

At a Public Hearings Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on May 16, 2023 at 6:00 PM.

Present: Victoria L. Cook, Chair (Fork District); Cheryl L. Cullers, Vice Chair (South River District); Jerome K. Butler (Happy Creek District); and Delores R. Oates (North River District); also, present Edwin C. Daley, County Administrator; Jason J. Ham, County Attorney; Alisa Scott, Finance Director; County Attorney; Taryn Logan, Deputy County Administrator, Todd Jones, Director of I.T.; Zach Henderson, Deputy Clerk of the Board

Absent: Walter J. Mabe (Shenandoah District)

**Adoption of Agenda – Additions or Deletions:**

On a motion made by Mrs. Cullers, seconded by Mr. Butler, and the following vote, the Board of Supervisors adopted the agenda as presented.

Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, Aye; Mr. Butler, Aye.

**Public Comment Period:**

Ronnie Funk came in to speak regarding a recent conversation he had with Mrs. Cullers about memorializing the bridge at Interstate 66 and Route 522 after State Trooper Kevin Manion and expressed gratitude to those involved and hopes to see this done.

There were no additional comments from the Public.

**Board Reports:**

Mr. Butler reported the following:

- Recently attended a meeting at Wires Cave with VDOT for the intersection at High Knob and thanked the Board members for singing the Resolution of support.
- Spoke to members of the Community regarding certain books and reconsideration forms that address some concerns from the public, as well as concerns of individuals rights of free speech.

Mrs. Cullers reported the following:

- She attended the commonwealth transportation board public hearing about safety issues on 340 South and discussed the smart scale that will be voted on in June.
- On May 4<sup>th</sup> attended the Warren County High School's future farmers of America Banquet and expressed how glad she was to see agriculture back in school.
- Attended the Chester Gap Fire Department Banquet and was the first one they have had since Covid.
- On May 11<sup>th</sup> attended the Ribbon cutting for On Cue
- Commented that this was Police Memorial week (May 15<sup>th</sup> through May 19<sup>th</sup>) and will attend the Police Service Memorial in Middletown.

Mrs. Oates reported the following:

- Also emphasized Police memorial week and stated that 246 officers died in the line of duty last year and wanted to recognize them.
- Did not attend the On Cue but commented on the vibrancy and energy of Main street and wished all the new business owners well.

Mrs. Cook reported the following:

- Attended the Triad Senior Expo at the Moose lodge as a partnership with the Sheriff's Office and Police Department and community senior services, to educate seniors and improve their quality of life.
- Recently attended the Finance Audit Committee meeting and began to review the County's Investment and Debt Fiscal Policy.
- There is a new community garden in Fork District across from the Airport.

Dr. Daley and Mr. Ham did not make a report.

#### **Appropriations and Transfers:**

On a motion made by Mrs. Oates, seconded by Mr. Butler, and the following vote, the Board approved the Appropriations and Transfers as presented.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye

#### **Approval of Accounts:**

On a motion made by Mrs. Oates, seconded by Mr. Butler, and the following vote, the Board approved the Appropriations and Transfers as presented.

Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, No; Mr. Butler, Aye.

#### **Approval of April 25<sup>th</sup>, 2023, Minutes:**

On a motion made by Mrs. Cullers, seconded by Mr. Butler, and the following vote, the Board approved the minutes as presented.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye

#### **NEW BUSINESS:**

##### **Consent Agenda:**

Mrs. Cullers stated that she would like to have item 3 pulled for discussion.

1. Award of Reassessment Software Contract – Alisa Scott, Finance Director
2. Recommendation of Award of Asset Replacement Vehicle – Alisa Scott, Finance Director
3. Resolution - Requesting the Renaming Interstate 66 Bridge over 340/522 Interchange after State Trooper Kevin Carter Manion - Ed Daley, County Administrator – Pulled for Discussion

On a motion made by Mrs. Cullers, seconded by Mr. Butler, and the following vote, the Board approved the Consent agenda as amended to have item 3 removed for discussion.

#### **Resolution - Requesting the Renaming Interstate 66 Bridge over 340/522 Interchange after State Trooper Kevin Carter Manion**

Mrs. Cullers stated that the Resolution should be updated to specify that the Bridge is for the East Bound Portion

On a motion made by Mrs. Oates, seconded by Mrs. Cullers, and the following vote, the Board accepted the resolution requesting the renaming Eastbound Interstate 66 Bridge over 350/522 Interchange after State Trooper Kevin Manion.

Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, No; Mr. Butler, Aye

**MCCi Laserfiche Renewal – Todd Jones, I.T. Director:**

Mr. Jones stated that Laserfiche is an archival software company that the County has used for many years and the version currently used is no longer compatible with Windows 11. There is currently a PO# 6713 that has a total of \$22,836.88 and will come out of the 7008 I.T. line-item code.

Mrs. Cook asked if this was coming out of IT or Asset Replacement. Mr. Jones stated that it will come out of I.T.

Mr. Butler asked if the compatibility issue was coming from Laserfiche or Windows 11. The version of Laserfiche the County currently uses is many years old but there has not been a need for an upgrade until Windows 11.

On a motion made by Mrs. Cullers, seconded by Mr. Butler, and the following vote, the Board moved that the County Administrator be authorized to sign the master service agreement and addendum number one with such changes as may be approved by the County Administrator in consultation with the County Attorney.

Mr. Butler, Aye; Mrs. Cullers, Aye; Mrs. Cook, Aye; Mrs. Oates, Aye

**Authorization to Advertise FY 23-24 Budget:**

Mrs. Scott addressed the Board and discussed the highlights for FY 2023-2024, which include.

- A currently unknown state budget
- Changes to the tax rate and equalization
- Staffing needs at the Fortsmouth fire station
- An 8% health insurance increase
- A new employee health and wellness program
- New Fantasy Land Facility etc.
- Projected Expenditures and Revenue and Tax Rates
- Capital Improvement and Asset Replacement
- Public Schools
- ARPA Funding
- Next steps

On a motion made by Mrs. Cullers, seconded by Mrs. Oates, and the following vote, the Board approved the authorization to advertise for the public hearing for FY 23-24 budget.

Mrs. Oates, Aye; Mrs. Cook, Aye; Mrs. Cullers, No; Mr. Butler, Aye.

**Additional New Business:**

**Adjournment:**

On a motion made by Mrs. Cullers, seconded by Mrs. Oates, and the following vote, the Board adjourned the meeting at 7:46 PM

