



AGENDA

Board of Supervisors Meeting

7:00 PM

February 20, 2024

Moment of Silence - Opening with Prayer

- A. Call to Order and Pledge of Allegiance of the United States of America
- B. Adoption of Agenda – Additions or Deletions
- C. Warren County Sheriff's Office Command Staff Introduction
- D. Public Comment Period (60 Minute Time Limit)
- E. Reports – Board Members, County Administrator, County Attorney
- F. Appropriations and Transfers
- G. Approval of Accounts
- H. Approval of Minutes - February 6th 2024

7:30 PM - Public Hearings

- I. Public Hearing - **CUP2023-12-01 – Greg Kelley for a Short Term Tourist Rental - Chase Lenz** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 886 Highridge Road and identified on tax map 39C, block H, lot 14. The property is zoned Residential One (R-1) and located in the Lake Front Royal subdivision and in the South River Magisterial District. - Chase Lenz, Zoning Administrator
- J. Public Hearing - Proposed Lease Agreement of Hangar A7 to William Sullivan - Mike Berry - Mike Berry, Public Works Director
- K. Public Hearing - Proposed Lease Agreement of Hangar A12 to Sean Roe - Mike Berry - Mike Berry, Public Works Director

NEW BUSINESS

- L. Consent Agenda
 - 1. Authorization to Advertise for Public Hearing - Proposed Lease Agreement of Hangar A2 to Edward Carroll - Jane Meadows, Deputy County Administrator , Mike Berry, Public Works Director
 - 2. Phoenix Project annual request for Ribbons Outside Warren County Courthouse - Aliyha Gill
 - 3. Planning and Zoning Resolution Blue Ridge Shadows and Mountain Vista Estates Subdivisions - Matt Wendling, Planning Director
 - 4. Award Recommendation - Omni Institute for a Strategic Plan for Utilization of Opioid Settlement Funds

5. **Authorization to Advertise for Public Hearing: CUP2024-01-05 - Plein Smith Ventures, LLC** - A request for a conditional use permit for a Contractor Storage Yard. The property is located at (0) Baugh Drive and identified on tax map 5C, lot 6. The property is zoned Industrial (I) and located in the Stephens Industrial Park and the North River Magisterial District. - Matt Wendling, Planning Director
6. **Authorization to Advertise for Public Hearing: Z2023-08-02 - Short-Term Tourist Rentals - Warren County Planning Staff** - A request to amend Chapter 180 of the Warren County Code to amend §180-56.4 to modify the supplementary regulations for Short-Term Tourist Rentals. - Chase Lenz, Zoning Administrator
7. **Authorization to Advertise for Public Hearing: CUP2024-01-01 - Vesta Property Management (40 Acre Wood, LLC)** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 357 Stokes Airport Road and identified on tax map 18, lot 74A. The property is zoned Agricultural (A) and located in the Lasta-Holdings LLC subdivision and in the Fork Magisterial District. - Chase Lenz, Zoning Administrator
8. **Authorization to Advertise for Public Hearing: CUP2024-01-02 - Gregory & Margo Steadman** - A request for a conditional use permit for a Guesthouse. The property is located at (0) Knock Lane and identified on tax map 10P, section 4, lot 20. The property is zoned Agricultural (A) and located in the Gafia Estates at Lake John subdivision and in the North River Magisterial District. - Chase Lenz, Zoning Administrator
9. **Authorization to Advertise for Public Hearing: CUP2024-01-03 - Kenny & Sylvia Day** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 628 Harmony Orchard Road and identified on tax map 38C, section 1, lot 3. The property is zoned Agricultural (A) and located in the Harmony Hollow Association Inc. subdivision and in the South River Magisterial District. - Chase Lenz, Zoning Administrator
10. **Authorization to Advertise for Public Hearing: CUP2024-01-04 - Jacquelyn Gunn** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 1754 Khyber Pass Road and identified on tax map 23A, section 9, block 35, lot 55A. The property is zoned Residential-One (R-1) and located in the Skyland Estates subdivision and in the Happy Creek Magisterial District. - Chase Lenz, Zoning Administrator
11. **Authorization to Advertise for Public Hearing: CUP2023-05-04 - David A. Downes** - This is a resubmission request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 125 Freeze Road and identified on tax map 23C, section 2, block 2, lot 168A. The property is zoned Residential-One (R-1) and located in the Mountain View Section of the Shenandoah Farms subdivision and the Shenandoah Magisterial District. - Matt Wendling, Planning Director
12. **Authorization to Advertise for Public Hearing: R2023-12-01 - Foresight Design Services** - A rezoning application to amend the Warren County Zoning Map to rezone a 5.04-acre parcel from Agricultural (A) to Commercial (C). The property is located at 99 Cedar Park Court and identified on tax map 12E as lot 6. The property is located in the North River Magisterial District and the proposed by-right land use is for a hotel/motel and future restaurant. The future land use zoning map in the Comprehensive Plan is shown as Commercial zoning for this property. - Matt Wendling, Planning Director

- 13. Authorization to Advertise for Public Hearing: CUP2023-12-03 - Foresight Design Services** - A request for a conditional use permit for a Building Height in Excess of 40' within the Highway Corridor Overlay District and Commercial zoning district for a proposed building height of 62'. The property is located at 99 Cedar Park Court and identified on tax map 12E, lot 6. The property is zoned Agricultural (A) and located in the Vernon L. Kemp subdivision and in the North River Magisterial District. - Matt Wendling, Planning Director
14. MOA between Commissioner of the Revenue and the Board of Supervisors of the County of Warren - Jane Meadows, Deputy County Administrator
15. MOA between the Commonwealth's Attorney and the Board of Supervisors of the County of Warren - Jane Meadows, Deputy County Administrator
16. MOA between the Clerk of the Circuit Court and the Board of Supervisors of the County of Warren - Jane Meadows, Deputy County Administrator
17. MOA between the Sheriff and the Board of Supervisors of the County of Warren - Jane Meadows, Deputy County Administrator
18. MOA between the Treasurer and the Board of Supervisors of the County of Warren - Jane Meadows, Deputy County Administrator
19. Authorization to Advertise for Public Hearing - Proposed Lease Agreement of Hangar B14 to Robert Ingram - Jane Meadows, Deputy County Administrator , Mike Berry, Public Works Director
20. Authorization to Advertise for Public Hearing - Proposed Lease Agreement of Hangar B12 to Kirk McComas - Jane Meadows, Deputy County Administrator , Mike Berry, Public Works Director
21. Approval of the proposed 2024 Parks and Recreation League and Fee Schedule - Dan Lenz, Parks and Recreation Director
22. Virginia Local Law Enforcement Grant Program - Sheriff's Office
23. Vehicle Transfer - 2013 Ford F-150 from the Sheriff's Office to the Warren County School Board - Alisa Scott, Finance Director
24. FY25 SRO Continuation Grant (DCJS) - Charles Brogan , Captain

M. Additional New Business

1. PTE Administrative Assistant position to FTE shared between Information Technology and Sheriffs Office - Todd Jones, IT Director, Crystal Cline, Sheriff
2. Recommendation for Acme Technical Group LLC for courthouse security improvements - Charles Brogan , Captain

N. Adjournment