COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

September 16, 2025, 1:00 PM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Mr. Stollings, Ms. Thomas, Ms. White, Mr. Mumaw, Ms. Shirley, Ms. Cullers, Mr. Kuzmick, Ms. Slaughter

Staff: Ms. Clark, CSA Coordinator; Dr. Pandel, CPMT Mental Health Liaison

FAPT Representative: None

Recording Secretary: Ms. Clark

Call to Order: Mr. Stollings called the meeting to order at 1:00 pm.

Adoption of Agenda: Motion made by Ms. Shirley and seconded by Ms. Cullers to approve the agenda. All in favor. Motion approved

Introductions: Mr. Mumaw and Ms. Thompson were introduced as new members of the WC CPMT.

Approval July 19, 2025, Minutes: Motion made by Ms. Shirley to approve the meeting minutes and seconded by Mr. Kuzmick. Ms. Thomas, Ms. White and Mr. Mumaw abstained as they were not present at the August meeting. All others in favor. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. No public comment made.

Financial Report:

The Board reviewed the new financial statement provided by Ms. Scott and a report from Thomas Brothers on the FY25 expenditures. The Board discussed the original budgets amount and the actual total spent. Noting a difference of over $1.3 million dollars. Ms. Clark advised there were no children placed in sponsored residential facilities in prior years and there were now three children. Ms. Clark also advised that the county has several children in day placement and parental residential placements as well as court ordered residential placements. The Board reviewed the budget action form. Mr. Stollings asked if an increase in the budget had been requested from OCS. Ms. Clark advised Kristy Wharton had completed a supplement request of $2 million dollars to the OCS budget in May of 2025. Mr. Stollings advised that information was not provided in the documentation they received. CPMT asked if the August LEDRS report had been filed. Ms. Clark advised there was an error in the funding code for one of the services and that she was working with Keith Thomas on correcting the error. Once corrected they would be able to submit the August and September LEDRS reports. CPMT requested an accounting of the OCS budget and county budget be provided to them via email for review with a copy of the submitted August LEDRS reports. Ms. Shirley made a motion to request a transfer from the general fund of $1,333,848.48 with the local match being $140,675 or less. Kyle Kuzmick seconded the motion. All were in favor.

Old Business:

UM/UR Reports: Dr. Pandel reported there was not really any update to the UR's at this time. Everything continues to go well. Each agency is getting better at providing whatever is noted as missing and the new process of emailing the supervisors with the distribution to the CSA coordinator has been really effective.

Data Reporting: Ms. Clark provided the data report with the board for review. Ms. Clark advised that there had not been any change since the last meeting but there would be changes in October due to new children receiving services.

Audit Appeal Results: Mr. Stollings advised that instead of having an appeal Mr. Reiner from OCS amended the Audit findings letter removing the finding stating payment was made to an unlicensed facility. Mr. Clark advised the county still owed $11,9253.05. Ms. Shirley asked if that was reflected in the budget request. Ms. Clark advised no, per OCS the funds would be withheld from a future reimbursement so it would be coming out of the FY26 budget and not the FY25 budget.

New Business:

No New Business to Report

Discussion/Updates:

Brown Bag: Ms. Clark advised Brown Bag will be held on Friday with Ms. Hadjuk from WC Sheriff's Office regarding the school resource officer program.

Agency Updates: Mr. Stollings advised they had hired a new PO and were about to make an offer to another person for the remaining PO position. Mr. Stollings also reported that they had also received approval for a full time admin in Warren County.

Closed Session:
On a motion by Ms. Cullers, seconded by Ms. Slaughter, Community Policy and Management Team entered into an Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team. All in favor. Motion approved.

Exit of Closed Session: Ms. Shirley motioned to exit closed session. Ms. Slaughter seconded and all were in favor. Motion approved

Certification by Individual Roll Call:

On a motion by Ms. Shirley, seconded by Ms. Slaughter, and by the following vote, the Community Policy and Management Team certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting:

Mr. Stollings - Aye, Ms. Thomas - Aye, Ms. White - Aye, Mr. Mumaw - Aye, Ms. Shirley - Aye, Ms. Cullers - Aye, Mr. Kuzmick - Aye, Ms. Slaughter – Aye

Approval of Matters Discussed in Executive Session:

On a motion by Ms. Shirley, seconded by Ms. White, and by the following vote, the Warren County CPMT approved all FAPT case reports as discussed and/or amended in closed session. All were in favor. Motion approved.

Policy Review: CPMT reviewed the new CSA Policy including both the CPMT and FAPT policies and amendments as discussed at the July CPMT meeting. Ms. Clark notated further amendments. Ms. Clark to send final revised version to legal for review and present to the Board at the October CPMT meeting for final approval.

MOTION TO ADJOURN:
On a motion by Ms. Shirley, seconded by Ms. Scott, and by unanimous vote, the CPMT adjourned the meeting. Motion approved.