

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on September 19, 2023, at 7:00 PM.

Present: Victoria L. Cook, Chair (Fork District); Cheryl L. Cullers, Vice Chair (South River District); Walter J. Mabe (Shenandoah District), and Delores R. Oates (North River District) Jerome K. Butler (Happy Creek District); also, Dr. Edwin C. Daley, County Administrator; Jason Ham, County Attorney; Alisa Scott, Finance Director; Zach Henderson, Deputy Clerk of the Board

Call to Order: Ms. Cook called the meeting to order at 7:39 PM following a brief work session.

Adoption of Agenda:

On a motion by Mr. Butler, seconded by Mr. Mabe, and the following vote, the Board approved the agenda as presented with the addition of consideration of adoption of a temporary Library Funding Agreement Appropriation of \$256,000 to Samuel's Public Library Incorporated as the first item of business immediately before the public comment period, and the addition of two appointments to the Airport Commission.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook Aye; Mrs. Cullers, Aye; Mr. Butler, Aye

Samuel's Public Library Temporary Funding Agreement:

On a motion made by Mr. Butler, seconded by Ms. Cullers, and the following vote, the Board authorized the County Administrator to execute the Temporary Library Funding Agreement on behalf of Warren County, Virginia.

Mr. Butler, Aye; Mrs. Cullers; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Public Comment Period:

The following is a list of citizens who spoke voicing their support for Samuels Public Library and its content, funding etc.:

- Sarah Downs
- Kelsey Lawrence
- Robert Hill
- Samantha Good
- Bruce White
- Lauren Sibbitt
- Barry Cochran
- Michelle Davis
- Michelle Kerns
- Joanna Artone
- Connor Masella
- Charles Stewart
- Janet Brome
- Tom Howarth
- Valerie Mintear
- Jennifer Ritenbaugh
- Daniel Silsby
- Bethany O'Neil
- Gene Kilby
- Steve Foreman
- Jackie Masella

The following is a list of citizens who spoke voicing their concerns regarding Samuels Public Library and its content, finding etc.

- Steve Heize

The following is a list of citizens who spoke voicing concerns regarding County matters not pertaining to Samuels Public Library.

- Steve Heize (as part of his Comment time) – Voiced concerns about the Equitable Sharing Agreement with the Warren County Sheriff's Office and the potential ramifications.

Board Reports:

- **Mr. Butler reported the following:**
 - Spent a lot of time answering emails and phones calls and emphasized the misinformation that has been distributed on both sides, specifically Taxpayer accountability and responsiveness.
- **Ms. Cullers reported the following:**
 - On Saturday September 9th attended the Lake Front Royal Community Picnic
 - On Saturday September 9th also attended the NAACP Dinner
 - On September 11th attended the Browntown Community Meeting
 - On September 14th Attended the Building Committee Meeting
 - Made a statement on Samuel's Library and spoke directly to Mr. Butler about her concerns with Board of Supervisor Representation without Board member permission when it came to Samuel's Library Reconsideration requests.
- **Ms. Oates reported the following:**
 - On Saturday September 9th also attended the NAACP Dinner
 - Made a statement on Sameul's Library stating her support for the MOA
- **Mr. Mabe reported the following:**
 - Attended the Blue Mountain Monthly Meeting
 - Attended the ribbon cutting for Primary Investment
 - Made a statement on Samuel's Library and spoke regarding the controversy and its longevity as well as statements made on both sides. And voiced his support for the Library and the MOA.
- **Ms. Cook reported the following:**
 - Attended a meeting of the Finance Audit Committee to discuss the County Fiscal Policy.
 - Conducted interviews for two Airport Commission Vacancies
 - Made a statement on Samuel's Library and voiced her support for the MOA that sets expectations for tax payer dollars
 - On September 11th attended a community gathering to pay tribute on the anniversary on 9/11
- **Dr. Daley reported the following:**
 - *No Report*
- **Mr. Ham reported the following:**
 - *No Report*

Appropriations and Transfers:

On a motion by Mr. Mabe, seconded by Mr. Butler, and the following vote, the Board approved the appropriations and transfers.

Mr. Butler, Aye; Mrs. Cullers; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Approval of Accounts:

On a motion by Mr. Butler, seconded by Mr. Mabe, and the following vote, the Board approved the accounts:

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook Aye; Mrs. Cullers, No; Mr. Butler, Aye

Approval of Minutes – 8.01.2023 and 8.15.2023:

On a motion by Ms. Oates, seconded by Mr. Butler, and the following vote, the Board approved the minutes as presented:

Mr. Butler, Aye; Mrs. Cullers; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Consent Agenda:

1. Modification Request for Name Change to Conditional Use Permit 2022-01-05, Stephen Ndegwa for a Short-Term Tourist Rental
2. Agency Participation Agreement
3. Little Chapel Baptist Church - Courthouse Nativity Scene

On a motion by Ms. Oates, seconded by Mr. Butler and the following vote, the Board approved the Consent Agenda as presented.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook Aye; Mrs. Cullers, Aye; Mr. Butler, Aye

Cooperative Contract with Davenport & Company LLC:

Ms. Scott stated that the Finance and Purchasing department needs advisors to assist with its debt service. The deliverable is to reconcile debt service planning for future Capital Improvement plan projects and updated debt fiscal policy with the finance audit committee. Section 2.2-4604 of the Virginia Public Procurement Act authorizes the County to cooperate with the contract with Davenport and associates through an RFP issued by the County of Henrico, which contains cooperative contract terms and conditions. Warren County has utilized financial advisory services of Davenport since 2003 and in recent years, the County has engaged with Davenport to provide financial advisory services for projects such as Leach Run parkway, the second middle school, the health and human services complex and the Rivermont Fire Station.

On a motion by Ms. Oates, seconded by Mr. Mabe, and the following vote, the Board authorized the contract with Davenport and Company LLC for municipal financial services on a task order basis, and further authorized the Chair and County Administrator, either of whom may act to execute all necessary documents that have been approved by the County Attorney or the Assistant County Attorney.

Mr. Mabe, Aye; Mrs. Oates, Aye; Mrs. Cook Aye; Mrs. Cullers, Aye; Mr. Butler, Aye

Appointment of the Representatives to the Front Royal – Warren County Airport Commission

On a motion by Mr. Butler, seconded by Mr. Mabe, and the following vote, the board appointed John Bert and Frederick Weezendonk as representatives for the Front Royal – Warren County Airport Commission for a Four-Year Term ending on June 30th, 2027.

Mr. Butler, Aye; Mrs. Cullers; Mrs. Cook, Aye; Mrs. Oates, Aye; Mr. Mabe, Aye

Adjournment:

On motion by Ms. Oates, seconded by Mr. Mabe, and the following vote, the meeting adjourned at 9:10 PM