



AGENDA

Board of Supervisors Meeting

7:00 PM

June 4, 2024

5:00 PM - Closed Session

- A. Closed Session Section 2.2-3711(A)(7) and (A)(8)

7:00 PM - Moment of Silence - Opening with Prayer

- B. Call to Order and Pledge of Allegiance of the United States of America
- C. Adoption of Agenda – Additions or Deletions
- D. Public Comment Period (60 Minute Time Limit)
- E. Reports – Board Members, County Administrator, County Attorney
- F. Approval of Minutes - 05.07.2024 and 05.21.2024

7:30 PM - Public Hearings

- G. Public Hearing - Front Royal Little League Agreement for use of Little League Complex Agreement - Dana Winner, Office Manager, Jane Meadows, Deputy County Administrator , Dan Lenz, Parks and Recreation Director
- H. **Public Hearing - CUP2024-04-01 - Andres Barkil-Oteo** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 351 Donna Court and identified on tax map 15D, section 2, block 5, as lot 282A. The property is zoned Residential-One (R-1) and located in the Shenandoah Farms - Riverview subdivision in the Shenandoah Magisterial District. - Chase Lenz, Zoning Administrator
- I. **Public Hearing - CUP2024-04-02 - Fred & Christine Andreae (Lynx Properties, LLC)** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 6331 Page Valley Road and identified on tax map 41 as lot 46. The property is zoned Agricultural (A) and located in the South River Magisterial District. - Chase Lenz, Zoning Administrator
- J. Public Hearing - CUP2024-04-03 - Pennoni, Inc. - Green Pearl Hospitality, LLC - Ketan Pathak
- K. **Public Hearing - CUP2024-04-04 - William Johnson** - A request for a conditional use permit for a Short-Term Tourist Rental. The property is located at 381 Thompson Hollow Road and identified on tax map 42B, section 3, as lot 2. The property is zoned Residential-One (R-1) and located in the Thompson Hollow Acres subdivision in the South River Magisterial District. - Kelly Wahl , Planner
- L. **Public Hearing - Z2024-04-01 - Campground - Michaun Pierre** - A request to amend Chapter 180 of the Warren County Code to amend §180-8C to add definitions for Camping Unit and Tent, to modify the existing definitions of Commercial Campground and Commercial Camping, and to repeal the

existing definitions of Unit Space, Vacation Camp, Day, and Vacation Camp, Overnight, to amend §180-21D to modify the listed Commercial Campground use and to repeal the listed Vacation Camp, Day/Overnight use in the Agricultural District Regulations, to amend §180-27D to modify the listed Commercial Campground use in the Commercial District Regulations, to amend §180-41 to modify the existing supplementary regulations for Commercial Campgrounds, and to amend §180-57 to repeal the existing supplementary regulations for Vacation Camp, Day or Overnight. - Chase Lenz, Zoning Administrator

- M. Public Hearing - Z2024-04-02 - Zoning District Regulations - Warren County Planning Staff** - A request to amend Chapter 180 of the Warren County Code to amend §180-21 to make Public Schools permissible only by Conditional Use Permit in the Agricultural (A) District, to amend §180-25 to make Store/Dwelling Combination and Library permissible only by Conditional Use Permit in the Village Residential (VR) District, to amend §180-26 to add Church as a use permissible only by Conditional Use Permit in the Suburban Residential (SR) District, and to amend §180-28 to add Church as a use permitted by right in the Industrial (I) District. - Chase Lenz, Zoning Administrator

NEW BUSINESS

N. Consent Agenda

1. Authorization to Advertise Proposed Lease with Shenandoah Area Agency on Aging, Inc. - Jane Meadows, Deputy County Administrator
2. **Authorization to Advertise for Public Hearing - Z2024-05-01 - Storage of Cars, Boats and RV's - Pennoni, Inc. - Robert & Vivian Lake** - A request to amend Chapter 180 of the Warren County Code to amend §180-8C to add a definition for Storage of Cars, Boats and Recreational Vehicles, to amend §180-21D to add Storage of Cars, Boats and Recreational Vehicles as a use allowed by conditional use permit in the Agricultural zoning district, and to enact §180-56.5 to add supplementary regulations for Storage of Cars, Boats and Recreational Vehicles. - Chase Lenz, Zoning Administrator
3. **Authorization to Advertise for Public Hearing - CUP2024-05-01 - Pennoni, Inc. - Robert & Vivian Lake** - A request for a conditional use permit for Storage of Cars, Boats and Recreational Vehicles. The property is located at 3434 Guard Hill Road and identified on tax map 12, as lot 41-1. The property is zoned Agricultural (A) and located in the North River Magisterial District. - Matt Wendling, Planning Director
4. **Authorization to Advertise for Public Hearing - Z2024-05-02 - Rural Resort Center - Jennifer Wynn** - A request to amend Chapter 180 of the Warren County Code to amend §180-8C to add a definition for Rural Resort Center and to amend the existing definition for Lodging Unit, to amend §180-21D to add Rural Resort Center as a use allowed by conditional use permit in the Agricultural zoning district, and to enact §180-55.4 to add supplementary regulations for Rural Resort Center. - Chase Lenz, Zoning Administrator
5. **Authorization to Advertise for Public Hearing - R2024-05-01 - Turker Investments, LLC - Greenway Engineering** - A request to amend the Warren County Zoning Map to rezone a 5.0-acre parcel from Agricultural (A) to Commercial (C). The property is located at the corner of Cabin Ct. and Rte. 340-522N and identified on tax map 12 as lot 33. The property is located in the North River Magisterial District and the proposed land-uses are for mixed commercial. The future land use zoning map in

the Comprehensive Plan identifies the parcel for Commercial (C) zoning. - Matt Wendling, Planning Director

6. **Authorization to Advertise for Public Hearing - SV2024-05-01 - Subdivision Variance - Samuel & Margaret Smith** - A request for a variance from Warren County Code §155-3.B(1)(b) of the Subdivision Ordinance to allow the voluntary transfer of a proposed family subdivision lot to an immediate family member within the required five (5) years of having held fee simple title to the property. The property is located at (0) Coe Drive and identified on tax map 19, as lot 120D. The property is zoned Agricultural (A) and located in the Sam-Mag Properties subdivision adjacent to the Twin Oaks Mobile Home Park in the North River Magisterial District. - Matt Wendling, Planning Director
7. Award of Contract - United Bank - Alisa Scott - Alisa Scott, Finance Director
8. Authorization to Advertise for Public Hearing - Termination Procedures for CUP2023-04-02 - Chase Lenz, Zoning Administrator
9. Linden VFD Dissolution, Creation of Warren County Fire Company #4, and Changes to Code - Gerry Maiatico, Assistant Fire Chief
10. Contract - General Excavation, Inc. Renewal of Annual Term Contract - Alisa Scott, Finance Director, Mike Berry, Public Works Director
11. New Road Naming Request for properties off of Winchester Road - Cory Griffith, GIS Coordinator
12. Award Recommendation for the purchase of ballot scanning equipment for Elections with FY25 funds. -
13. FY24 – Byrne Justice/Assistance Grant – Public Safety-Based Programs-Community Policing and Youth Engagement
- Jane Meadows, Deputy County Administrator , Crystal Cline, Sheriff
14. FY24 – Byrne Justice/Assistance Grant – LE Equipment - Jane Meadows, Deputy County Administrator , Crystal Cline, Sheriff
15. Pending - Amendment to WC Handbook Section 5.9 - Supplemental Pay Plan (Canine Handler) - Jane Meadows, Deputy County Administrator , Kayla Darr, Human Resources Manager
16. Pending - Amendment to WC Handbook Section 6.11 Accrued Paid Leave - Jane Meadows, Deputy County Administrator
17. Approval of the Schematic List of Classes Effective 7.01.2024 - Jane Meadows, Deputy County Administrator , Kayla Darr, Human Resources Manager
18. Approval of the Salary Scale July 2024 - Jane Meadows, Deputy County Administrator , Kayla Darr, Human Resources Manager
19. FY25 - DCJS SRO Continuation Grant - Jane Meadows, Deputy County Administrator , Crystal Cline, Sheriff
20. Festival Permit Request for the 2024 Homesteaders of America Conference - Chase Lenz, Zoning Administrator

21. Citizen Appointment – Walter Mabe to the Social Services Advisory Board, Shenandoah District - Jon Martz, Director of Social Services
22. Amendment - Authorization for Employee Physicals - Jane Meadows, Deputy County Administrator , Kayla Darr, Human Resources Manager
23. Authorization to Advertise - Increased Transfer Station Gate Fees - Mike Berry, Public Works Director
24. Emergency Purchase - Generator Replacement for Browntown Substation - Crystal Cline, Sheriff
- O. Memorandum of Agreement - County of Warren, PHI Health, LLC, and Rivermont VFD - Gerry Maiatico, Assistant Fire Chief
- P. Additional New Business
- Q. Adjournment