

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on May 21, 2024, at 7:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Jerome K. Butler, Vice Chair (Happy Creek District); Victoria L. Cook, (Fork District); John W. Stanmeyer (Shenandoah District), and Richard A. Jamieson (North River District) also, Dr. Edwin Daley, County Administrator; Jason Ham, County Attorney; Jane Meadows, Deputy County Administrator; Mike Berry, Public Works Director; Alisa Scott, Finance Director; Dan Lenz, Director of Parks and Recreation, Zach Henderson, Deputy Clerk of the Board

Call to Order:

Ms. Cullers called the meeting to order at 7:00 PM with an opening prayer from Reverend McMillan-Goodwin

Adoption of the Agenda:

Mr. Butler motion to approve the agenda with the addition of a Resolution regarding the Warren County School Board as Item M, seconded by Mr. Stanmeyer, and the following vote.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Comment Period: *(below is a list of citizens who spoke during the Public Comment Period)*

- **Greg Butler:** spoke to the Board as a representative of “EmComm” which is a group that provides radio communications with the goal of being a resource for the County and can provide communications with the State EOC when other forms have been degraded.
- **Sarah Downs:** spoke to the Board voicing her support for Warren County Public Schools and their full funding, emphasizing the 3% salary increase for Teachers as well as the addition of the Agriculture Teacher, and further expressed her concerns on the negative impacts if funding is reduced.

Mr. Stanmeyer reported the following:

- Attended a meeting of the Transportation and Infrastructure Committee, covering several topics.
- Attended a meeting with Fire and Rescue with VDOT regarding Emergency Access on Route 606 and voiced his support for VDOT’s plan.

Mr. Butler reported the following:

- Attended the Finance Committee meeting that emphasized Standard Operating Procedures and internal controls for various departments.
- Attended the Parks and Recreation Commission meeting where awards were presented for longtime service with Parks.
- Rode with Ms. Cullers on a tour of the South River District and emphasized his greater appreciation for the number of residents who live there and its overall scope.
- Presented a video that highlighted the “Wings and Wheels” event at the Airport.

Ms. Cullers reported the following:

- Announced a Special Meeting of the Board of Supervisors on June 11th to hold the FY 24-25 Budget Public Hearing.
- Recognized that last week was “Law Enforcement Appreciation Week.”
- On May 11th, attended a Bridge dedication near the intersection of South Street and John Marshall Highway for Patt Farrel who died in the line of duty.

- On May 13th, attended a Frederick County Landfill Grant Event and stated that the Regional Commission was able to get \$4 Million.
- On May 16th, attended a Police Memorial Service that is hosted by the Academy every year in appreciation for those who lost their lives in the line of duty.
- Attended the Graduation Ceremonies for both Warren County and Skyline High School.
- Thanked Mr. Butler for accepting her invitation to Tour the South River District and extended the invitation to the other Board Members.

Dr. Jamieson reported the following:

- *No Report*

Ms. Cook reported the following:

- Attended the Finance Committee meeting that emphasized Standard Operating Procedures and internal controls for various departments.
- Emphasized that the recent “Wings and Wheels” event at the airport was the second annual event.

Dr. Daley reported the following:

- Presented a Power Point presentation that detailed the Financial Transaction in Warren County, the County Budget Process, the School System Budget Process, and the Cash Flow.

Ms. Cook confirmed with Dr. Dalry that this is how the County does business today and if the Board wanted to recommend a change, then they could, emphasizing the benefit of being able to monitor the budgets more closely throughout the year to avoid any surprises.

Dr. Daley stated that the County attempts to provide that now with the monthly Appropriations and Transfers but cannot speak for the School’s and their procedures.

Mr. Ham reported the following:

- *No Report*

Appropriations and Transfers:

On a motion by Ms. Cook, seconded by Mr. Stanmeyer, and the following vote, the Board approved the appropriations and transfers as presented.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Approval of Accounts:

On a motion by Ms. Cook, seconded by Mr. Butler, and the following vote, the Board approved the Accounts as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, No; Dr. Jamieson, Aye; Ms. Cook, Aye

Approval of Minutes – April 16th 2024:

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the minutes as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Public Hearings:

VDOT Secondary 6-Year Plan:

Mr. Berry stated that in accordance with State Code Section 33.2-331, the County is required to hold a Public Hearing on the proposed Secondary 6-Year Plan. All projects are eligible for Federal funding, will be included in the Statewide transportation improvement program.

Ms. Cullers opened the public hearing, and Mr. Matt Smith of VDOT stated that this is the same plan that was presented at the April 23rd Work Session and summarized the process of adding new projects as old ones are completed and funding is distributed based on rankings etc.

Mr. Paul Hunt spoke to the Board asking them to include Hunt Road in the County's Plan emphasizing the blind curves and the number of cars and homes.

There were no further comments from the Public or Board and Ms. Cullers closed the hearing.

On a motion by Dr. Jamieson, seconded by Ms. Cook, and the following vote, the Board approved the VDOT Secondary Six Year Plan for Fiscal Years 2025-2030.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Shenandoah Shores Sanitary District Water Rate Increase:

Ms. Scott stated that the Shenandoah Shores Property Owners Association has voted to approve a 7.5% increase in water rates for Shenandoah Shores residents for FY 2024-2025, and a 2.5% increase for each fiscal year to follow, if necessary, for those who are hooked up to the Community Well. It has been 3-Years since the last increase and the cost of both materials and labor have gone up considerably, and this public hearing is for the Ordinance change.

Ms. Cullers opened the public hearing but there were no comments from the Board or public and the hearing was then closed.

On a motion by Mr. Stanmeyer, seconded by Ms. Cook, and the following vote, the Board approved the Ordinance amendment for Warren County Code Section 179-19.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Lease Agreement – Front Royal Cardinals:

Mr. Lenz stated that the Front Royal Cardinals have requested to Lease Bing Crosby Stadium for a term of 3-Months beginning May 25th 2024 and continuing through August 7th 2024 for their annual Valley League Baseball season.

Ms. Cullers opened the public hearing, and Mr. Butler commented that the Front Royal Cardinals bring a lot of good things to the community and supports the lease. There were no additional comments from the Board or public and the hearing was then closed.

On a motion by Dr. Jamieson, seconded by Ms. Cook, and the following vote, the Board approved the Lease Agreement between the County of Warren and the Front Royal Cardinals, Inc. for use of Bing Crosby Stadium.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

New Business:

Consent Agenda:

1. MOU for Animal Impound Agreement between Humane Society of Warren County and County of Warren. **(removed for Discussion)**
2. Cooperative Agreement for the DWR Bentonville Boat Access on Shenandoah River known as Indian Hollow Access.
3. Fire Station 6 Air Conditioning System. **(removed for discussion)**
4. Authorization to Advertise for Public Hearing - Little League Complex License Agreement with Front Royal Little League
5. Authorization to Advertise for Public Hearing - Warren County FY24-25 Budget
6. Authorization to Advertise - Increased Transfer Station Tipping Fee
7. Authorization to Advertise - Linden VFD Dissolution

Ms. Cullers stated that she would like item #3 removed for discussion, and Ms. Cook stated that she would like item #1 removed for discussion.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the consent agenda as amended to remove item #3 and #1 for discussion.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Item L3 - Fire Station Air Conditioning System:

Ms. Cullers stated that she removed this item because she is not in favor of it and encouraged discussion from the Board.

Mr. Stanmeyer stated that he visited Station #6 to see what was being asked for and the reasoning and was convinced that the request was a reasonable one, and all questions were answered to his satisfaction.

Dr. Jamieson asked about the price differences between the two options and if they are comparable. Ms. Meadows stated that it's a matter of less than a thousand dollars and both options are able to be covered by the finances at the station and they are not asking the Board for additional money.

On a motion by Ms. Cook, seconded by Dr. Jamieson, and the following vote, the Board authorized authorize the Department of Fire and Rescue Services to proceed with the installation of the in-facility air conditioning system at the Shenandoah Farms Community Fire Station Apparatus Bays in the amount of \$12,800 to be paid from the FY24 Operations of Fire Station Funds as recommended by the Fire Chief.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, No; Dr. Jamieson, Aye; Ms. Cook, Aye

Item L1 - MOU for Animal Impound Agreement between Humane Society of Warren County and County of Warren:

Dr. Daley stated that on page 6, Item 5, subsection A, which currently reads, "The County will make payments to the Society for the temporary maintenance of all animals brought to the Shelter by Animal Control Officers, deputies or an employee of the County", the County would like to change the first line to read, "the County will make monthly payments in the amount of \$34,333 per month.

On a motion by Ms. Cook, seconded by Dr. Jamieson, and the following vote, the Board approved the Animal Impoundment Agreement with the Humane Society of Warren County, Inc. and the Warren County Sheriff's

Office, with such changes as are approved by the County Administrator in consultation with the County Attorney.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Resolution of Support from the Warren County Board of Supervisors for Warren County Public Schools, the Warren County School Board, Teachers, and Students of our Community.

Ms. Cullers read the below resolution in full:

“Whereas the Warren County Board of Supervisors desire is to ensure all students in our community are educated in a safe and productive environment,

Whereas the Warren County Board of Supervisor's recognize the tireless efforts and critical nature of teachers and support staff in Warren County,

Whereas the Warren County Board of Supervisors recognize one of the most critical parts of our community are the students of Warren County and the Teachers that serve them,

Whereas the Warren County Board of Supervisors recognize the future of our community is in the youth of today and the important and critical role teachers and support staff have in creating a positive and vibrant future for all of us,

Whereas the Warren County School Board has sole authority and discretion to direct the fiscal policy of Warren County Public schools, including allocation of funds to personnel compensation,

Whereas Warren County Public Schools will receive additional Federal and State funding over \$3.5 million in the 2025 budget year,

Whereas the Warren County Public Schools budget has increased over 15 million dollars since fiscal year 2019,

Whereas the Warren County Board of Supervisors recognizes and agrees that a 3% COLA, plus step increases where applicable, is appropriate for Warren County Public Schools instructional and support staff,

Whereas the Warren County Board of Supervisors budget appropriation to Warren County Public Schools for FY 2025 will contain enough funding to enable the above-referenced pay raises without any encumbrances linked to specific performance,

Whereas the Warren County School Board should identify process improvements and implement them to achieve Virginia Department of Education (VDOE) Guide to Federal

Identification and achieve State Accreditation without conditions for all Warren County Public Schools,

Whereas the Warren County School Board and Board of Supervisors shall continue to work jointly to ensure continued proper oversight and transparency of the use of Warren County's taxpayer dollars,

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Board of Supervisors formally requests the following actions be taken.

The Warren County Board of Supervisors respectively request that the Warren County School Board identify process improvements and implement them to ensure that all students receive a quality education, and students, teachers, and parents have a safe working and public-school environment.

The Warren County School Board acts definitively to ensure that the Warren County Public Schools (WCPS) administration allocates funds to effect WCPS instructional and support staff of 3% COLA raises, plus step increases where applicable.

The Warren County School Board reports quarterly FY25 financial appropriation performance to the Warren County Board of Supervisors to ensure transparency and accountability to Warren County's taxpayers.

The Warren County School Board presents a plan of action and progress to the Board of Supervisors to ensure all Warren County Public Schools meet federal standards and achieve Virginia State Accreditation without conditions.”

On a motion by Dr. Jamieson, seconded by Mr. Butler, and the following vote, the Board adopted the Resolution as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Adjournment:

On a motion by Dr. Jamieson, seconded by Ms. Cook, and the following vote, the meeting was adjourned at 8:04 PM

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye