

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on February 6th, 2024, at 7:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Jerome K. Butler, Vice Chair (Happy Creek District); Victoria L. Cook, (Fork District); John W. Stanmeyer (Shenandoah District), and Richard A. Jamieson (North River District) also, Dr. Edwin Daley, County Administrator; Jason Ham, County Attorney; Jane Meadows, Deputy County Administrator; Mike Berry, Public Works Director; Chase Lenze, Zoning Administrator; Matt Wendling, Planning Director; Ed Carter, VDOT; Brian Foley, Warren County Fire and Rescue; Zach Henderson, Deputy Clerk of the Board

Call to order:

Ms. Cullers called the meeting to order at 7:00 PM

Adoption of the Agenda:

Ms. Cullers added a report from VDOT, and a report from Fire and Rescue to the agenda prior to the Public Comment Period.

On a motion by Mr. Butler, seconded by Ms. Cook, and the following vote, the Board adopted the agenda as amended.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

VDOT Report:

Mr. Carter provided an update on various County Road projects such as snow removal, brush cutting, spillway cleaning etc. He then emphasized the upcoming closures at Shenandoah Shores Road and route 624, stating that Shenandoah Shores Road will be closed at the railroad crossing on February 14th from 8:00 AM to 3:00 PM for railroad maintenance. On February 15^h, there will be a second closure at the crossing at Happy Creek Road, this will take place from 8:00 AM to 6:00 PM approximately.

Mr. Stanmeyer, on behalf of constituent questions, why there was not more notice, and why the work cannot be done overnight.

Mr. Carter stated that the notices given in the past have varied and notice given for this occasion is more than they have received in past as well. Furthermore, Mr. Carter theorized that the time schedule may have to do with the train schedule, and the ability to work quicker in the daylight hours.

Fire and Rescue Report:

In correlation with Mr. Carter's report, Mr. Foley re-emphasized the Shenandoah Shores Road closures and stated that the Shores Fire station will have extra staff present as well as advanced life support systems in place should they be needed. Furthermore, the Sheriff's Department as well as Front Royal Police will have additional patrol staff present as well.

Public Comment Period:

Below is a list of Warren County citizens who spoke on behalf of Samuel's Public Library in support of the library's funding, staff, content etc.

- Bethany O'Neil
- Jackie Masella
- Connor Masella
- Kelsey Lawrence
- Jarred Hill

Board Reports:

Mrs. Cook reported the following:

- Attended the Town/County Liaison Meeting about Landlord rights and tenant rights and talked about process improvements and transparency.
- Attended the Broadband quarterly meeting about a deployment timeline and struggles with delays.
- Attended the RSW Jail Committee Meeting
- Mentioned the Budget Work Sessions for the County Departments will begin on Thursday the 8th.
- Attended the VACO Legislative Day and the Chairperson Institute for the first time, and recommended all Board members participate.

Dr. Jamieson reported the following:

- Attended his first meeting with the Joint School Board Budget Committee.
- Attended the Board of Supervisors advance and spoke of his confidence of the efficiency of the Board goals and moving in the right direction economically.

Mr. Butler reported the following:

- Attended the County Finance and Audit Committee Meeting
- Attended the Public Schools Internal Finance Meeting as an observer.
- Had several discussions with the Airport Commission Chair at the Front Royal Airport and Winchester Airport Administrator regarding paths forward in Front Royal.

Mr. Stanmeyer reported the following:

- Attended his first RSW Jail Committee Meeting
- Attended an airport meeting with the FAA and discussed optimizing various airport improvements.
- Addressed the people on Shenandoah Shores who will be impacted by the upcoming road closure and emphasized that the County is doing all it can to assist.

Ms. Cullers reported the following:

- Attended the Liaison Committee meeting with Mr. Stanmeyer
- Met with Dr. Jamieson, Ms. Meadows, and Ms. Darr regarding the Human Resources Handbook
- Attended a joint meeting with the Building Committee for LFK.
- Attended a Zoom meeting with All Points Broadband addressing the concerns of getting the Fiber here and its timeline.
- Attended the VACO Legislative Day and met with various Delegates and Senators as well as attending the Chair Institute.
- Acknowledged the passing of Mr. John Marlow and offered prayers to his family.

Dr. Daley reported the following:

- Commended Ms. Meadows for her work on the HR Handbook and acknowledged the time and effort put in
- Reminded the Board of the upcoming Chamber Leadership Day at the Government Center
- Reminded the Board that on Wednesday March 6th the Board is scheduled to meet at the Public Safety Building at 5:00 PM for the next part of the Board advance.

Mr. Ham reported the following:

- *No Report*

Approval of Minutes (Regular Meeting January 16th, 2024)

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the board approved the meeting minutes for January 16th, 2024, as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearings:

Public Hearing - CUP2023-10-01 - Jordan & Michelle Scheutzow - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 1296 Reliance Road and identified on tax map 2 as parcel 15. The property is zoned Agricultural (A) and is located in the North River Magisterial District.

Mr. Lenz went over the terms and conditions for the Conditional Use Permit for the property purchased in January 2024, stating that the owners would like to make the property available for short-term lodging for visitors and the owners will manage the property personally.

Ms. Cullers opened the public hearing and the applicants, Jordan & Michelle Scheutzow, spoke on behalf of their CUP emphasizing that they live just three houses down from the property in question. There were no additional questions from the Board or public and Ms. Cullers closed the public hearing.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the conditional use permit of Jordan and Michelle Scheutzow for a short-term tourist rental with the conditions as recommended by the planning commission and staff.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - CUP2023-10-02 - Oleg Li A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 116 Mossy Rock Way and identified on tax map 24B, section 1, block 20, as parcel 615. The property is zoned Residential-One (R-1) and is located in the Blue Mountain subdivision in the Shenandoah Magisterial District.

Mr. Lenz went over the terms and conditions for the Conditional Use Permit for the property purchased in September 2022, stating that the owners would like to make the property available for short-term lodging for visitors, the owner will manage the property personally.

Ms. Cullers opened the public hearing, and the applicant, Mr. Oleg Li, spoke on behalf of his CUP stating that he has taken steps to address the concerns of his property association such as noise and security.

Patrick Patton spoke against the application as a representative of the Blue Mountain Property Owner's Association, emphasizing past noise issues and stated that the owner was operating an Short-Term Rental without a permit.

Mr. Li commented that he was unaware that a permit was required and did not remove the Airbnb posting immediately due to economic reasons, but in that time installed equipment such as cameras and other monitoring devices to address the Association's concerns.

There were no additional comments from the public and Ms. Cullers then closed the public hearing.

Ms. Cook motioned for approval, however there was no second from the Board and the motion failed.

On an alternate motion by Mr. Stanmeyer, seconded by Mr. Butler, and the following vote, the board denied the conditional use permit for Oleg Li for a short-term rental at one 16 Mossy Rock Way in the Shenandoah district.

Ms. Cook, No; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - CUP2023-10-03 - Benjamin Huhn - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 489 Vaught Drive and identified on tax map 15E, section

1, block 1, as parcel 453. The property is zoned Residential-One (R-1) and is located in the Mountain Lake section of the Shenandoah Farms subdivision in the Shenandoah Magisterial District

Mr. Lenz went over the terms and conditions for the Conditional Use Permit for the property purchased in July 2023, stating that the owners would like to make the property available for short-term lodging for visitors when he is not using the property personally. The applicant primarily resides in Washington DC and will manage the property personally with assistance from a local property manager.

Ms. Cullers opened the public hearing and the applicant, Benjamin Huhn, spoke on behalf of his CUP stating that he currently lives in the DC area and is looking to offset the cost of the mortgage for the property in question when he is not using it.

Michael & Sherry Keenan spoke out against the CUP citing concerns of personal safety, privacy, and noise. Mr. Huhn addressed the safety concerns by stating Airbnb does background checks to provide an extra layer of security. There were no additional comments from the Board or public and Ms. Cullers closes the hearing.

On a motion by Ms. Cook, seconded by Mr. Butler, and the following vote, the board approved the conditional use permit request by Benjamin Huhn for a short-term tourist rental with the conditions as recommended by the planning commission and staff.

Mr. Stanmeyer, No; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, No; Ms. Cook, Aye

Public Hearing - CUP2023-10-05 - Vesta Property Management (Charlotte Ross & John Mahoney) - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 115 Greystone Drive and identified on tax map 29A, section 1, as parcel 30A1B. The property is zoned Residential-One (R-1) and is located in the Belmont subdivision in the South River Magisterial District.

Mr. Lenz went over the terms and conditions for the Conditional Use Permit for the property purchased in June 2023, stating that the owners would like to make the property available for short-term lodging for visitors with the owners primarily living in West Springfield. The property will be managed by a local Property Management company.

Ms. Cullers opened the public hearing and the property manager Ms. Mandy Plum, spoke on behalf of the CUP and addressed the concerns of parking at the base of the hill as well as "no parking" signage where it's needed. There were no additional comments from the Board or public and Ms. Cullers closed the public hearing.

On a motion by Ms. Cook, seconded by Mr. Butler, and the following vote, the Board approved the conditional use permit request of Vesta Property Management for Charlotte Ross and John Mahoney for the short-term tourist rental with the conditions as recommended by the planning commission and staff.

Ms. Cook, No; Dr. Jamieson, No; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Z2023-11-01 - Public Utility Distribution Facilities - Warren County Planning Staff - A request to amend Chapter 180 of the Warren County Code to amend §180-8C Definitions to replace the defined term "Public Utility Poles, Lines, Transformers" with a new "Public Utility Distribution Facilities" term and definition and to amend §180-10E Accessory Uses to replace "public utility poles, lines, transformers, pipes, meters and other facilities necessary to the provision of public utility services within the County" with new "public utility distribution facility" term.

Mr. Lenz stated that Warren County planning staff, by the recommendation of the County Attorney is requesting to amend the Warren County code section 180-8C definitions to replace the defined term "public utility poles, lines, transformers", with a new public utility distribution facilities term in definition, and to amend section 180-10E accessory uses to replace "public utility poles, lines, transformers, pipes, meters, and other facilities necessary to the provision of public utility services within the County" with the new public utility distribution facility. Planning staff identified the existing term as a source of ambiguity within the zoning ordinance and worked with the County Attorney to propose a more generalized term, and inclusive definition.

Ms. Cullers opened the public hearing, however, there were no comments from the Board or public and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamison, and the following vote, the Board approved the proposed amendment.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

CUP2023-10-04 - U-Star Transportation, Inc. - A request for a conditional use permit for a Motor Freight Terminal. The property is located at 0 Rockland Road and is identified on tax map 12A, section 1, block 2, as parcel 18A. The property is zoned Industrial (I) and located adjacent to the Kelley Industrial Park in the Security Land Company subdivision in the North River Magisterial District

Mr. Wendling stated that Greenway Engineering has submitted the conditional use permit on behalf of the applicant for a motor freight terminal to park tractor trailers and freight trailers on 29 spaces. The Planning Commission moved this forward with discussion regarding a request by the applicant to utilize gravel 21A or 21B or potentially asphalt. They propose that a performance Bond be held in place for three years while determining if a hard surface road will be needed; the bond will be released after that time if no maintenance is needed.

Ms. Cullers opened the public hearing and Ms. Cook asked if the hard surface requirement was driven by the County Code and asked how & when the cost of the Bond can be estimated. Mr. Wendling stated that the hard surface requirement was a part of the County Code and in terms of the bond estimates, the anniversary of that two-year period is when the County would request the bond and at what it would cost at that time. Furthermore, the County would most likely want to add another 20% to 50% just in case the time frame was not sufficient to complete the performance Bond.

Zachary Judy of Greenway Engineering stated that the performance bond would need to be posted prior to the commencement of construction and issuance of a land disturbance permit. The alternative proposal is that a performance bond can be issued for the same cost and be held for a period of 3 years rather than two to provide adequate time to show any or no issues with the functionality of gravel.

There were no additional comments from the public and Ms. Cullers closed the hearing. On a motion by Dr. Jamieson, seconded by Ms. Cook, and the following vote, the board approved the conditional use permit request of U-Star transportation Inc for a motor freight terminal with the conditions as recommended by the Planning Commission and staff.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - CUP2023-10-06 - Green Valley Baptist Church - A request for a conditional use permit for a church. The property is located at 150 Ridgemont Road and is identified on tax map 11 as parcel 16B. The property is zoned Agricultural (A) and is located in the North River Magisterial District.

Mr. Wendling stated that the applicant, Green Valley Baptist Church currently holds scheduled worship services in a small congregation in Middletown. They are requesting this conditional use permit for a Church to hold worship services at a more permanent location. The property is zoned agricultural and is 10.274 acres. The existing land use is a commercial nursery garden center, microbrewery and brew pub and ag agricultural tourism, event facility and microbrewery known as back-room brewery. The applicant plans to use a current structure for their congregation of approximately 90 people on Sundays and Wednesday evenings for bible study.

Ms. Cullers opened the public hearing and the applicant, Pastor Time Kirchoff, spoke on behalf of the conditional use permit voicing his excitement for the opportunity and stated that he has imparted on a feasibility study with the assistance from Mr. Wendling and Mr. David Beahm.

There were no additional comments from the public and Ms. Cullers closed the public hearing. On a motion by Ms. Cook, seconded by Mr. Butler, and the following vote, the board approved the conditional use permit

requests of Green Valley Baptist Church for a Church with the conditions as recommended by the planning commission and staff.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - CUP2023-11-01 - Jorge Lobo (97 Judy, LLC) - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 97 Judy Lane and is identified on tax map 15E, section 5, block 5, as parcel 549. The property is zoned Residential-One (R-1) and is located in the Mountain Lake section of the Shenandoah Farms subdivision in the Shenandoah Magisterial District.

Mr. Lenz stated that the applicant is requesting a conditional use permit for a short-term tourist rental for the property purchased in May of 2022. The owner would like to make their property available for short-term lodging for visitors when he is not using the property personally. The applicant will manage the property personally with assistance from local professional services for cleaning, trash disposal and maintenance.

Ms. Cullers opened the public hearing but there were no comments from the public or board, and the hearing was then closed.

On a motion by Ms. Cook, seconded by Mr. Stanmeyer, the board approved the conditional use permit request by Jorge Lobo (97 Judy LLC) for short term terrorist rental with conditions as recommended by the Planning Commission and staff.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - CUP2023-11-02 - Vihari Vanga - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 56 Sunset Village Road and is identified on tax map 27B, section 2, as parcel 102A1. The property is zoned Residential-One (R-1) and is located in the Junewood Estates subdivision in the Fork Magisterial District.

Mr. Lenz stated that is requesting a conditional use permit for a short-term tourist rental for the property they purchased in December of 2022. The owner would like to make their property available for short-term lodging for visitors of the Warren County area. The applicant will manage the property personally with assistance from an experienced local property manager.

Ms. Cullers opened the public hearing and the applicant, Vihari Vanga, spoke on behalf of her application stating that they decided to do the short-term rental to share the area with tourists and visitors to Front Royal. There were no additional comments from the public or board, and Ms. Cullers closed the hearing.

On a motion by Dr. Jamieson, seconded by Mr. Butler, and the following vote, the board approved the conditional use permit request of Vihari Vanga for a short-term tourist rental with the conditions as recommended by the Planning Commission and staff.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, No; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of 201 E. 2nd St., Apt. 2:

Mr. Berry stated that this apartment is for Craig and Shelley Hayes for \$725.00 a month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Mr. Butler, and the following vote, the Board approved the lease of 201 E. 2nd St. Apt. 2 with Craig and Shelley Hayes for a monthly rent of \$725.00.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of 122 E. 2nd St.:

Mr. Berry stated that this property is currently occupied by Debra Malloy for \$1,000 a month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the board approved the lease of 122 East 2nd Street, Front Royal Virginia 22630, with Debra Malloy for a monthly rent of \$1,000.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar A5 to Wolfgang Wagner:

Mr. Berry stated that this is for Hangar A-5 for Wolfgang Wagner for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar A-11 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Wolfgang Wagner for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of Hangar C2 to Randolph Macon Academy:

Mr. Berry stated that this is for Hangar C-2 for Randolph Macon Academy for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the lease agreement of Hangar C-2 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Randolph Macon Academy for a monthly rent of \$350.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar B11 to John Ely:

Mr. Berry stated that this is for Hangar B-11 for John Ely for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Stanmeyer, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-11 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with John Ely for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of Hangar B15 to Rock Skowbo:

Mr. Berry stated that this is for Hangar B-15 for Rock Skowbo for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the lease agreement of Hangar B-15 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Rock Skowbo for a monthly rent of \$350.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar B18 to Rock Skowbo:

Mr. Berry stated that this is for Hangar B-18 for Rock Skowbo for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the lease agreement of Hangar B-18 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Rock Skowbo for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of Hangar B19 to Rock Skowbo:

Mr. Berry stated that this is for Hangar B-19 for Rock Skowbo for a total amount of \$200.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-19 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Rock Skowbo for a monthly rent of \$200.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar B16 to Rock Skowbo:

Mr. Berry stated that this is for Hangar B-16 for Rock Skowbo for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-16 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Rock Skowbo for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of NW Storage Hangar to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for the NW Storage Hangar for the Skyline Soaring Club for a total amount of \$200.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the lease agreement of NW Storage Hangar located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$200.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar B2 to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for Hangar B-2 for the Skyline Soaring Club for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-2 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of Hangar B4 to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for Hangar B-4 for the Skyline Soaring Club for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Mr. Stanmeyer, and the following vote, the Board approved the lease agreement of Hangar B-4 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$350.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar B6 to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for Hangar B-6 for the Skyline Soaring Club for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Stanmeyer, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-6 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of Hangar B8 to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for Hangar B-8 for the Skyline Soaring Club for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the lease agreement of Hangar B-8 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$350.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearing - Lease Agreement of Hangar B1 to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for Hangar B-1 for the Skyline Soaring Club for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-1 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$350.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Hearing - Lease Agreement of Hangar B5 to Skyline Soaring Club, Inc:

Mr. Berry stated that this is for Hangar B-5 for the Skyline Soaring Club for a total amount of \$350.00 per month.

Ms. Cullers opened the Public Hearing, however, there were no comments from the public or Board and the hearing was then closed.

On a motion by Mr. Stanmeyer, seconded by Dr. Jamieson, and the following vote, the Board approved the lease agreement of Hangar B-5 located at 229 Stokes Airport Road, Front Royal Virginia 22630 with Skyline Soaring Club for a monthly rent of \$350.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

D.R. Horton Request to Release - Reduction of Blue Ridge Shadows Subdivision Bonds for Roads and Stormwater Management:

Mr. Wendling stated that D.R. Horton is requesting the release of both Phase 1 and Phase 4 bonds. Phase 1 was originally issued on August 9th, 2005, for \$6,088,513 and was reduced to \$1,843,818 effective March 21st, 2007. VDOT has recommended release in an email dated January 8th, 2024. Phase 4 was issued on December 15th, 2005, for \$1,389,177 and decreased to \$203,398 on March 20th, 2007. VDOT as recommended release of this bond as well. Furthermore, they have also requested reduction to the bond issued for phase 5 which includes portions of John Hopkins Drive, North Albatross Court, Bogey Court, Hickory Shaft Court, Flagstick Court, and Putter Court. The subdivision bond for this phase of development was posted on December 8th, 2006, for \$3,238,631 and reduced to \$611,967 effective March 21st, 2007. They are now requesting a reduction to \$300,000 for the remaining VDOT and Stormwater Management Improvements.

On a motion by Ms. Cook, seconded by Mr. Butler, and the following vote, the Board approved release of subdivision bond #964006768 in the amount of \$1,843,818.00 for Phase 1. Secondly, the Board approved the release of subdivision bond #580722S for D.R. Horton, Inc. in the amount of \$203,398.00 for Phase 4. Lastly, the Board approved the reduction of subdivision bond #929413863 to \$300,000.00 for Phase 5 for the completion of the required improvements for Blue Ridge Shadows Subdivision for the remaining VDOT and stormwater management improvements.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Consent Agenda:

1. Authorization to Advertise for Public Hearing - Proposed Lease Agreement of Hangar A7 to William Sullivan.
2. Authorization to Advertise for Public Hearing - Proposed Lease Agreement of Hangar A12 to Sean Roe
3. Representative Appointments to the Community Policy and Management Team for Front Royal Police Department
4. 2024 Board of Supervisors Legislative Initiatives
5. Adoption of the Warren County Human Resources Handbook 02.2024
6. Amendment to the Warren County Human Resources Handbook Section 1.0
7. Amendment to the Warren County Human Resources Handbook Section 2.3
8. Amendment to the Warren County Human Resources Handbook Section 3.9.01

9. Citizen Re-Appointment - George Cline to the Warren County Board of Building Code Appeals

On a motion by Mr. Stanmeyer, seconded by Dr. Jamieson, and the following vote, the Board approved the Consent Agenda as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Joint Town/County Transportation and Infrastructure Committee - Board Member Appointees:

Ms. Cullers stated that the committee was formed out of the Liaison Committee and was found that an official committee is needed by the County and Town both.

Ms. Cook asked, regarding the expanding scope of the original sub-committee and its by-laws, if there will be a policy in place that explains the scope of the committee.

Dr. Daley stated that there was a draft prepared that went to the Liaison Committee and the thought at the time was that the Committee as restructured should go back and review and then make a recommendation to the Liaison in April as to policy scope.

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board established the Joint Town County Transportation and Infrastructure Committee, and appointed Cheryl Cullers and John Stanmeyer to the committee. The committee will meet at the Government Center or Town Hall on the 3rd Wednesday of each month and as established by the committee.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Adjournment:

On a motion by Mr. Stanmeyer, seconded by Dr. Jamieson, and the following vote, the meeting adjourned at 9:51 PM

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye