

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on June 6, 2023 at 7:00 PM.

Present: Victoria L. Cook, Chair (Fork District); Cheryl L. Cullers, Vice Chair (South River District); Jerome K. Butler (Happy Creek District); Walter J. Mabe (Shenandoah District), and Delores R. Oates (North River District); also, present Edwin C. Daley, County Administrator; Jason J. Ham, County Attorney; Alisa Scott, Finance Director; County Attorney; David Beahm, Director of Building Inspections; Jane Meadows, Human Resources Director; Caitlin Jordan, Senior Assistant County Attorney; Zach Henderson, Deputy Clerk of the Board

Pastor Johnson opened the meeting with a prayer followed by the pledge of allegiance.

Adoption of Agenda – Additions or Deletions:

Mrs. Cullers added a resolution (Item S) for the board of supervisors to ask VDOT to rename the Interstate 66 westbound bridge over the Shenandoah River in Warren County in memorial of Virginia state trooper Daniel lee Williams.

On a motion by Mrs. Cullers, seconded by Mr. Mabe, and the following vote, the Board approved the agenda as amended and included the resolution approving modifications to the June 27th meeting agenda.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler

Public Comment Period:

Below is a list of citizens that spoke to the Board of Supervisors on the issue of Samuel's Public Library and it's funding as well as content:

Citizens in favor of SPL

- Jay North
- Kevin Boyd

Citizens opposed to SPL

- Mark Egger
- Matt Marrazzo
- Bailey Young

At 7:30 PM Mrs. Cook paused the Public Comment period in order to begin the Public Hearing

PUBLIC HEARINGS:

Public Hearing FY 2023-2024 Budget:

Mrs. Scott summarized the budget for Fiscal Year 2023-2024 including appropriations for major funds, sanitary districts, major areas of revenue, projected highlights, asset replacement, capital improvement, fire and rescue services, etc.

At this point the Public Hearing was opened to the public and below is a list of citizens that spoke to the Board of Supervisors on the issue of Samuel's Public Library and it's funding as well as content:

Citizens in favor of SPL:

- Chris Estes
- Valerie Hayes
- Beth McCullers
- Callista Mayberry
- Jennifer Mayberry
- Kelly Clark
- Thomas Ball
- Tina Johnson
- Daniel Silsby
- Vincent Surmont
- Jessie Shultz
- Sydney Patton
- Tori Lockwood
- Mike Shotten
- Stevie Hubbard
- Ingrid Chenoweth
- Carol Olson
- Sally Meredith
- Sarah Downs
- Cheryl Langlas
- Tobias Brown
- Mary Vetis
- Tom Howard
- Joanne Kearny
- Kelsey Lawrence

Citizens opposed to SPL:

- John Lundberg
- Dale Carpenter
- Thomas Hinnant
- AJ Lancaster
- Patrick Patton
- Juliana Rybka
- Steven Gaetano
- Ian Sheedy
- Daniel Spiotta
- Tom McFadden Jr
- Erin Ginter
- Julia Easton
- Isaac Easton
- Emily Krestyn
- James Cishanik
- Jane Elliot
- Patrick Pan
- Elizabeth Belk
- Peter Lemon
- Vincent Maresca
- Frank Schmidt
- John Massoud
- Patrick Kornmeyer
- Hugh Forrester
- David Hickey

Citizens neutral to SPL:

- Jim Bunce
- Irma Powell
- Eric Belk
- Sarah Mason
- Luke Marrazzo
- Anthony MacDonald
- Tony Castle

Board Reports:

For the sake of time and the late hour, the Board decided to forgo their reports for this meeting.

Appropriations and Transfers:

On a motion by, Mr. Butler, seconded by Mrs. Oates, and the following vote, the appropriations and transfers were approved as presented.

Mr. Mabe, No; Mrs. Oates, Aye; Mrs. Cook, Aye, Mrs. Cullers, No; Mr. Butler, Aye

Approval of April 25th, 2023, Minutes:

On a motion made by Mr. Mabe, seconded by Mr. Butler, and the following vote, the Board approved the minutes as presented.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler

UNFINISHED BUSINESS:**Building Inspection Fees:**

Mr. Beahm summarized the two options for building inspection fees and affirmed that option one is the lower of the two options in terms of fees (100% increase over a 200%). Furthermore, Mr. Beahm stated that the additional funding does not equate to additional services and will look to the Board to provide guidance and the ability to add additional services and staff as needed.

On a motion by, Mrs. Oates, seconded by Mrs. Oates and the following vote, the Board authorized the proposed changes to the building inspections department fee schedules by adopting option one described in the Warren County and the county of warren building permit fees, residential and the County of Warren building permit fees effective July 1st.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler

NEW BUSINESS:**Consent Agenda:**

1. Warren County Offices Closure Request
2. June 20th No Meeting
3. Recommendation for Award of Asset Replacement Vehicle
4. Approval of Salary for Assistant Commonwealth's Attorney
5. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-04-01, Mary Francis Jimenez & Zach Kramer for a Short-Term Tourist Rental
6. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-04-02, Roman Semenov for a Short-Term Tourist Rental
7. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-04-03, Benjamin & Dana Straub for a Short-Term Tourist Rental
8. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-04-04, Kemandri Govender for a Short-Term Tourist Rental

9. Authorization to Advertise for Public Hearing - Conditional Use Permit 2023-04-05, Roberto Rodriguez & Gretchen Wagner for a Short-Term Tourist Rental
10. Authorization to Advertise for a Public Hearing- Conditional Use Permit 2023-04-06, Barbara J. Hessler for a Short-Term Tourist Rental
11. Authorization to Advertise for a Public Hearing- Conditional Use Permit 2023-04-07, Frank O'Reilly for a Short-Term Tourist Rental
12. Authorization to Advertise for a Public Hearing - Conditional Use Permit 2023-04-08- Yesl Cho for a Short-Term Tourist Rental
13. Authorization to Advertise for a Public Hearing - Conditional Use Permit 2023-04-09 - Shelly Cook for a Short-Term Tourist Rental
14. Planning Commission Annual Report for 2022
15. Planning, Zoning and GIS Department Fees - An ordinance changing certain zoning and subdivision fees as authorized by Virginia Code 15.2-2286(A)(6) and 15.2-2241(A)(9). These fees changes will include fees for Board of Supervisor planning and GIS related fees.
16. Z2023-05-01 Zoning Text Amendment Code Section 180-63.G- Amendment of Modification of conditions and permitted uses. – An ordinance amending the text of Warren County Code Section 180-63.G to reflect the proposed fee schedule change for Modification requests for conditional use permit from “of \$75” to language stating, “in accordance with the current fee schedule as adopted by the Board of Supervisors.”

On a motion made by Mr. Mabe, seconded by Mr. Butler, the consent agenda was approved as presented.
Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Award of Contract for Senior Center Refrigeration System:

Mrs. Scott stated that is award is for services at the new senior center to convert two existing walk-in coolers to freezers. The cost will be \$58,717 and will come from the Senior Center line item in the Capital Improvement Budget.

On a motion made by Mrs. Oates, seconded by Mrs. Cullers, and the following vote, the Board approved the award to Airserve heating and air conditioning for \$58,717 and further authorized the chair and county administrator, either of whom may act to execute all necessary documents that have been approved by the county attorney or the assistant county.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler

VRSA 2023-2024 Workers Compensation and Liability Insurance Renewal:

Ms. Meadows stated that there was one significant increase and that is due to the increase in property assessments as well as some properties that were included in the prior policy.

On a motion made by Mr. Butler, seconded by Mr. Mabe, and the following vote, the Board adopted the worker's compensation insurance renewal through VRSA for, FY 2023-2024 and authorize the county administrator to execute all agreements necessary to effectuate such renewal.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

VRSA 2023-2024 Renewal Warren County Volunteer Fire EMS:

Ms. Meadows stated that VRSA covers a supplemental policy for the County and there was also a significant increase due to the number of volunteers that are now covered.

On a motion made by Mrs. Cullers, seconded by Mrs. Oates, and the following vote, the Board approved the renewal of the Warren County Volunteer Fire EMS workers compensation policy with for FY 2023-2024 and authorize the county administrator to execute all agreements necessary to effectuate such renewal.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler

Emergency Communications Tower Lease

Mrs. Scott stated that this lease will replace an old lease with Teltronic that expired in 2019 and since then Bear Communications purchased Teltronic. The lease has been approved by the County Attorney and also Bear Communications.

Mrs. Oates asked for clarification if the County has been using the communications panel without a lease. Mr. Ham stated that communication leases roll over year to year if no action is taken otherwise.

On a motion made by Mr. Butler, seconded by Mr. Mabe, and the following vote, the Board approved the lease agreement with bear communications incorporated. And further move the board authorized the chair and county administrator, either of whom may act to execute all necessary documents that have been approved by the county attorney or the assistant county attorney.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Animal Impoundment Agreement between the County of Warren, Virginia and the Humane Society of Warren County

Mrs. Jordan stated that pursuant to Virginia code section 3.2-65,46, the County's permitted to contract with a private group to provide an animal shelter for the community. The county currently has a contract with the Humane Society of Warren County to provide that animal shelter, but that contract is set to expire June 30th, 2023. It is the recommendation of staff for the county to enter into a new contract with the Humane Society for a three-year term, beginning July 1st, 2023, until June 30th, 2026. The new proposed contract was provided to the Board; however, we have received word from the Humane Society that there's a couple of edits that they want to make. If there are significant changes then they will be brought back to the Board for further review.

Mrs. Cook explained that due to the Humane Society still looking over the resolution and consulting with their attorney on their potential changes, she would like to have this tabled.

On a motion made by Mrs. Oates, seconded by Mr. Mabe, and the following vote, the Board moved to table the contract between the County and the Humane Society until sometime in the future.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Rename the Interstate 66 westbound bridge over the Shenandoah River in Warren County in memorial of Virginia state trooper Daniel lee Williams.

Mrs. Cullers summarized the request as well as Trooper Williams' career in the military as well as his time as state trooper.

On a motion made by Mrs. Cullers, seconded by Mrs. Oates, and the following vote, the Board accepted the resolution Interstate 66 westbound bridge over the Shenandoah River in Warren County in memorial of Virginia state trooper Daniel lee Williams.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler

Resolution approving the modifications to the June 27th meeting.

Dr. Daley explained that the Board adopted the policy at the beginning of the year that if there was a meeting on the fourth Tuesday of the month, it would be only for public hearings. However, because this is the end of the month, and the end of the fiscal year, and election night, that this would allow the agenda to have approval of accounts then we will have the P-cards and the gas accounts along with more appropriations and transfers for the year end to be added into this meeting.

On a motion made by Mr. Mabe, seconded by Mr. Butler, and the following vote, the Board accepted the resolution approving the modification to the June 27th meeting.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Adjournment

On a motion made by Mr. Mabe, seconded by Mr. Butler, the meeting was adjourned at 12:27 AM.