COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

October 21, 2025, 2:00 PM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Mr. Stollings, Ms. White, Ms. Shirley, Ms. Scott, Mr. Kuzmick, Ms. Slaughter, Mr. King

Staff: Ms. Clark, CSA Coordinator; Dr. Pandel, CPMT Mental Health Liaison

FAPT Representative: None

Recording Secretary: Ms. Clark

Call to Order: Mr. Stollings called the meeting to order at 2:03 pm.

Adoption of Agenda: Ms. Clark requested to add vendor approvals to New Business and VLC Access to Discussion/Updates. Motion made by Ms. Shirley and seconded by Ms. Slaughter to approve the agenda as amended. All in favor. Motion approved

Approval July 19, 2025, Minutes: Motion made by Ms. Shirley to approve the meeting minutes and seconded by Mr. Slaughter. Mr. King abstained as he was not present at the September meeting. All others in favor. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. One member of the public present. Introduction of Board members, CSA Coordinator and mental health Liaison was completed. The public party present advised they could not locate the meeting minutes on the website. Ms. Clark to ensure that the approved meeting minutes were available for viewing on the CSA website.

Financial Report:

The Board reviewed the new financial statements for 2025 and 2026 provided by Ms. Scott and financial reports from Ms. Clark. Ms. Clark advised there was a substantial increase in the number of children served over the last few years noting in 23/24-year CSA served 65 children and in 24/25 CSA served 109 children. Ms. Clark also noted the average cost per child had increased from approximately $30,000 per child to $48,000 per child. Ms. Shirley noted concerns that CSA had already spent a significant amount of money this year and $2.3 million dollars had already been encumbered through April leaving two additional months unaccounted for leaving a deficit projected again for 25/26. The Board reviewed the service placement type report from the Data Dashboard of the OCS website.

Old Business:

UM/UR Reports: Dr. Pandel reported the UR's are going really well. Each time he does a new set of reviews the number of errors is generally lower than the month prior. The supervisors really seem to be doing a great job of catching the errors and correcting them prior to being reviewed. There is still work to do but we are definitely moving in a better direction than we were a year ago.

Review of legal feedback on CSA Policy: Ms. Clark presented the CSA policy with legal comments for the Board to review. The Board made amendments and postponed final review and approval until the November 2025 CPMT meeting. Ms. Clark to send policy to the Board via email for additional review of legal comments.

New Business:

Temporary FAPT Member Appointments: Mr. Stollings advised that the previous CSU supervisor accepted a promotion within DJJ and requested that Ashleigh Marsten and Stephanie Gilkerson be appointed as temporary FAPT members until Ms. Straws' position was filled. Mr. Kuzmick made a motion to approve Ms. Marsten and Ms. Gilkerson as temporary FAPT members for DJJ until a replacement was found for Ms. Straw. Ms. Shirley seconded the motion. All were in favor.

CPMT Parent Representative Application Review: The Board reviewed the parent rep application from Darlene Kelley. Mr. Kuzmick made a motion to approve Ms. Kelley as the parent representative for CPMT. Mr. King seconded the motion. All were in favor. Ms. Clark to provide the Board's recommendation to the Board of Supervisors for appointment.

Intercept Health FY26 Subcontractor Agreement: The board reviewed the subcontractor agreement provided by Intercept. Ms. Shirley made a motion to approve the subcontract agreement with intercept. Ms. Slaughter seconded the motion. All were in favor.

SEC Updates/SPED Reports and Data: Ms. Clark provided the SEC updates and SPED reports to the Board for review. The Board reviewed and discussed the information.

FY26 OCS Risk Assessment: Ms. Clark provided the FY26 Risk Assessment Survey to the Board for review. Mr. Stollings requested the CSA Coordinator complete the assessment and remit to OCS.

Vendor Approvals: Ms. Clark presented Amazing Community Service, a sponsored residential facility and Imagination Learning Center, a child care facility, to the Board for review. Ms. Shirley made a motion to approve Amazing Community Service LLC as a Warren County CSA vendor. Mr. Kuzmick seconded the motion. All were in favor. Ms. Shirley made a motion to approve Imagination Learning Center LLC as a Warren County CSA vendor. Ms. Slaughter seconded the motion. All were in favor.

Discussion/Updates:

Brown Bag: Ms. Clark advised the most recent Brown Bag with Captain Hadjuk from WCSO was held successfully and that each quarter attendance has grown. Ms. Clark requested ideas for future Brown Bags. Ms. White to provide the Brown Bag presentation in December on community protective factors. Ms. Clark to obtain a presenter for the March brown bag to discuss human trafficking. Dr. Pandel to present at the June 2026 brown bag and VDH to present at the September 2026 brown bag to discuss CCC+.

Agency Updates: Ms. Slaughter advised as an agency Connected Communities extended their certified sex offender treatment provider options, adding three positions certified for youth with sexualized behavior services, psychosexual evaluations and groups. Joanne Shoemaker is providing supervision of the program. Ms. White asked Ms. Slaughter if Connected Communities would be providing any anger management classes in Warren County. Ms. Slaughter advised it would depend on the need but if there was a need to provide them with referrals and it would be possible.

VLC Access: Ms. Clark asked if all members of CPMT had access to VLC. All members confirmed they have access to VLC.

Closed Session:
On a motion by Mr. Kuzmick, seconded by Ms. Shirley, Community Policy and Management Team entered into an Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team. All in favor. Motion approved.

Exit of Closed Session: Ms. Shirley motioned to exit closed session. Mr. Kuzmick seconded and all were in favor. Motion approved

Certification by Individual Roll Call:
On a motion by Ms. Shirley, seconded by Ms. Slaughter, and by the following vote, the Community Policy and Management Team certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting:

Mr. Stollings - Aye, Ms. White - Aye, Ms. Shirley - Aye, Mr. Kuzmick - Aye, Ms. Slaughter - Aye, Mr. King - Aye

Approval of Matters Discussed in Executive Session:

On a motion by Mr. Kuzmick, seconded by Ms. Shirley, the Warren County CPMT approved all FAPT case reports as discussed and/or amended in closed session. All were in favor. Motion approved.

MOTION TO ADJOURN:
On a motion by Ms. Shirley, seconded by Mr. Kuzmick, and by unanimous vote, the CPMT adjourned the meeting. Motion approved.