

At a Closed Meeting and Work Session of the Board of Supervisors of Warren County held in the Warren County Government Center on September 17, 2024, at 5:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Jerome K. Butler, Vice Chair (Happy Creek District); Victoria L. Cook, (Fork District); Richard A. Jamieson, (North River District); John W. Stanmeyer, (Shenandoah District), also, Jason J. Ham, County Attorney; Edwin C. Daley, County Administrator; Jane Meadows, Deputy County Administrator; Gerry Maiatico, Deputy Fire Chief

On a motion by Mr. Stanmeyer, seconded by Mr. Butler, and the following vote, the Board entered into a closed meeting under the provisions of Sections 2.2-3711(A)(7) and (A)(8) for consultation with legal counsel pertaining to actual or probable litigation and the provision of legal advice regarding the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia (the "EDA"), the Town of Front Royal,

the EDA vs. Jennifer McDonald, et al., the Town of Front Royal vs. the EDA, et al., the EDA vs. the Town of Front Royal, other potential claims and litigation relating to other possible liabilities of the EDA, the recovery of EDA funds and assets, the outstanding indebtedness of the EDA, bank actions and potential actions related to the same, the Forbearance and Support Agreements, and legal matters regarding the Agreement with Page County for landfill services. And further entered into a closed meeting under Section 2.2-3711(A)(8) for consultation with legal counsel and the provision of legal advice regarding legal matters related to the providing of library services, roll back taxes in relation to the use of property, and approvals of the use of County property, including the Courthouse, for public displays. And lastly entered into a closed meeting under Section 2.2-3711.A(1): for discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, and resignation of a specific public officer of the public body, such appointment being Citizen Appointment to the Department of Social Services Advisory Committee.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

At 6:33 PM, on a motion by Mr. Stanmeyer, seconded by Mr. Butler, and the following vote, the Board certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Sections 2.2-3711(A)(1), (7) and (8) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Work Session - Discussion - Medication Exchange Program

Deputy Chief Maiatico provided an update on the Medication Exchange Program, emphasizing the department of Fire and Rescue have set the internal go live date of November 1st to provide a small window of comfort to the mandated November 27th date.

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on September 17, 2024, at 7:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Jerome K. Butler, Vice Chair (Happy Creek District); Victoria L. Cook, (Fork District); Richard A. Jamieson, (North River District); John W. Stanmeyer, (Shenandoah District), also, Jason J. Ham, County Attorney; Edwin C. Daley, County Administrator; Jane Meadows, Deputy County Administrator; Tiffany Walker, Director of Parks and Recreation; Zach Henderson, Deputy Clerk of the Board

Call to Order:

Ms. Cullers called the meeting to order at 7:03 PM with an opening prayer from Reverend Larry Johnson.

Presentation and Dedication of Historic American Documents:

Mr. Larry Johnson and his granddaughter, Grace Baker, presented the Board of Supervisors with copies of the United States Constitution, The Bill of Rights, and Declaration of Independence.

Adoption of the Agenda:

Mr. Butler added a Citizen Appointment – Fern Vazquez to the Social Services Advisory Board, Happy Creek District to the Consent Agenda as Item K-14.

On a motion by Mr. Butler, seconded by Mr. Stanmeyer, and the following vote, the Board adopted the agenda as amended.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Public Comment Period: (below is a list of citizens who spoke at the public comment period)

- **Andrew Heymann** – voiced his concerns regarding the potential Road Naming off of Buck Mountain Road emphasizing occupancy permits and urged the Board to permanently waive the road naming requirement.
- **Jeanette Winget** – voiced her concerns on the potential Road Naming off Buck Mountain Road emphasizing that the driveway that is planned to be private road I accessed through her land and is concerned about the easement.
- **Drew Baggarly** – voiced his concerns on the proposed Sheriff's Office shooting range emphasizing safety concerns, noise and proximity, and the standards for testing at alternate locations.
- **Jeffrey Baggarly** - voiced his concerns on the proposed Sheriff's Office shooting range emphasizing the number of potential rounds used during training and the proximity to his property.
- **John Jenkins** - voiced his concerns on the proposed Sheriff's Office shooting range and questioned the overall necessity of the range itself.

Board Reports:

- Mr. Stanmeyer reported the following:
 - *No reported presented*
- Mr. Butler reported the following:
 - Attended a Finance Committee meeting
 - Commented on the work being done at the Front Royal-Warren County Airport in developing their niche market etc.
- Ms. Cullers reported the following:
 - Attended the Browntown Community Center Meeting
 - Attended a Library Board meeting and congratulated them on their recent award.
 - Attended a Building Committee meeting to discuss how to be more proactive with County facilities.
 - Volunteered at Resse Jeffrey's for a full day.
- Dr. Jamieson reported the following:
 - Stated that on September 21st it will be I.T. Professionals Day and commented on the good work that the I.T. Department does.
 - Met with Sheriff Cline and Deputy Roy to discuss the analysis and structure of the research for the proposed Shooting Range and addressed any miscommunications from the previous work session.
- Ms. Cook reported the following:
 - *No report presented*
- Dr. Daley reported the following:

- Reminded the Board of Early Voting beginning this Friday and as well as the new Canopy policy
- Ms. Meadows introduced Ms. Tiffany Walker as the new director for Parks and Recreation.
- Mr. Ham Reported the following:
 - Discussed the article on road naming rules that enable dispatchers and drivers of ambulances and fire trucks to accurately and quickly find residences, the post office to sort and deliver mail more efficiently, and that naming the road does not change anything about property rights.

Appropriations and Transfers:

On a motion by Dr. Jamieson, seconded by Mr. Butler, and the following vote, the Board approved the appropriations and transfers as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Approval of Accounts:

On a motion by Mr. Butler, seconded by Dr. Jamieson, and the following vote, the Board approved the accounts as presented.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, No; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Approval of Minutes – Regular Meeting 09.03.2024

On a motion by Mr. Butler, seconded by Mr. Stanmeyer, and the following vote, the Board approved the Regular meeting minutes for September 03, 2024, as presented.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Consent Agenda:

1. New Road Naming Request for Properties off of Buck Mountain Road (**removed for discussion**)
2. Use of Courthouse Grounds – Shenandoah Area Secular Humanists
3. Authorization to Advertise for Public Hearing – Proposed Lease Agreement of Hangar A-10 to William Barse
4. Request for Town of Front Royal Public Sewer and Water for Rushmark Rockland Road LLC
5. Request for Town of Front Royal Public Sewer and Water for Plien-Smith (Baugh Drive LLC)
6. Request for Town of Front Royal Public Sewer and Water for Toray Plastics, Inc.
7. Grant Approval – Airport Improvement Program (AIP)
8. Citizen Appointment – Craig Tabor to the Shenandoah Farms Sanitary District Advisory Committee
9. Citizen Appointment – Doris Harrington to the Shenandoah Farms Sanitary District Advisory Committee
10. Citizen Appointment – Patrick Skelley to the Shenandoah Farms Sanitary District Advisory Committee
11. Citizen Appointment – Rex Christensen to the Shenandoah Farms Sanitary District Advisory Committee
12. Policy Addition – Determination of Worker Suitability for Interacting with Minors
13. Enhanced Benefits for Hazardous Duty Positions
14. Citizen Appointment – Fern Vazquez to the Social Services Advisory Board, Happy Creek District to the Consent Agenda as Item K-14. (**Added during approval of the agenda**)

Ms. Cullers asked to remove item K1 (New Road Naming Request for Properties off of Buck Mountain Road) for discussion.

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the Consent Agenda as amended.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

New Road Naming Request for Properties off of Buck Mountain Road

Ms. Cullers commented that this item should be tabled until it can be properly discussed with the concerned citizens.

On a motion by Ms. Cullers, seconded by Dr Jamieson, and the following vote, the Board tabled this item.

Mr. Stanmeyer, Aye; Mr. Butler, Aye; Ms. Cullers, Aye; Dr. Jamieson, Aye; Ms. Cook, Aye

Additional New Business:

Dr. Daley reminded the Board that he is leaving in 2025 and encouraged them to focus on a replacement. Ms. Cook commented on a timeline for the entire to discuss this matter and offer suggestions for moving forward, and that this will be done as soon as possible

Adjournment:

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the meeting adjourned at 8:04 PM.