COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) MINUTES

May 19, 2026, 2:00 PM

WARREN COUNTY GOVERNMENT CENTER – CAUCUS ROOM

Board Members Present: Ms. Thomas, Ms. Kelly, Ms. Scott, Ms. Lawson, Ms. Shirley, Mr. King, Mr. Kuzmick, Ms. Cullers and Ms. Slaughter (2:10pm)

Staff: Ms. Clark, CSA Coordinator

FAPT Representative: None

Recording Secretary: Ms. Clark

Call to Order: Ms. Lawson called the meeting to order at 2:00 pm.

Adoption of Agenda: Motion made by Ms. Kelly and seconded by Ms. Shirley to approve the agenda. All in favor. Motion approved

Approval March 17, 2026, Minutes: Motion made by Mr. Kuzmick to approve the meeting minutes and seconded by Ms. Shirley. Ms. Cullers abstained, all others in favor. Motion Approved

Public Comment: Is intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period. No public present at the meeting.

Financial Report: Ms. Scott provided the financial report detailing year over year costs and the remaining balance in the local portion of the budget. Ms. Scott reported she did not believe we would need to request additional local funding for FY26 but that an increase to the state portion of the budget would be needed. Ms. Shirley asked for clarification as the projection report provided by Ms. Clark showed that CSA was projected to be over budget locally by approximately $114,530.42. Ms. Clark advised that the report Ms. Scott provided did not include a projection and was based only on funds actually spent. Ms. Clark reported the projection she provided was completed only that morning and Ms. Scott had not had a chance to review it. Ms. Clark reported the projection also did not include recent changes to placements of foster care children including one child who moved out of residential placement and back into the community, one child who moved from a sponsored residential placement to a kinship placement, DCSE child support payments, 2 new children in foster care, 2 children on trial home placement and 2 children who recently had custody transferred back to their parents. Ms. Clark reported that the overage would most likely be significantly less than the current projection showed. Ms. Shirley expressed concerns of being so close to the end of the fiscal year and not having an accurate accounting of where CSA was at fiscally. Ms. Lawson stated that the CSA program itself is fluid and unpredictable as there is no way to anticipate unexpected services and requested clarification on requesting additional funding. Ms. Culler reported in previous years requests for funding were submitted to the Board after the end of the fiscal year to report the exact number. Ms. Shirley expressed a concern that not reporting to the Board a projected overage could be seen as not being transparent. Mr. Kuzmick asked if we requested funding now not knowing the exact amount what would happen if we needed additional funds or if we requested too much. Ms. Scott reported that if additional funding were needed then a second request would need to be submitted and if we did not use all of the requested funding it would be returned. Mr. Kuzmick made a motion to request an additional $115,000 in local funding from the Board of Supervisors. Ms. Kelly seconded. All were in favor.

Ms. Clark provided the CSA data report showing distinct child count, net expenditures, local net match, average expenditure and service placement types for April and May 2026.

Old Business:

UM/UR Reports: Dr. Pandel reported that everything is moving right along for UR's. He reported the biggest challenge they are currently facing is just the amount of turnover among all the agencies. Accounting for errors as new workers are being trained and learning the requirements of the CSA program. Dr. Pandel reported that despite this challenge 90% of identified new errors are being corrected and not identified on follow up UR's. Dr. Pandel also reported that DSS has more cases than any other agency and yet even though they are currently short staffed every identified error is being corrected.

2026 Contract Update: Ms. Clark reported new contracts were sent to vendor early April 26 and that 26 contracts had been returned. Ms. Clark reported there were four vendors that had requested amendments to the contract for review.

- Harbor Point: Requested changes to the insurance section of the contract. CPMt request Michael Helm, CPMT attorney, reviews the requested changes from Harbo point and provides his opinion.
- Encircle: Requested an addendum to the unexcused absence section of the contract to follow Virginia attendance laws and regulations. Mr. Kuzmick motioned to approve the amendment, Mr. King seconded. All were in favor. <u>Motion Approved</u>
- KidsPeace: Requested amendments to the service rate section. CPMT requested clarification from Dr. Pandel. Dr. Pandel advised that KidsPeace would be an out of state placement and Warren County had never placed a child with them before or utilized their services. CPMT advised amending the contract for a service that would not likely occur would not be an appropriate use of legal funds and requested Ms. Clark inform KidsPeace that at this time Warren County would no longer be pursuing a contract and would reach out to them in the future should services be needed.
- ARC of Loudoun: Requested an addendum to the unexcused absence section. Ms. Shirley made a motion to approve the amendment. Ms. Cullers seconded. All were in favor. <u>Motion Approved</u>
- LES: Ms. Clark provided a copy of the LES contract for CPMT review due to previously not contracting with them. Discussion tabled.

New Business:

Vendor Approval: CPMT reviewed new vendor approval requests:

- Changing Lives/Saving Families – Ms. Shirley made a motion to approve. Ms. Slaughter seconded. All were in favor. Motion Approved
- Threatt Counseling – Ms. Shirley made a motion to approve. Mr. Kuzmick seconded. All were in favor. Motion Approved

APTS Rate Increase: Ms. Clark provided the APTS rate increase justification letter for review. Ms. Clark reported the private day placement rate had increase by exactly 2.5% but that 1:1 supervision would no longer be included in that rate.

Private Day Letter from OCS: Ms. Clark provided a copy of the OCS private day letter informing CPMT they would be withholding $112.31 in reimbursements due to private day placements reimbursed for more than the approved 5% rate increase.

Administrative Memos 26-02, 26-03, and 26-04: Ms. Clark provided the OCS administrative memos for CPMT review including information on SPED- Wrap funding, Drug Testing funding, revisions to policy 3.5 and 4.1 and CHINS Eligibility.

Private Provider FAPT Representative Replacement: Ms. Clark reported the the previous FAPTY representative from Clarvida was no longer with Clarvida and they had provided Sean Hilleary as a replacement representative. Mr. Kuzmick made a motion to appoint Sean Hilleary to the FAPT team as the private provider representative for Clarvida. Ms. Scott seconded. All were favor. Motion approved

Discussion/Updates:

Brown Bag: Ms. Clark reported Brown Bag would be provided by Dr. Pandel on June 18, 2026.

Agency Updates: Ms. Clark reported that Mr. Stollings had recently been promoted and would be leaving CPMT effective July 1, 2026. Ms. Clark advised that the DSS representative Ms. Lawson would be the next chair and the WCPS representative Mr. Kuzmick would be the vice chair effective July 1, 2026.

Closed Session:
On a motion by Ms. Shirley, seconded by Ms. Cullers, Community Policy and Management Team entered into an Executive Session pursuant to 2.2- 3711 (A) (4) and (15), and in accordance with the provisions of 2.2 – 5210 of the Code of Virginia for proceedings to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being reviewed by the community policy and management team. All in favor. Motion approved.

Exit of Closed Session: Ms. Shirley motioned to exit closed session. Ms. Slaughter seconded and all were in favor. Motion approved

Certification by Individual Roll Call:
On a motion by Ms. Scott, seconded by Ms. Cullers, and by the following vote, the Community Policy and Management Team certify that to the best of each member's knowledge, (1) only

public business matters lawfully exempted from open meeting requirements, and (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting:

Ms. Thomas - Aye, Ms. Scott - Aye, Ms. Lawson - Aye, Ms. Shirley - Aye, Mr. King - Aye, Mr. Kuzmick - Aye, Ms. Cullers – Aye, Ms. Slaughter – Aye

Approval of Matters Discussed in Executive Session:

On a motion by Mr. Scott, seconded by Ms. Cullers, the Warren County CPMT approved all FAPT case reports as discussed and/or amended in closed session. All were in favor. Motion approved.

MOTION TO ADJOURN:
On a motion by Ms. Cullers, seconded by Ms. Shirley, and by unanimous vote, the CPMT adjourned the meeting. Motion approved.