

At a Closed Meeting and Work Session of the Board of Supervisors of Warren County held in the Warren County Government Center on January 07, 2025, at 5:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Jerome K. Butler, Vice Chair (Happy Creek District); Victoria L. Cook, (Fork District); Richard A. Jamieson, (North River District); John W. Stanmeyer, (Shenandoah District), also, Jane Meadows, Deputy County Administrator; Jason J. Ham, County Attorney; Edwin C. Daley, County Administrator.

At 5:05 PM, on a motion by Mr. Butler, seconded by Ms. Cook, and the following vote, the Board entered into a closed meeting under Section 2.2-3711(A)(1) for the discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, and resignation of a specific public officer of the public body. The subject matter being citizen appointments to the Warren County Library Board.

Additionally, the Board entered into a closed meeting under Section 2.2-3711(A)(8), Consultation with legal counsel, employed by the public body, regarding specific legal matters requiring the provision of legal advice by such counsel, such legal matters being the Board of Supervisors meeting policy and procedures and legal matters related to County, public agency and public official's social media.

Ms. Cook, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye (Dr. Jamieson was not present for the vote)

At 5:50 PM, on a motion by Mr. Butler, seconded by Ms. Cook, and the following vote, the Board certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Sections 2.2-3711(A)(1) and (8) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on January 07, 2025, at 7:00 PM.

Present: Cheryl L. Cullers, Chair (South River District); Jerome K. Butler, Vice Chair (Happy Creek District); Victoria L. Cook, (Fork District); Richard A. Jamieson, (North River District); John W. Stanmeyer, (Shenandoah District), also, Jason J. Ham, County Attorney; Edwin C. Daley, County Administrator; Zachary Henderson, Deputy Clerk to the Board of Supervisors

Call to Order:

Dr. Daley called the meeting to order at 7:03 PM with an opening prayer from Pastor Bobby Stepp.

Election of Officials:

Ms. Cook nominated Mr. Butler for the position of Chair for 2025.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Ms. Cook nominated Mr. Stanmeyer for the position of Vice-Chair for 2025.

Ms. Cook, Aye; Dr. Jamieson, Aye; Ms. Cullers, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye

Adoption of the Agenda:

On a motion by Mr. Stanmeyer, seconded by Ms. Cook, and the following vote, the Board adopted the agenda as amended to delete item D "Department of Social Services - Staff Award Recognition from the Governor's Office" and item I-12 "Board of Supervisors Meeting Policy and Procedures", as well as add Item J "Consideration of Regular Meeting Schedule" and Item K "Ratification of Emergency Declaration"

Ms. Cook, Aye; Dr. Jameison, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye

Public Comment (*below is a list of citizens who spoke at the Public Comment Period*):

1. **John Jenkins** – voiced his concerns regarding taxes and the budget, emphasizing the real estate tax in correlation to the budget, the delay in the audit completion and questioned the ability to properly prepare a budget without a completed audit
2. **David Downes** – thanked the Board for supporting the relocation of the Warren Memorial in front of the Courthouse, as well as the annual recognition of the County's namesake.
3. **Scott Jenkins** – spoke to raise awareness to the upcoming coming Planning Commission public hearing on the Comprehensive Plan updates, emphasizing its importance for the County's future.
4. **Nancy Smith** – spoke critically of the Board's decision to create the Warren County Library Board, emphasizing the quantity of individuals who spoke out against it at the recent public hearing.
5. **Crystal Cline** – provided background and context surrounding the discovery of suspected explosive maternal and devises recently.
6. **Bethany O'Neil** - spoke critically of the Board's decision to create the Warren County Library Board, commenting that the Board seemed to have "made up their minds" prior to the hearing and listening to the constituents.

Board Reports:

- Ms. Cook reported the following:
 - Commented on the Eastham Park incident that Sheriff Cline spoke to, emphasizing the need for greater communication of the elected officials versus County officials without jeopardizing the investigations.
- Dr. Jamieson had no report

- Mr. Butler reported the following:
 - Attended a Finance Committee meeting in the beginning of December and complimented Ms. Cook on the work she does there.
 - Commended Sheriff Cline on her work as Sheriff and the effort she puts into it.
 - Thanked Public Works and local law enforcement for their work during the recent snowstorms to ensure safety on the roads.
- Mr. Stanmeyer reported the following:
 - Apologized to Ms. Nancy Smith for not responding to her emails and commented that he makes an effort to reach correspondence sent to him.
 - Echoed Mr. Scott Jenkins' comments about the upcoming Comprehensive Plan public hearing.
 - Commented on the Eastham Park incident, emphasizing the desire to have a system to get everyone the same information at the same time.
- Ms. Cullers reported the following:
 - Attended the first Tourism Committee meeting to discuss individual experience, get to know one another, and to plan for the next meeting.
 - On January 2nd, attended the first graduation of the Recovery Court where 2 individuals graduated after 15-16 months of the program.
 - Attended company 2's and 5's Breakfast with Santa's.
 - Thanked Public Works and local law enforcement for their work during the recent snowstorms.
 - Commented on the Eastham Park incident by affirming her trust in local law enforcement and urged for patience when it comes to ongoing investigations and the information that is provided.
- Dr. Daley reported the following:
 - Congratulated Mr. Butler and Mr. Stanmeyer on their recent appointments and thanked Ms. Cullers for her work as chair for 2024.
 - Commented on the Eastham Park incident going over the timeline of communication and events, and overall accountability.
 - Commented on the missing video footage from the December 10th meeting and the process from Swagit from recording times to uploading them to the website and why 40 minutes were missing.
 - Reminded the Board that Mr. Butler has called for a Special Meeting for Thursday, January 16th at 5:00 PM.
- Mr. Ham had no report

Approval of Minutes – December 10th:

Ms. Cullers commented on a small correction during her Board report that should have read “complimented” instead of “completed”.

On a motion by Ms. Cullers, seconded by Dr. Jamieson, and the following vote, the Board approved the meeting minutes for December 10th with the mentioned correction.

Ms. Cullers, Aye; Mr. Stanmeyer, Aye; Mr. Butler, Aye; Dr. Jameison, Aye; Ms. Cook, Aye

New Business

Consent Agenda:

1. Amendment to Lease Agreement of Hangar C1 to Robert Metcalfe
2. Amendment to Lease Agreement of Hangar B7 to Mary Ellen Hutchins
3. Amendment to Lease Agreement of Hangar B11 to John Ely
4. Amendment to Lease Agreement of Hangar A15 to Gordon Dale Waters
5. Amendment to Lease Agreement of Hangar A13 to Stephen Beste
6. Amendment to Lease Agreement of Hangar B9 to Paul Kosubinsky
7. Amendment to Lease Agreement of Hangar A9 to Jack Molenaar

8. Amendment to Lease Agreement of Hangar A11 to Jack Molenaar
9. Amendment to Lease Agreement of Hangar A16 to N6108J, LLC
10. Contract Renewal - H B Henry Construction, LLC
11. Designation of Deputy Zoning Administrator
12. Board of Supervisors Meeting Policy and Procedures – **(Struck)**
13. Citizen Re-Appointment - Ralph Rinaldi to the Warren County Well and Septic Appeals Board
14. Citizen Re-Appointment - Robert Myers to the Warren County Board of Zoning Appeals, Happy Creek District
15. Citizen Re-Appointment - Gary Kushner to the Warren County Board of Zoning Appeals, South River District
16. Citizen Appointment - Rebecca Myers-Settle to the Family Assessment Planning Team (FAPT)
17. Declaration of a Local Emergency

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the Consent Agenda as amended.

Ms. Cook, Aye; Dr. Jameison, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye

Additional New Business:

Item J – Consideration of the Board Meeting Schedule

On a motion by Dr. Jamieson, seconded by Ms. Cullers, and the following vote, the Board voted to have its meetings on the first and third Tuesdays of each month at 7:00 pm with the following exceptions. For June 2025, no regular meeting held on the third Tuesday. For August, the first Tuesday regular meeting will be held on the first Wednesday at 7:00 pm. For November, the first Tuesday regular meeting will be held on the first Wednesday at 7:00 pm. For December, the only regular meeting will be held on the second Tuesday at 7:00 pm.

Ms. Cullers, Aye; Mr. Stanmeyer, Aye; Mr. Butler, Aye; Dr. Jameison, Aye; Ms. Cook, Aye

Item K – Ratification of the Declaration of Emergency

On a motion by Mr. Stanmeyer, seconded by Ms. Cullers, and the following vote, the Board authorized the Declaration of a Local Emergency to ensure that County Agencies can enlist the necessary resources to respond quickly and effectively as outlined above pursuant to Virginia Code Section §44-146.21 (a).

Ms. Cook, Aye; Dr. Jameison, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye

Adjournment:

The meeting was adjourned at 8:02 PM on a motion by Ms. Cullers.