



AGENDA

Board of Supervisors Meeting

7:00 PM

August 19, 2025

5:00 PM - Closed Session

- A. Closed Session - Section 2.2-3711(A)(8)

5:30 PM - Presentations

- B. Presentation - Front Royal Little League Proclamation and Certificates

6:00 PM - Closed Session

- C. Closed Session - Section 2.2-3711(A)(1), (A)(3), and (A)(8)

7:00 PM - Moment of Silence - Opening with Prayer

- D. Call to Order and Pledge of Allegiance of the United States of America
- E. Adoption of Agenda – Additions or Deletions
- F. All Points Fiber - Linden Fire Station Lease
- G. Public Comment Period for **Items on the Agenda** (30-Minute Time Limit)
- H. Reports – Board Members, County Administrator, County Attorney
- I. Resolution - Amending Fiscal Year 2025-2026 Budget and Appropriating Funds for Warren County, Virginia - Alisa Scott, Finance Director
- J. Appropriations and Transfers
- K. Approval of Accounts
- L. Approval of Minutes- August 6th 2025

7:30 PM - Public Hearings

- M. Lease Agreement of 136 Hillidge St., Apt. 2 - Jane Meadows, Deputy County Administrator
- N. Ordinance to Amend Chapter 30 of the Warren County Code (Officers and Employees) to add and ordain 30-12 - Payment of One-Time Bonus for Designated Employees in FY 2025-2026 only - Charles Brogan , Captain
- O. Z2025-07-02 - Zoning Text Amendments for Short-Term Tourist Rentals - Chase Lenz, Zoning Administrator

NEW BUSINESS

P. Consent Agenda

1. Representative Appointment to the Community Policy and Management Team (CPMT) for the Community Services Board - Genel Clark
2. Representative Appointment to the Community Policy and Management Team for the Warren County Sheriffs Office. - Genel Clarke
3. Acceptance of OAA Grant - Warren Coalition - Project HOPE - Jane Meadows, Deputy County Administrator
4. Acceptance of OAA Grant - WCPR Summer Camp Series - Jane Meadows, Deputy County Administrator
5. Acceptance of OAA Grant - Renewal Raymond E Santmyers Student Union - Jane Meadows, Deputy County Administrator
6. Volunteer F&R Fiscal Policy - Alisa Scott, Finance Director, Victoria Cook, Board of Supervisors - Fork District
7. Designation of Chase Lenz as the County Floodplain Administrator - Jane Meadows, Deputy County Administrator , Chase Lenz, Zoning Administrator
8. Lease Agreement - Pitney Bowes Inc. for Postage Meter - Elections - Matthew Reisinger
9. Award Recommendation: Asset Replacement Vehicle for Public Works -
10. Award Recommendation - Lake Front Royal Asphalt Rejuvenation -
11. Sheriff's Department Vehicle Donation - Alisa Scott, Finance Director, Crystal Cline, Sheriff
12. Proclamation of Recognition - Honoring the Front Royal Little League 12U All Starts -
13. Award Recommendation: Vehicle Purchase for Department of Social Services - Jon Martz, Director of Social Services
14. Approval of Plan and Settlement with Purdue Sackler - Jason Ham, County Attorney
15. Approval of Plan and Settlement with Manufacturers -
16. **Authorization to Advertise for a Public Hearing - CUP2025-07-01 - Short-Term Tourist Rental - 116 Mossy Rock Lane -**
A request for a conditional use permit for a short-term tourist rental. The property is located at 116 Mossy Rock Lane and is identified on tax map 24B, block 120, as lot 615. The property is zoned Residential-One (R-1) and is located in the Shenandoah Magisterial District.

- Kelly Wahl , Planner
17. **Authorization to Advertise for a Public Hearing - CUP2025-07-03 - Short-Term Tourist Rental - 588 High Top Road -**
A request for a conditional use permit for a short-term tourist rental. The property is located at 588 High Top Road and is identified on tax map 23C, section 2, block 2, as lot 297. The property is zoned Residential-One (R-1) and is located in the Shenandoah Magisterial District.

- Kelly Wahl , Planner

- 18. Authorization to Advertise for a Public Hearing - CUP2025-07-04 - Short-Term Tourist Rental - 241 Old Oak Ln** - A request for a conditional use permit for a short-term tourist rental. The property is located at 241 Old Oak Lane and is identified on tax map 15E, section 2, block 2, as lot 630. The property is zoned Residential-One (R-1) and is located in the Shenandoah Farms - Mountain Lake subdivision in the Shenandoah Magisterial District - Chase Lenz, Zoning Administrator
- 19. Authorization to Advertise for a Public Hearing - CUP2025-07-05 - Short-Term Tourist Rental - 208 River Oak Drive** - A request for a conditional use permit for a short-term tourist rental. The property is located at 208 River Oak Drive and is identified on tax map 35B, section 2, as lot C. The property is zoned Agricultural (A) and is located in the South River Magisterial District. - Kelly Wahl , Planner

- Q. Appointment of County Administrator
- R. Additional New Business
- S. Public Comment Period - General Comments (30Minute Time Limit)
- T. Adjournment