following:**
 - On July 27th she also attended Coalition Luncheon and Valor Awards and congratulated those who were awarded.
- **Mr. Mabe reported the following:**
 - Spent most of his week since the previous Board meeting visiting constituents, answering emails, and phone calls.
 - He attended the Development Review Meeting at LFK and expressed that "phase 1" is near completion and under budget.
- **Dr. Daley reported the following:**
 - Advised the Board that, 'per the media' the County received a Grant at the Airport for the Environmental Study, and this will make it possible to construct new hangars.
 - Reminded the Board that Friday August 4th is the School Convocation at Skyline High School.
- **Mr. Ham reported the following:**
 - Mr. Ham had no report.

Approval of Minutes: June 6th 2023

On a motion by Ms. Cullers, seconded by Mr. Mabe, and the following vote, the Board approved the Minutes as presented:

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates. Aye; Mr. Mabe; Aye

Consent Agenda:

1. Authorization to Advertise - Warren County Sheriff's Office Staffing Recognition Grant
2. Authorization to Advertise Public Hearing - Proposed Amendment to Warren County Code Section 172-2 "Designation of Certain Private Roads as Highways" to remove Apple Mountain Lake Subdivision
3. Authorization to Advertise for a Public Hearing_R2023-01-01- Shenandoah Club Properties, LLC - Rezoning Agricultural to Suburban Residential and Commercial
4. Authorization to Advertise for a Public Hearing Comprehensive Plan Amendment – Future Land Use Map – Shenandoah Club Properties, LLC
5. Authorization to Advertise for a Public Hearing_R2022-10-01 – Rushmark Rockland Road, LLC_ Rezoning C to I and R-1 to C
6. Authorization to Advertise for a Public Hearing_CUP2022-10-01 – Rushmark Rockland Road, LLC_Conditional Use Permit
7. Authorization to Advertise for a Public Hearing Comprehensive Plan Amendment – Future Land Use Map - Rushmark Rockland Road, LLC
8. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-06-01, Amirabbas Burstein for a Short-Term Tourist Rental
9. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-06-02, Robert Chevez & Kayla James for a Short-Term Tourist Rental
10. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-06-03, Jay Newell for Private Use Camping (Non-Commercial)
11. Authorization to Advertise for Public Hearing - CUP2023-06-04 – Gregory Fritz- Conditional Use Permit for a Guesthouse
12. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-06-05, Austin Schwoegl for a Short-Term Tourist Rental

On a motion by Ms. Oates, seconded by Mr. Mabe, and the following vote, the Board approved the Consent Agenda as presented:

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler, Aye.

Contract Award for Health Insurance Consulting Services

Ms. Scott stated that the Human Resources Department requested Finance to review a Cooperative Contract with Orange County, Virginia for health insurance consulting services with McGriff. The Contract total is \$32,000 and is budgeted under the HR Professional Services line item.

Ms. Cullers asked how this will impact staff members who express concerns about coverages and or lack thereof.

Ms. Scott turned it over to Ms. Meadows who explained that what McGriff does look at a variety of Insurance plans and offers and compare to what the County has currently.

On a motion by Ms. Cullers, seconded by Mr. Mabe, and the following vote, the Board authorized award and contract with McGriff Insurance Services LLC for \$32,000. And further authorized the Chair and County

Administrator, either of whom may act to execute all necessary documents that have been approved by the County Attorney or the Assistant County Attorney.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates. Aye; Mr. Mabe; Aye

Homesteaders of America Conference:

Mr. Lenz provided a general overview stating that this was an annual conference held at the Fairgrounds, and there are no significant changes from how it was run last year.

On a motion, made by Ms. Cullers, seconded by Ms. Oates, and the following vote, the Board approved the festival permit request of the Homesteaders of America for the Homesteaders of America Conference to be held from October 13th to 14th of 2023 at 26 Fairground Road.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler, Aye.

Appaloosa Music Festival:

Mr. Lenz stated that this festival is held at the Skyline Ranch Resort, and this will be the 9th annual festival. Furthermore, flagging on the State maintained road will be handled by off duty Law Enforcement, and that is currently being coordinated with individual deputies.

Mr. Brogan stated that to the best of his knowledge, the applicant has not reached out to the Sheriff's Office to schedule any deputy for those nights.

Chase said it was at the Skyline Ranch resort and answered the question about Law enforcement officers that are off duty and coordinated it with the Deputy's.

On a motion made by Mr. Butler, seconded by Ms. Oates, and the following vote, the Board approved the festival permit request of Jim Clark for the Appaloosa Music Festival will be held from September 1st through 4th 2023 at 751 Mountain Road.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates. Aye; Mr. Mabe; Aye

Adjournment:

On a motion made by Mr. Butler, seconded by Ms. Oates, the meeting was adjourned at 8:20 PM

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler, Aye.