At a Regular Meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on November 05, 2025, at 7:00 PM

Present – Warren County Board of Supervisors and County Staff: Jerome K. Butler, Chair (Happy Creek District); John W. Stanmeyer, Vice Chair (Shenandoah District); Cheryl L. Cullers, (South River District); Hugh B. Henry, (Fork); Richard A. Jamieson, (North River District); also, Bradley N. Gotshall, County Administrator; Jason J. Ham, County Attorney; Jason Winner, Major -Sheriff's Office, Alisa Scott, Finance Director; Zach Henderson, Deputy Clerk to the Board of Supervisors.

Call to Order:

Mr. Butler called the meeting to order at 7:00 PM with an opening prayer from Pastor Bobby Stepp.

Adoption of Agenda:

On a motion by Ms. Cullers, seconded by Mr. Stanmeyer, and the following vote, the Board adopted the agenda as presented.

Mr. Henry, Aye; Dr. Jamieson, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye

Warren County Sheriff's Office Promotions and New Personnel:

Major Winner introduced new personnel additions and changes to the Warren County Sheriff's Department, including Lyndsey Knowles, Christopher Heustis, John Christopher, Logan Atchison, Dylan Stogsdale, Tyson Romer, and Laura Philips.

Public Comment for Items on the Agenda:

1. There were no speakers for this portion of public comment.

<u>**Board Reports:**</u>

- **Mr. Henry reported the following:**
    - Thanked everyone that participated in the election yesterday and commented on working the polls and meeting new people in his district,
- **Dr. Jamieson reported the following:**
    - Congratulated Mr. Hugh Henry and Mr. Tony Carter on their election victories and is looking forward to working together.
- **Mr. Butler reported the following:**
    - Congratulated Mr. Hugh Henry and Mr. Tony Carter on their election victories
    - Announced a Special Meeting for Thursday November 13th at the Diversified Minds Meeting room for 6:00 PM located at 465 West 15th Street. The meeting will be a joint work session with the Warren County School Board.
    - Stated that he will be unable to attend the Special Meeting on the 13th and the Regular Meeting on the 18th due to his upcoming wedding anniversary.
- **Mr. Stanmeyer reported the following:**
    - Congratulated Mr. Hugh Henry and Mr. Tony Carter on their election victories and reached out to them individually.
    - Contacted by the Shenandoah Shores Property Owners who voted to request a traffic calming study on Shenandoah Shores road and hopes to have this as a work session presentation to the Board of Supervisors in the near future.
- **Ms. Cullers reported the following:**

- On October 27th – Went to the Blue Ridge Vo-tech CT Dinner meeting where different items of interest are discussed and the meal is prepared by the students.
- On October 23rd – Invited to attend a dinner of the Educational Endowment that was started back in the early 1990's and commented that approximately $80,000 was given to different teachers and opportunities in their classroom.
- On October 25th – Attended the 4-H Center Gala and commented on the good work they did for the event and further commented on the rewards banquet held at Rivermont Fire Department on October 26th.
- On October 28th – Attended the Chamber of Commerce Business networking event for local small businesses.
- On October 28th – Attended the School Board budget meeting and is looking forward to further conversations with them.
- On October 29th – Attended a conservation gathering at the Brown Town Community center that was well attended to discuss protecting land and properties.
- On October 30th – Attended the Tourism Committee Meeting where they are moving forward with plans for the 25^{0th} Birthday celebrations among other things.
- On October 30th – Attended the VDOT Commonwealth Transportation meeting at Shenandoah University where long terms projects for interstate 81 were discussed.
- On November 5th – Attended the DECA Program event to help with students in business skills and strategies.
- Congratulated Hugh Henry, Tony Carter, George Cline, and Sara Jones for their election victories and is looking forward to working with them all.
- Commented on the Shenandoah Shores Traffic Calming request and suggested that this matter come before the transportation committee prior to meeting with the Board of Supervisors.

- **Mr. Gotshall reported the following:**
  - Attended the ICMA (International City and County Managers) Conference in Florida over the previous week.
  - Congratulated Mr. Hugh Henry and Mr. Tony Carter on their election victories and is looking forward to working together.
- **Mr. Ham reported the following:**
  - Congratulated Mr. Hugh Henry and Mr. Tony Carter on their election victories

Approval of Minutes: October 14th Special Meeting & Work Session and October 21st Regular Meeting:

On a motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the minutes for October 14th, and October 21st as presented.

Ms. Cullers, Aye; Mr. Stanmeyer, Aye; Mr. Butler, Aye; Dr. Jamieson, Aye; Mr. Henry, Aye

Unfinished Business:

Approval for the Finance Department to proceed with the procurement process to solicit Economic Development Consulting Services:

Ms. Cullers requested that this be tabled again, stating that it has been brought to her attention that there should be information from a previous citizens Economic Development Advisory Committee that may be beneficial for the Board to review to get a foundation of what has been done in the past before committing money to a consultant.

Mr. Henry stated that he is not opposed to this but would like a chance to sit down with Mr. MacDougall to get some background education and information, and to review information that was recently provided to him by Dr. Jamieson.

Mr. Stanmeyer stated that he is aware of previous studies that had been done years ago and that it would be beneficial to review those studies given the length of time and the changing landscape and is willing to table this as well but suggested directing administration to locate these studies so that the board can have all information together.

Dr. Jamieson stated that he intends to have this project focus on a very specific need and emphasized the unique situation over the last 6-8 years, the economic development relationship between the town and county, the current status and role of the Economic Development Authority etc. and the need to chart a path that builds public confidence. The idea is that the County should be in a "glass box" while developing a path forward due to the trust deficit for Economic Development. Additionally, one of the outcomes of the statement of need is identifying what that path forward looks like then matching that with an Economic Development Director.

Mr. Butler asked Ms. Scott about the boundaries and process when it comes to the procurement procedure. Ms. Scott stated that all information be known before a formal request for proposals is issued because of the challenges with cancelling a request for proposals or an invitation for bids regardless of budget and consensus, and the less addendums and changes to the originals the better.

On a motion by Ms. Cullers, seconded by Mr. Henry, and the following vote the Board tabled this item.

Mr. Henry, Aye; Dr. Jamieson, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye

New Business:

Consent Agenda:

1. Contract Renewal - Adams-Nelson & Associates for Broker Services
2. Contract Renewal - Frederick Andreae, Architects for Architectural Services
3. Contract Renewal - Moseley Inc. for Professional Services
4. Contract Renewal - Racey Engineering, PLLC for Professional Services
5. **Adoption of 2026 Board of Supervisors Meeting Schedule *(removed for discussion)***
6. Adoption of 2026-2027 Budget Calendar
7. New Road Naming Request for property accessed off of Coe Drive
8. **Modification to Economic Development Resolution - Amending Fiscal Year 2025-2026 Budget and Appropriating funds for Warren County, Virginia *(removed for discussion)***
9. Authorization to Advertise for Public Hearing - R2023-07-01 - Tax Map #12---------9, 12---------6, and 4--------41 - Rezoning from Agricultural (A) to Industrial (I) and Commercial (C)

Ms. Cullers asked to remove item #5 (Adoption of 2026 Board of Supervisors Meeting Schedule) and item #8 (Modification to Economic Development Resolution - Amending Fiscal Year 2025-2026 Budget and Appropriating funds for Warren County, Virginia) for discussion

On a motion by Ms. Cullers, seconded by Mr. Henry, and the following vote, the Board approved the consent agenda as amended.

Ms. Cullers, Aye; Mr. Stanmeyer, Aye; Mr. Butler, Aye; Dr. Jamieson, Aye; Mr. Henry, Aye

Adoption of 2026 Board of Supervisors Meeting Schedule

Ms. Cullers stated that she pulled this because the Board typically adopts this during the first regular meeting in January and it was odd that it was being adopted now.

Mr. Ham stated that the Board is permitted to do this now if they wanted and that it becomes a guidebook of sorts that he uses for drafting the meeting policy and procedure. Ms. Cullers is also correct and that the State code requires at the first organizational meeting in January that the Board adopts the regular meeting schedule, and this is the preferred method to assist in making that policy.

On a motion by Ms. Cullers, seconded by Mr. Henry, and the following vote, the Board adopted the 2026 Board of Supervisors meeting schedule.

Mr. Henry, Aye; Dr. Jamieson, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye

Modification to Economic Development Resolution - Amending Fiscal Year 2025-2026 Budget and Appropriating funds for Warren County, Virginia

Ms. Cullers commented, in relation to the $50,000 being used for staff and $50,000 being used for consulting, that the Board has not had any discussion about hiring staff, and stated that this should be discussed as a group instead of being put on a resolution.

Mr. Butler stated that this was already approved at the September 16th Regular meeting and again on October 7th due to a printing error, the difference here is just to change the ratio.

Ms. Cullers stated that the only discussion that the Board has had regarding this is the hiring of a consultant and questioned why staff are being hired prior to the consultant's findings.

Dr. Jamieson emphasized that this resolution just changes the ratio of the appropriated funds from $65,000 and $35,000 to $50,000 and $50,000 and to make that clear for the public.

On a motion by Ms. Cullers, seconded Mr. Henry, and the following vote, a roll call was made to table this item but failed.

Mr. Henry, Aye; Dr. Jamieson, No; Mr. Butler, No; Mr. Stanmeyer, No; Ms. Cullers, Aye

On an additional motion by Dr. Jamieson, seconded by Mr. Stanmeyer, and the following vote, the Board approved the modified Resolution amending Fiscal Year 25-26 Budget and Appropriating funds for Warren County, Virginia.

Ms. Cullers, No; Mr. Stanmeyer, Aye; Mr. Butler, Aye; Dr. Jamieson, Aye; Mr. Henry, No

General Public Comment Period:

1. **Vicky Cook –** expressed her concerns that Warren County's annual audits aren't being completed as required by Virginia Code 15.2-2511 which requires fiscal audits to be presented at a public meeting by December 31st. The audit has now been extended three times with a new deadline of December 15th of this year and if delayed again it will mean the public wouldn't see 2 years of audits prior to the next budget cycle, and asked the Board to initiate a forensic audit.
2. **Samantha Good –** congratulated Hugh Henry, Tony Carter, Sara Jones, and George Cline for their election victories, and further stated that this election proves that Samuel's has accomplished its mission to bring the community together. And further expressed her disappointment that the current Board has not apologized for their actions toward the library over the last two years.

3. **Tim Francis –** commented on the missing audits over the last 2 years but does not recommend a forensic audit due to the costs and the time to it will take to complete and suggested focus on specific problem areas and assist Finance to get it completed timely.
4. **Bethany O'Neil –** commented on the election results and the will of the constituents who voted and further commented on the changing Board dynamics and majority.
5. **John Jenkins –** commented on the audit stating that it is long overdue and questioned why there seems to be no oversight and nobody pushing it along, and asked how much has been spent bringing in people to resolve the ongoing issue and emphasized the recent appropriations from the library fund and how they will be paid for in the future without a clear picture of the finances. Additionally, commented on the restrictions with public speaking on what he can and cannot speak about during meetings, calling it restricted speech.

Adjournment:

The meeting Adjourned at 8:01 PM.

Mr. Henry, Aye; Dr. Jamieson, Aye; Mr. Butler, Aye; Mr. Stanmeyer, Aye; Ms. Cullers, Aye